

**INFORMATION ON ENROLLMENT IN THE ACADEMIC YEAR 2022/23**  
**For applicants of the first year of engineering study programmes**  
**Investment planning in industrial enterprise**  
**Spatial planning**

**Dear applicant,**

To become a student of the engineering study programme, it is essential to enrol for the study in the academic year 2022/2023.

**Enrollment to study without a physical presence**

You have to send to the address: Ústav manažmentu STU, študijné oddelenie, Vazovova 5, 812 43 Bratislava **until the 13 July 2022:**

**Filled and signed application form, which you can find on the website**

[https://www.stuba.sk/sk/ustavy/ustav-manazmentu/studium/studenti/inzinierske-studium.html?page\\_id=4532](https://www.stuba.sk/sk/ustavy/ustav-manazmentu/studium/studenti/inzinierske-studium.html?page_id=4532)

Under the title

- **Enrolment in the academic year 2022/2023**

**Those application forms are:**

The consent with the enrolment for the study without a physical presence in the Slovak language

**(If you are an applicant from SR)**

The consent with the enrolment for the study without a physical presence in the Slovak and English language

**(If you are an international applicant)**

[Student's declaration on the study](#) - in the Slovak language jazyku

[Student's declaration on the study](#) - in the Slovak -English language **(for students who are not SR citizens or do not have the permanent residence in SR)**

[Statutory declaration about student's studies in the Slovak Republic](#) - for students who are not citizens of the Slovak Republic nor have permanent residence in the Slovak Republic

[Student's decision on parallel study free of charge](#) - in Slovak-English language

**(In case you study at two universities)**

- Provide in writing bank connection (IBAN of the account + SWIFT bank code + the name of the bank, the bank account must be in a Slovak bank)

**Further information on enrolment, please, find under:**

**1. Year**

Applicants admitted conditionally will also enclose missing documents:

- Certified copies - diploma, certificate on the state exam, appendix to the diploma or list of study results (those who have not yet sent them). **They must send the documents until 13. July 2022.** This requirement is not valid for graduates from IM SUT.
- **An applicant who completed the university study abroad will enclose the certified document on completion of the university education, together with the decision on the recognition of the education issued by a reputable university in SR (those applicants who have not delivered these documents yet). They must send the documents until 13 July 2022.**
- The applicants who got the decision on conditional admittance and will not send until the stated date missing documents on completion of the university education will receive the decision on not acceptance. So they cannot enrol for the academic year 2022/2023.

## **2) DEADLINE FOR REGISTRATION OF APPLICANTS WITH PHYSICAL PRESENCE at the study department of ÚM STU**

**SP Investment planning in industrial enterprise** 13 July 2022 from 8.00 to 12.00

**SP Spatial planning** 13 July 2022 from 13.00 to 15.00

Place: Room No. 1/5 floor Institute of Management SUT, Vazovava 5, Bratislava

### **For enrollment, you must bring: !!!**

- Valid ID card or passport
- Provide in writing your bank connection (IBAN of the account + SWIFT bank code + the name of the bank, the account must be in a Slovak bank)
- Writing tools
- **Completed and signed forms:**
  - [Student's declaration on the study](#) - in the Slovak language
  - [Student's declaration on the study](#) - in the Slovak -English language **(for students who are not SR citizens or do not have the permanent residence in SR)**
  - [Statutory declaration about student's studies in the Slovak Republic/Čestné vyhlásenie študenta o štúdiu](#) - for students who are not citizens of the Slovak Republic nor have permanent residence in the Slovak Republic
  - [Student's decision on parallel study free of charge](#) - in Slovak-English language **(In case you study at two universities)**

Applicants admitted conditionally will enclose to the above-mentioned form also missing documents:

- Certified copies - diploma, certificate on the state exam, appendix to the diploma or list of study results (those who have not yet sent them). **They must send the documents until 13 July 2022.** This requirement is not valid for graduates from IM SUT.
- **An applicant who completed the university study abroad will enclose the certified document on completion of the university education and the decision on the recognition of the education issued by a reputable university in SR (those applicants who have not delivered these documents yet). They must send the documents until 13 July 2022.**

The applicants who got the decision on conditional admittance and will not send until the stated date missing documents on completion of the university education will receive the decision on not acceptance. So they cannot enrol for the academic year 2022/2023.

**The confirmation about the study** in the academic year 2022/2023 will be issued for the enrolled students on **2 Sep 2022**.

### **E-return slip**

An electronic return slip has been made available to you in your e-application, in which you must confirm your interest in studying at SUT.

Subsequently, you will get access to ordering one of the offered types of the SUT student card and the payment and other information related to the study. Please follow the return instructions.

Suppose the applicant already owns an ISIC card. In that case, they order the ISIC prolongation stamp, valid only after the electronic prolongation at the terminal at the SUT Rectorate after 1. Sep 2022. Terminal database updates a minimum twice a day.

Information on a SUT student's ISIC card can be found here:

[https://www.stuba.sk/sk/pracoviska/centrum-vypoctovej-techniky/preukazy-stu.html?page\\_id=1927](https://www.stuba.sk/sk/pracoviska/centrum-vypoctovej-techniky/preukazy-stu.html?page_id=1927)

**INSTRUCTIONS ON ACCOMMODATION FOR THE ACADEMIC YEAR 2022/2023** are on the SUT website

[http://www.stuba.sk/sk/studentov/studentske-domovy-stu-v-bratislave.html?page\\_id=657](http://www.stuba.sk/sk/studentov/studentske-domovy-stu-v-bratislave.html?page_id=657)

### **GENERAL INFORMATION**

- [Accommodation instructions for the academic year 2022/2023](#)
- [Launch of the accommodation system in the Academic Year 2022/2023 - announcement](#)

### **Login procedure:**

New students (residing outside Bratislava) can log in to the System immediately after delivery of the admission decision to study based on the application name, which is the application number and based on the password, which is the student's birth number (without a slash).

E.g., decision number: UM/**0020/561**/11159/2022/A ((the application number is marked in grey) + password (Your birth number).

In case of anything unclear, write or call the Study Department: [beata.pavlendova@stuba.sk](mailto:beata.pavlendova@stuba.sk)  
[silvia.kleinova@stuba.sk](mailto:silvia.kleinova@stuba.sk)  
**mobile: 0918 669 138**