

**Further conditions for admission
 into the study bachelor study programmes
 Investment planing in the industrial enterprise in study field Economics and management
 in the academic year 2021/2022
 at the Slovak University of Technology, Institute of Management of STU**

Form of study: full-time

Degree of Study

first

Standard length of study 3 years

Awarded academic title after the completion of study programme Bc.

The language in which the programme is organized

ID of the study programme	Title of the SP	Title of the BS	Language in which the programme is organized
104176	Investment planing in the industrial enterprise	economics and management	English language
104177	Investment planing in the industrial enterprise	economics and management	Slovak language

Under the § 57 of the Act No. 131/2002 Coll. on universities and the change and amendments of some acts (herein after just 'Act'), as well as the article 21 of the Statute of the SUT and the article 4 of the internal guideline No 5/2013 the Rules and Conditions for the Admission for the Study of Study Programmes of the first, second and third grade at the Slovak University of Technologies in Bratislava in the wording of of the Annex No 1 (further just 'rules and conditions for admission to SUT') are determined for the admission for the bachelor's study programmes (herein after just SP) Investment planning in in the industrial enterprise provided at the Institute of Management of the Slovak University of Technologies in Bratislava herein after just 'IM SUT or 'SUT') in the academic year 2021/2022.

1. The number of applicants who the IM SUT plans to admit
2. Required documents to the application form for the study and the way of submission of the application form
3. The form and frame content of the entrance examination:
4. The way of verification of fulfilment of the conditions for acceptance and assessment of the results of the entrance test

1. The number of applicants who the IM SUT plans to admit

In the academic year 2022/2022, IM SUT plans to admit the applicants for the study in the SP Investment planning in the industrial enterprise after to completion of the conditions for the admission.

ID of the study programme	Title of the SP	Title of the BS	Language in which the programme is organized	Estimated number of admitted applicants
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104176	Investment planing in the industrial enterprise	economics and management	English language	15
104177	Investment planing in the industrial enterprise	economics and management	Slovak language	40

The basic condition for admission to study in the SP of the first grade is acquiring of the complete secondary school education or secondary professional education and payment for the costs for the entrance test.

Further conditions for acceptance for the study of the SP Investment planning in the industrial enterprise are:

- a) The graduates from the secondary school with the school-leaving examination in mathematics with the average up to 2.8 including (without counting the last year) do not have to undergo the entrance test.
- b) Graduates from the secondary schools, who do not pass school leaving exam in mathematics, but their average is up to 2.0 including (without counting the last school year) do not have to undergo the school leaving exam.
- c) The graduates from the secondary schools who do not meet the conditions according the letter a) and b) of this paragraph have to undergo the entrance test successfully.

and

pay the entrance test fee for provision of the entrance test.

2. Required documents to the application form for the study and the way of submission of the application form

- 2.1. The application forms are delivered **in the time determined for the submission of the application forms in the sense of approved period for the admission.**
- 2.2. The application form needs to be submitted **in the electronic form without secured signature using the academic information system of the SUT** (herein after just 'AIS').

An applicant for the study **might deliver also paper form of the application form filled out of AIS on the application form prescribed by the Ministry of Education, Science, Research and Sports of the Slovak Republic** to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava.

Posting of the application form (electronically or by mail) together with required attachments stated in the count 2.3. Is an inevitable condition for the successful submission of the application form for the study at the SUT.

2.3. Obligatory documents to application for study:

- a) Curriculum vitae
- b) Proof of payment of the fee for material management of the admission (receipt of the postal order, bank receipt about money transfer or the account statement, from which the fee was paid, the readable name and surname of the applicant for whom the fee was paid has to be clear), adds just an applicant who did not pay the fee for material management of the admission with the payment card in the application of the electronic application form in the AIS.
- c) **Applicants who sit for leaving examination in 2021** fill in the application form marks and averages just from annual school reports for the 1st up to 3rd year (4-year

study), for the 1st to 4th year (5-year study), which are confirmed by the seal and signature of the secondary school representative. The certified copy of the school leaving certificate is necessary to be delivered just after passing the school leaving examination.

- d) **Applicants who passed the school leaving examination earlier than in 2021** shall enclose certified copies of secondary school annual certificates and school leaving certificate.
- e) **Applicants who passed the school leaving examination abroad** shall enclose a certified document about completed secondary education together with the decision about the recognition of the document issued by the district office in the seat of the region in the wording of § 36 or 39 of the Act No. 422/2015 Coll. on recognition of documents on education and on recognition of professional qualifications and on changing and amending certain laws as amended.
- f) The applicants who apply for the study programme in the English Language submit the certificate on the knowledge of language/the document on the state examination in the English language, TOEFL, IELTS and so on.
- g) **Applicants with specific needs** submit with their application form also application form for assessment of their specific needs and determination of the extent of supportive services for admission in the sense of Rector's Directive No 5/2013-SR, which is published on http://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-so-specifickymi-potrebami.html?page_id=6717 due to the creation of adequate conditions for participation in the entrance test from the side of the SUT. The applicants with specific needs at their own request based of the assessment of their specific needs will have the form and way of taking part in the entrance examination with considering their specific needs.

