

## INFORMATION ON ENROLLMENT FOR THE ACADEMIC YEAR 2020/2021

Dear applicants,

We are pleased with your interest in study at the Institute of Management, SUT in Bratislava. However, to become our student, it is essential to enrol for the study in the academic year 2020/2021.

There are two possible ways of enrolment:

1. **The enrolment without the physical presence (due to COVID-19 pandemics you cannot, or you do not want to enrol personally)**

**In this case, you must send to the address: Ústav manažmentu STU, study department, Vazovova 5, 812 43 Bratislava**

**filled and signed application form, which you can find on the website**

**[https://www.stuba.sk/sk/ustavy/ustav-manazmentu/koronavirus-opatrenia-k-organizacii-studia-a-prijimacieho-konania.html?page\\_id=13360](https://www.stuba.sk/sk/ustavy/ustav-manazmentu/koronavirus-opatrenia-k-organizacii-studia-a-prijimacieho-konania.html?page_id=13360)**

Under the name

- **ENROLLMENT FOR THE ACADEMIC YEAR 2020/2021**

### **Forms:**

**The consent with the performance of the enrolment for the study without a physical presence in the Slovak language**  
(if you are an applicant from SR)

**The consent with the performance of the enrolment for the study without a physical presence in the Slovak and English language**  
(if you are a foreign applicant)

**[A student's statutory declaration about the study](#)** - in the Slovak language

**[A student's decision about the free parallel study](#)** - in the Slovak-English language  
**(In case you study at two universities)**

- In writing stated the bank connection (IBAN of the payment account + SWIFT bank code + the name of the bank)

In case you choose the enrolment without physical presence it is necessary to send **up to 20 July 2020 (including)** to the study department:

- A certified copy of the document about completed secondary education with the decision on recognition of the record about education issued by the district office in the seat of the district according to the place of your residency in SR.

- The certified copy of confirmed set of marks from the district office in SR
- filled and signed form 'The consent with the performance of the enrolment for the study without the physical presence'
- filled and signed 'Statutory declaration of a student about the study at universities'.

**In case you do not deliver these documents until the stated date, i.e. until 20 July 2020, the last possible time is 28 August 2020.**

---

## **2. The enrolment with physical presence will be organized:**

<b>SP Investment planning in the industrial enterprise 28 August 2020</b>	<b>09:00 – 12:00</b>
<b>SP Spatial Planning August 2020</b>	<b>13:00 – 15:00</b>

### **In this case, it is necessary to bring:**

- Valid Identification card
- In writing stated the bank connection (IBAN of the payment account + SWIFT bank code + the name of the bank)
- Own writing accessories
- Face mask

**And filled and signed application form, which you can find on the website**

[https://www.stuba.sk/sk/ustavy/ustav-manazmentu/koronavirus-opatrenia-k-organizacii-studia-a-prijimacieho-konania.html?page\\_id=13360](https://www.stuba.sk/sk/ustavy/ustav-manazmentu/koronavirus-opatrenia-k-organizacii-studia-a-prijimacieho-konania.html?page_id=13360)

**under the title**

- **ENROLLMENT FOR THE ACADEMIC YEAR 2020/2021**

**The consent with the performance of the enrolment for the study without a physical presence in the Slovak language**  
(if you are an applicant from SR)

**The consent with the performance of the enrolment for the study without a physical presence in the English language**  
(if you are a foreign applicant)

[A student's statutory declaration about the study](#) - in the Slovak language

[A student's decision about the free parallel study](#) - in the Slovak-English language  
**(In case you study at two universities)**

- A certified copy of the document about the completed secondary education together with the decision on recognition of the record about the education issued by the district office in the seat of the district according to the place of your residency in SR.
- The certified copy of set of marks from the district office in SR

Collection of the student's card or prolongation stamp is done **via the Academic Information System with the Return slip to the application form for the study at SUT.**

To the email sent in the e-application form, there were sent login data for the application **Return slip to the application form for the study at SUT** allowing the collection of the card, insertion of the photo for the card, payment for the card.

To collect the ISIC card or prolong it with the ISIC licence, first it is necessary to confirm the consent with the processing of personal data 'Application for the membership' - filling the form of CKM association for students, youth and teachers', which is also on this Return slip.

The extension ISIC sticker is valid just after an electronic extension via the terminal at the Rector's office of the SUT after the 1 September 2020. The database of the terminal updates twice a day minimum.

The information about the ISIC card for a student of SUT you can find on [https://www.stuba.sk/sk/pracoviska/centrum-vypoctovej-techniky/preukazy-stu.html?page\\_id=1927](https://www.stuba.sk/sk/pracoviska/centrum-vypoctovej-techniky/preukazy-stu.html?page_id=1927)

**INSTRUCTIONS ABOUT ACCOMMODATION FOR THE ACADEMIC YEAR 2020/2021 are on the SUT website:**

[http://www.stuba.sk/sk/studentov/studentske-domovy-stu-v-bratislave.html?page\\_id=657](http://www.stuba.sk/sk/studentov/studentske-domovy-stu-v-bratislave.html?page_id=657)

Activation of the accommodation in the academic year 2020/2021 - notification (it will be added)

Instructions for the accommodation in the academic year 2020/2021 (it will be added)

**(Interested students - applicants for the accommodation, follow this website, where there will be added information about accommodation for the academic year 2020/2021).**

#### **Registration:**

New students (with the residence out of Bratislava) can register into the System immediately after the delivery of the decision about the admission for the study based on the log-in name, which is the birth certificate number (without the slash).

E.g. the number of the decision: UM/**0020/561**/11159/2019/A (in grey there is the number of the application form) + password (your birth certificate number).

In case anything is unclear to you, contact: [katarina.matuskova@stuba.sk](mailto:katarina.matuskova@stuba.sk)

**Mobile number 0918 669 138.**