

**Further conditions for admission  
to engineering study programmes, which will be provided  
in the academic year 2021/2022  
at the Institute of Management of the Slovak University of Technology**

**Grade of study**

second

**The form of study/standard length of study**

Full-time/2 years

**Awarded academic title after the completion of study programme**

Ing.

**The language in which the programme is organized**

<b>ID of the study programme</b>	<b>Title of the study programme</b>	<b>Title of the branch of study</b>	<b>Language in which the programme is provided</b>	<b>Standard length of study</b>
104573	Spatial Planning	Spatial Planning	English language	2 years
11022	Spatial Planning	Spatial Planning	Slovak language	2 years
184072	Investment Planning in the Industrial Enterprise	Economics and Management	English language	2 years
184085	Investment Planning in the Industrial Enterprise	Economics and Management	Slovak language	2 years

Under the § 57 of the Act No. 131/2002 Coll. on universities as amended (hereinafter just 'Act'), as well as the article 21 of the Statute of the SUT and the article 4 of the internal guideline No 5/2013 the Rules and Conditions for the Admission for the Study Programmes of the first, second and third grade at the Slovak University of Technologies in Bratislava in the wording of the annexe No 1 (hereinafter just 'rules and conditions for the admission to the SUT'P further conditions are determined for the admission to the engineering study programmes (hereinafter just 'SP') Spatial Planning and Investment Planning in the Industrial Enterprise provided at the Institute of Management of the Slovak University of Technologies in Bratislava (hereinafter just 'IM SUT or 'SUT') in the academic year 2021/2022.

1. The number of applicants who the IM SUT plans to admit
2. Obligatory documents to the application form for the study and the way how to submit the application form
3. The form and frame content of the entrance examination

4. Certification of fulfilment of the conditions for acceptance and assessment of the results of the entrance examination.

### 1. The number of applicants who IM SUT plans to admit

In the academic year 2021/2022, IM SUT plans to admit the applicants to the study in the engineering SP spatial planning and investment planning in the industrial enterprise after the completion of the conditions for the admission.

ID	Title of the SP	Title of the BS	Language in which the programme is provided	Estimated number of admitted applicants
104573	Spatial Planning	Spatial Planning	English language	5
11022	Spatial Planning	Spatial Planning	Slovak language	30
184072	Investment planning in the industrial enterprise	Economics and Management	English language	10
184085	Investment planning in the industrial enterprise	Economics and Management	Slovak language	30

### 2. Obligatory documents to the application form for the study and the way how to submit the application form

2.1. The application forms are delivered **in the period determined for their submission according to approved schedule for the admission procedure.**

2.2. The application form needs to be submitted **in the electronic form without secured signature using academic information system of the SUT** (hereinafter just 'AIS').

The applicant for the study **can also deliver the application form in paper outside of AIS on the application form required by the Ministry of Education, Science, Research and Sport of the Slovak Republic** to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava.

Sending the application form (electronically or by post) together with required annexes stated in the point 2.3 is an inevitable condition for a successful submission of the application form for the study at the SUT.

#### 2.3 Annexes to the application form for study:

- a) Curriculum vitae
- b) Proof of payment of the fee for material management of the admission (a receipt of the postal order, bank receipt about money transfer or the account statement, from which the fee was paid, the readable name and surname of the applicant for whom the fee was paid has to be clear), adds just an applicant who did not pay the fee for material management of the admission with the payment card in the application of the electronic application form in the AIS.
- c) Copy of the state examination certificate
- d) Copy of the university diploma

- e) Copy of the university diploma or certified copy of list of completed subjects and exams (*Admitted applicant are obliged to submit the certified copy of the document of achieved education on the day determined for the enrolment at the latest. For the graduates from the SUT the certified copy of documents stated in the letter c) up to e) is not required, the certification is valid just for the applicants who completed the study in the SR but not at the SUT.*)
- f) Applicants who graduated **abroad attach the certified documents about the completion of the university study together with the decision about the recognition of the documents confirming the completed education, issued by a recognized school in the SR in accordance with & 33 or issued by the Ministry of Education, Science and Research and Sports of the SR in accordance with the & 39 of the Act No. 422/2015 Coll. as amended** about the Recognition of the documents about the education and recognition of professional qualifications as amended,
- g) **the applicants with specific needs** submit together with the application form also the request to assess their specific needs and determine the range of supportive services for the entrance examination in the wording of the guideline of the rector No 5/2013-SR, which is published on the website of the website of the SUT: [https://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-so-specifickymi-potrebami.html?page\\_id=6717](https://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-so-specifickymi-potrebami.html?page_id=6717) to create adequate conditions from the side of the SUT for them to take part in the entrance examination.

In case the application form was sent electronically according to the point 2.2, the applicant must also send documents in paper (scanned) and insert them as pdf attached to the application form in the AIS.

The admitted applicant shall send the documents according to a letter c) to f), it means the certified copy of the document about the fulfilment of the essential condition for admittance for the study in the study programme and certification of the recognition of the first grade or university study of the second grade if it is required, until the day of enrolment for the study at the latest.