In case of delivered application form electronically, an applicant will deliver also required documents to the application form scanned and inserted as an pdf attachment. Accepted applicant will deliver the certified copy of the document on fulfilled condition for the acceptance for the study of the study programme, which is the school-leaving certificate or the document proving the recognition of the completed secondary education according to letter c) up to e) of this paragraph in the day of the enrolment for the study at the latest.

In case the application form does not contain all data or not all required documents published in this point are attached, the IM SUT is entitled to ask the applicants to fix the drawbacks of the application form and the completion of the missing documents in the determined time. If applicants do not fulfil this condition in the given time, they will receive the decision about not acceptance for the study in SP due to not fulfilment of conditions for acceptance to the study.

3. The form and frame content of the entrance examination

The applicants will be invited for the entrance examination in writing at least two weeks before it.

The entrance examination is done as written test and it is anonymous. The entrance test is written and anonymous.

The aim of the entrance test is to verify the preconditions of an applicant for the study and to provide the choice of such applicants who will show the highest scale of abilities for the study of the study programme.

4. The way of verification of fulfilment of the conditions for acceptance and assessment of the results of the entrance test

The applicants might gain in point evaluation for the entrance test in

Mathematics **maximum overall 100 points,**

successful passing of the entrance examination is conditioned by gaining minimum 50 points.

The applicant who does not have to pass the entrance test gains the maximum of 100 points.

The assessment of the results of the entrance examination is provided by the entrance evaluation board, which is appointed by the rector of the SUT. The entrance evaluation board submits the proposal for the admission of the successful candidates for the study to the rector of the SUT.

The evaluation of the entrance examination results is done in the form of an anonymous point evaluation of the entrance test. The results of the entrance test are determined depending on the number of gained points

The list of admitted candidates (accepted applicants without undergoing the entrance test and admitted applicants based on the entrance test) will be published of the website of the IM SUT in the order depending on the gained points, in accordance with the EU Regulation No 2016/679 on GDPR and the Act No 18/2018 Coll. on the protection of personal data as subsequently amended.

The list of accepted applicants with stated number of gained points is done as follows:

- a) Applicants without entrance test with maximum of 100 points,
- b) Applicants after passing the entrance test ordered according to results of the entrance test. Successful completion of the entrance test requires minimum 50 points.

The applicants who do not fulfil the basic condition of the acceptance for the study at the time of verification of fulfilment of the conditions for admission might be accepted for the study conditionally and they are obliged to prove the fulfilment of the basic condition for the admission for the study in **the day of enrolment for the study at the latest.**

The decision on the result of the entrance procedure is delivered to the candidates in writing as the registered mail within 30 days after the verification of the fulfilment of the conditions for admission for the study, i.e. since the date of session of the entrance evaluation committee.

The applicants without a known place of residence are published on the public notice board of the IM SUT within 15 days. As the latest day of this period as considered the day of delivery.

The applicant can submit the request for reviewing of decision on the result of the entrance examination by eight days since the day of its delivery to the rector of the SUT. The application form is sent to the address: Slovenská technická univerzita, Ústav manažmentu, study department, Vazovova 5, 812 43 Bratislava.

The rector of the SUT can call the second round of the admission procedure in case the planned number of admitted applicants to SP Investment planning in the industrial enterprise is not fulfilled in the sense of the point 1 of these conditions. The terms for the submission of the application form and session of the entrance examination board will be published on the website of the Slovak University of Technologies, IM SUT in the wording of the approved timetable of the entrance test admission.

5. The provisions stated in these further conditions for the admission, which are regulated by the way of delivery, are related to the Act No 305/2013 Coll. on the on the Electronic Form of Governance Conducted by Public Authorities and on amendments and supplements to other acts (the act on e-government) as subsequently amended.

6. Other conditions for acceptance for study of bachelor's programmes Investment planing in the industrial enterprise in the study field economics and management at the Slovak University of Technology, Institute of Management, in the academic year 2021/2022 come into effect and force after approving in the Academic Senate of the SUT in Bratislava on 20th Sep 2020.

Bratislava, 29th June 2020

prof. Ing. Marián Peciar, PhD.
chairman of AS STU

prof. Ing. Miroslav Fikar, DrSc.
rector of the STU