

**Further conditions for admission
to PhD. study programmes
in the academic year 2022/2023
at the Slovak University of Technology, Institute of Management**

Grade of study

third

The form of study/standard length of study

Full-time/3 years

External/4 years

Awarded academic title after the completion of study programme

PhD.

The language in which the programme is organized

The ID of the study programme	Title of the study programme	Title of the branch of study	Language in which the programme is organized	Standard length of study
104572	Spatial Planning	Spatial Planning	English language	3 years
11019	Spatial Planning	Spatial Planning	Slovak language English language	3 years
183771	Spatial Planning	Spatial Planning	English language	4 years
183772	Spatial Planning	Spatial Planning	Slovak language English language	4 years
184054	Branch economics and management	economics and management	English language	3 years
184052	Branch economics and management	economics and management	Slovak language English language	3 years
184053	Branch economics and management	economics and management	English language	4 years
184114	Branch economics and management	economics and management	Slovak language English language	4 years

Under the § 57 of the Act No. 131/2002 Coll. on universities as amended (hereinafter just 'Act'), as well as the article 21 of the Statute of the SUT and the article 4 of the internal guideline No 5/2013 the Rules and Conditions for the Admission to the study programmes of the first, second and third grade at the Slovak University of Technologies in Bratislava in the wording of the annexe No 1, further conditions are determined for the admission to the PhD. study programmes (hereinafter just SP) Spatial Planning and Branch Economics and Management provided at the Institute of Management of the Slovak University of Technologies in Bratislava (hereinafter just 'IM SUT or 'SUT') in the academic year 2022/2023:

1. The number of applicants who the IM SUT plans to admit
2. Annexes to the application form for the study:
3. The form and frame content of the entrance examination:
4. The way of verification of the fulfilment of the conditions for acceptance and assessment of the results of the entrance examination

1. The number of applicants who the IM SUT plans to admit

In the academic year 2022/2023, the IM SUT plans to admit the following number of applicants for the PhD. study programmes after fulfilment of the conditions for admission.

The ID of the study programme	Title of the study programme	Language in which the programme is provided	Standard length of study	Estimated number of admitted applicants
104572	Spatial Planning	English language	3 years	1
11019	Spatial Planning	Slovak language English language	3 years	3
183771	Spatial Planning	English language	4 years	5
183772	Spatial Planning	Slovak language English language	4 years	5
184054	Branch Economics and Management	English language	3 years	1
184052	Branch Economics and Management	Slovak language English language	3 years	3
184053	Branch Economics and Management	English language	4 years	5
184114	Branch Economics and Management	Slovak language English language	4 years	5

The basic acceptance condition to doctoral SP Spatial Planning and Branch Economics and Management is the academic degree in the second grade of university study.

Another condition for the admission to the PhD. SP Spatial Planning and Branch Economics and Management is the successful passing of the entrance examination and payment of the fee for the provision of the admission procedure.

The applicants who applied for the dissertation theses published by IM SUT can take part in the entrance examination for the study in the full-time and external form of the study in the doctoral SP Spatial Planning and Branch Economics and Management. There is a supervisor for each of the published themes. The applicant for doctoral SP will submit one application form for one of the published theses.

2. Obligatory documents to the application form for the study and the way of submission of the application form

2.1. The application forms are delivered in the time determined for the submission of the application forms in the sense of approved period for the admission.

2.2. The application form needs to be submitted in the electronic form without secured signature using the academic information system of the SUT (hereinafter just 'AIS').

The applicant for the study can also deliver the application form in paper outside of AIS in the application form required by the Ministry of Education, Science, Research and Sports of the Slovak Republic. to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava

Sending the application form (electronically or by post) together with required annexes stated in point 2.3 is an inevitable condition for a successful submission of the application form for the study at the SUT.

2.3. Obligatory documents to the application form:

- a) Curriculum vitae
- b) Proof of payment of the fee for material management of the admission (a receipt of the postal order, bank receipt about money transfer or the account statement, from which the fee was paid, the readable name and surname of the applicant for whom the fee was paid has to be clear), adds just an applicant who did not pay the fee for material management of the admission with the payment card in the application of the electronic application form in the AIS
- c) the applicant-signed motivation letter,
- d) framework project related to the topic of the dissertation work
- e) copy of university diploma
- f) copy of the annexe to university diploma or copy of the list of completed subjects and exams

*(Admitted applicant are obliged to submit the verified copy of the document of achieved education on the day determined for the enrolment at the latest. In the graduates from the SUT the verified copy of documents stated in the letter e, f, is not the condition, **the verification is valid just for the applicants out of the SUT***

- g) **The applicants who completed the study** needed for the fulfilment of the basic condition for the acceptance for the study **abroad will attach the verified documents about the completion of the university study together with the decision about the recognition of the documents about the education issued by the Ministry of Education, Science and Research and Sports of the SR under the & 39 of the Act No. 422/2015 Coll.** about the Recognition of the documents about the education and recognition of professional qualifications as amended,
https://www.stuba.sk/english/degree-students/recognition-of-documents/recognition-of-diplomas-of-higher-education-for-academic-purposes.html?page_id=9619
- h) **The applicants who apply for the study programme in the English language submit the certificate on the knowledge of language/the document about the state examination in the foreign language, TOEFL, IELTS - required level B2,**
- i) **The applicants with any specific needs will submit together with the application form also the application form explaining their specific needs.** They will submit the range of supportive services they need for the entrance examination, according to the guideline of the rector No 5/2013-SR, which is published on the website of the SUT:

https://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-so-specifickymi-potrebami.html?page_id=6717 because of creation of adequate conditions for their entrance examination. The applicants with the specific needs based on the assessment of their specific needs will be provided the form of the entrance examination and its realization will be performed regarding their specific needs.