In case the application form does not contain all data, or all required documents, the IM SUT is entitled to ask the applicants to eliminate the drawbacks of the application form and to complete the missing documents. If applicants do not fulfil this condition in the given time, they will receive the decision about not acceptance for the study in SP due to not fulfilment of conditions for acceptance to the study.

**The basic condition for the admission to the study** in the engineering SP is the university education of the first degree or university education of the second degree.

**A) Other conditions for the admission to the study:**

**SP investment planning in the industrial enterprise (ID 184085 and 184085)**

**SB economics and management**

Another condition for the admission to the study is to pay the fee for provision of the admission procedure.

The applicants to the engineering study **will be admitted without the entrance examination** based on the assessment of the content of the completed bachelor study from the submitted documents proving the study completion. The assessment of the results of the

admission procedure is provided by the entrance evaluation board appointed by the rector of the SUT.

**B) Other conditions for the admission to the study:**

**SP spatial planning (ID 104573 and 11022)**

**SB Spatial Planning**

Another condition for the admission to the study in the SP Spatial Planning is the payment of the fee for provision of the admission procedure.

Graduates from the first-degree university study programme at the STU who achieved in all subjects weighted study average (WSA) **not worse than 2.6,** can be accepted to the second degree **without entrance exam.**

Graduates of the first-degree study programme Spatial Planning at STU who in bachelor study did not achieve above mentioned results as well as all other graduates from the first-degree university study **can be accepted** to the second degree of the study programme Spatial Planning **based on successful completion of entrance exam.**

**3. The form and frame content of the entrance examination:**

The applicants will be invited for the entrance examination in writing at least two weeks before it. The main aim of the entrance exam is to verify professional capability of the applicant to study in the chosen study programme.

**Framework content of the entrance test**

- a) Final examination (klauzura) work or spatial-planning document,
- b) portfolio of project works and final bachelor diploma work
- c) personal interview oriented mainly to defence of the final examination work (klauzura) or spatial-planning document and evaluation of portfolio of project works

Entrance exam consists of 2 parts and it is anonymous:

- a) written part – the final examination work (klauzura) or spatial-planning document,
- b) personal interview oriented mainly to defence of the final examination work (klauzura) work or spatial-planning document and evaluation of portfolio of project works

**4. Certification of fulfilment of the conditions for acceptance to the study and assessment of the results of the entrance examination**

The assessment of the results of the entrance examination is provided by the entrance evaluation board appointed by the rector of the SUT. The evaluation of the admission procedure results is done in the form of an anonymous point evaluation of tasks. The order of accepted students will be formed based on acquired points defined for the parts of the entrance examination.

In both parts of the entrance examination the applicant can gain following points:

- The final examination work (klauzura) or the spatial-planning document and the portfolio of project work and bachelor work -**max 70 points**
- personal interview oriented mainly to defence of the final examination work (klauzura) or spatial-planning document and evaluation of portfolio - **max 30 points.**

An accepted applicant is the one who gained **at least 60 points**.

5. The list of admitted candidates for the engineering SP spatial planning and investment planning in the industrial enterprise will be published at the website of the IM SUT in accordance with the EU Regulation No 2016/679 on GDPR and the Act No 18/2018 Coll. on the protection of personal data as subsequently amended.

The applicants who do not fulfil the basic condition of the acceptance to the study at the time of certification of fulfilment of the conditions for admission might be accepted for the study conditionally and they are obliged to prove the fulfilment of the basic condition for the admission to the study **in the day of enrolment for the study at the latest**.

The decision on the result of the admission procedure is delivered to the candidates in writing as a registered post within 30 days after the certification of the fulfilment of the conditions for admission to the study, i.e. since the date of session of the entrance evaluation committee. The applicants without a known place of residence are published on the public notice board of the IM SUT within 15 days. The day of delivery is considered as the latest day of this period.

The applicant can submit the request for reviewing decision on the result of the entrance examination by eight days since the day of its delivery, to the rector of the SUT. The request is sent to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava.

6. The rector of the SUT can call the second round of the admission procedure in case the planned number of admitted applicants to SP spatial planning and SP investment planning in the industrial enterprise is not fulfilled in the sense of the point 1 of these conditions. The terms for the submission of the application form and session of the entrance examination board will be published on the website of the Slovak University of Technologies, IM SUT in the wording of the approved timetable for the entrance test admission.

7. The provisions stated in these further conditions for the admission, which regulate the way of delivery, are related to the Act No 305/2013 Coll. on the Electronic Form of Governance Conducted by Public Authorities and on amendments and supplements to other acts (the act on e-government) as subsequently amended.

8. Other conditions for acceptance to study of engineering study programmes which will be provided in the academic year 2021/2022 at the Slovak University of Technology, Institute of Management, come into effect and force after approving in the Academic Senate of the SUT in Bratislava.

Bratislava, 1th March 2021

prof. Ing. Marián Peciar, PhD.  
chairman of AS STU

prof. Ing. Miroslav Fikar, DrSc.  
rector of the STU