

THE PROVISION

on requirements for the written part of dissertation exam

The Institute of Management of the Slovak University of Technology in Bratislava issues the following instruction **on requirements for the written part of the dissertation exam**.

Article 1

The subject of the provision

The subject of this provision is, in the interest of the unification of the form and content of the written part of the dissertation exam, to guide the student of the specialisation 3.3.11 Sectoral and Branch Economies and the study programme 5.1.2 Spatial Planning of the PhD. Study (herein after just PhD. student) and requirements of the written part of the dissertation exam at the Institute of Management, Slovak University of Technology in Bratislava (herein after just IM SUT).

Article 2

Written part of the dissertation exam and its structure

1. The PhD. student is obliged to submit his/her written work for the dissertation exam in the official language.
2. Based on the PhD. student's application, the written work for the dissertation exam might also be submitted in other than the official language. The PhD. student has to apply also with the explanation of the reason and the supervisor's opinion to the Study Department. Therefore, the PhD. student fills in the application form (Student's portal - Application form printing - Printing of the Application form for the Study Department). The filled-in and signed application the PhD. student delivers in person or via the post office to the Study Department of IM SUT.
3. **The structure of the written part** of the dissertation work is as follows:
 - a) the title page (attachment No. 1)
 - b) the subject of investigation
 - c) the aim of the work
 - d) work methodology and methods of investigation
 - e) the work results - estimated benefits in the scientific field (in this part **hypotheses have to be presented**, which the PhD. student investigates in the dissertation work)
 - f) theses of the work and its structure
 - g) the list of literature related to the present state of the investigated issues
 - h) the overview of present publishing activities of the PhD. student
 - i) the elaborated part of the work - approximately 40 pages. The ethic of citations is essential as well as the technique of citing according to the Methodological guidance of Ministry of Education of the Slovak Republic No

14/2009 of 27 Aug 2009 on Requirements of Final Works, their Bibliographic Registration, Check of Originality, their Retention and Availability

- j) preliminary proposal of the presentation in Power Point (in printing).

Article 3

Submission of application forms and related documents

1. The PhD. student passes the dissertation exam after acquiring of **at least 40 credits until the half of the standard length** of the study programme.
2. The PhD. student proceeds according to Article 36 - 38 of the Study Order of SUT in Bratislava when preparing the dissertation work and submitting the written work for the dissertation exam,
3. **No later than a month before the last possible date of the dissertation work**, the PhD. student submits to the Study Department of IM SUT:
 - the application for the dissertation exam with the opinion of the supervisor and opponent of the written part of the dissertation work,
 - the written work for the dissertation exam in **2 copies in spiral binding**,
 - the proposal of the presentation in Power Point in **2 printed copies**
4. The opponent delivers his/her expert opinion in two copies to the Study Department of IM SUT in the printed form at least 7 days before the dissertation exam.

Article 4

Final provisions

1. This instruction is obligatory for all students of PhD. study programme at the Institute of Management, Slovak University of Technology in Bratislava.
2. The provision is in force since 15 Apr 2015.

In Bratislava 15 Apr 2015

Doc. Ing. Daniela Špírková, PhD.
The deputy for Education