- a. Recommended documents to the application form:
- a) The list of the published and non-published work of the applicant, expert opinions about this work, results of the professional activities
 - b) Documents about the participation in students' competitions, scientific or professional works.
 - c) Documents about the participation in the international students' mobility (ERASMUS+ and others), participation in students' workshops, Summer school.

In case the application form was sent electronically according to the point 2.2, the applicant must also send documents in paper (scanned) and insert them as pdf in the AIS application form.

The admitted applicant shall send the documents according to the point 2.3, letter e) f) g), it means the certified copy of the document about the fulfilment of the essential condition for admittance for the study to the study programme and a certified copy of the document about the recognition of the university education of the second grade if required until the day of enrolment at the latest.

In case the application form does not contain all data or not all required documents published in this point 2.3 are attached, the IM SUT is entitled to ask the applicants in writing to complete all missing documents in the given deadline with the warning that in case the drawbacks are not eliminated, they will not be invited for the entrance examination. If applicants do not fulfil this condition in the given time, they will receive the decision about not acceptance for the study in SP due to not fulfilment of conditions for acceptance for the study.

3. The form and frame content of the entrance examination:

The part of the entrance proceedings for the study of the PhD. SP Spatial Planning and Branch Economics and Management is the entrance examination. The applicants will be invited for the entrance examination in writing at least two weeks before it.

The role of the entrance examination is to check the applicant's ability to study. The main part of the entrance examination is an oral interview and presentation of the problem solution in the dissertation work. Validation of knowledge through the entrance examination is related to the chosen doctoral study programme and chosen thesis of the dissertation work. The aim of the entrance test in the field of science and technologies and detection of the adequate level of their professional knowledge. The entrance examination is done in Slovak and English language. In the entrance proceeding for the study programmes, which will be done in English, the entrance examination is done just in English.

The entrance examination might be, in the reasonable cases, done via videoconference or other means of information and communication technology without the physical presence (further just "online entrance examination"), i.e. based on the valid epidemiological measures or written application of the applicant sent to the guarantor of the study programme until 14 days before the entrance examination at the latest. The guarantor of the study programme decides about the online entrance examination based on the written

application of the applicant.

Framework content of the entrance test

- Theoretical and professional debate on the chosen dissertation thesis,
- Assessment of the English language skills of an applicant (in the frame of theoretical and professional debate on the chosen thesis of the dissertation work).

4. The way of verification of fulfilment of the conditions for acceptance and assessment of the results of the entrance examination

The entrance examination is done in front of the examination committee appointed by the rector of the SUT that at the non-public session evaluates the fulfilment of the following criteria of the entrance test:

- Theoretical and professional abilities and predispositions for scientific work and the overall professional level, which he/she showed at the interview about the chosen theme of dissertation work – **0-30 b**,
- The degree of English language skills – **0-20 b**,
- the extent and quality of publication activity - (e.g. publishing in the journal, participation in an international event, contribution to a collection of works and others) – **0-20 b**,
- the results in student scientific and professional work competitions – **0-15 b**,
- The participation in the international student's mobility (ERASMUS+, ERASMUS+ International Credit Mobility, CEEPUS, The action Austria - Slovakia, National grant programme of the Slovak Republic and others), participation in students' workshops, summer school – **0-15 points**.

Based on the results of the entrance examination, (the number of acquired points) the applicants who obtained **at least 60 points** can be accepted for the study.

The result assessment of the entrance examination is provided by the entrance evaluation board appointed by the rector of the SUT. The entrance evaluation board submits the proposal for the admission of the successful candidates to the study to the rector of the SUT.

The list of admitted candidates will be published on the website of the IM SUT in accordance with the EU Regulation No 2016/679 on GDPR and the Act No 18/2018 Coll. on the protection of personal data as subsequently amended.

The applicants who do not fulfil the basic condition of the acceptance for the study at the time of verification of fulfilment of the conditions for admission might be accepted for the study conditionally. They are obliged to prove the fulfilment of the basic condition for the admission to the study **in the day of enrolment for the study at the latest**.

The decision on the result of the admission procedure is delivered to the candidates in writing as the registered mail within 30 days after the verification of the fulfilment of the conditions for admission for the study, i.e. since the date of session of the entrance evaluation committee.

The applicants without a known place of residence are published on the public notice board of the IM SUT within 15 days. As the latest day of this period is considered the day of delivery. The applicant can submit the request for reviewing the decision on the result of the entrance examination by eight days since the day of its delivery to the rector of the SUT. The application form is sent to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava.

The rector of the SUT can call the second round of the admission procedure in case the planned number of admitted applicants is not fulfilled in the sense of the point 1 of these conditions. The terms for the submission of the application form and session of the entrance examination board will be published on the website of the Slovak University of Technologies, IM SUT in the wording of the approved timetable of the entrance examination admission.

5. The provisions stated in these further conditions for the admission, which are regulated by the way of delivery, are related to the Act No 305/2013 Coll. on the Electronic Form of Governance Conducted by Public Authorities and on amendments and supplements to other acts (the act on e-government) as subsequently amended.

6. Other conditions for acceptance for the study in the doctoral study programmes which will be provided in the academic year 2022/2023

at the Slovak University of Technology, Institute of Management, come into effect and force after approving in the Academic Senate of the SUT in Bratislava.

Bratislava, 29th November 2021

prof. Ing. Marián Peciar, PhD.
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Dr.h.c., prof.h.c.,prof. Dr. Ing. Oliver Moravčík
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