

**INSTRUCTION OF DIRECTOR OF THE ADMINISTRATION OF
STUDENT DORMITORIES AND DINNING HALLS OF THE STU**

number: 1/2021

**DETAILS TO CHECK-IN, TO CHECK-OUT AND TO PAYMENTS OF STUDENTS,
ACCOMMODATED IN STUDENT DORMITORIES OF ADMINISTRATION OF STUDENT
DORMITORIES AND DINNING HALLS OF THE STU IN BRATISLAVA**

Date: 5th January 2021

Director of the Administration of the Student Dormitories and Dining Halls of the STU in Bratislava (further only „ASDaDH“) in terms of art. 3 point 4 of Rector’s direction No. 1/2021 - RD- **Antiepidemiological measures of the Slovak University of Technology in Bratislava in connection with the currently valid measures of state institutions of SR** (further „Rector’s direction“)

issues

the following instruction of director of the ASDaDH:

**Details to check-in, to check-out and to payments of students, accommodated
in student dormitories of the Administration of Student Dormitories and Dining-Halls
of the Slovak University of Technology in Bratislava
(further only „Instruction“)**

In accordance with government’s of SR resolution No. .808 from the 31.12.2020 (further only „Government’s resolution“) and subsequently with article 3, point 1 of Rector’s direction **students** (PhD. students and foreign students including), who were not to the **1.1.2021** in student dormitories of the ASDaDH, **can not come back** to student dormitory of the ASDaDH (further also „SD“), namely till the **24.1.2021**.

Following the above students have these possibilities:

A. ACCOMMODATED STUDENTS

1. Student, who **uses** accommodation services of given SD at the present time (he has signed Accommodation contract for academic year 2020/2021 and he has got keys of the room and accommodation card) and he **was physically present** in SD to the **1.1.2021**,

a) can **stay living in SD** henceforward subject to compliance with the conditions stated in the Government’s resolution and in the Instruction of director of the ASDaDH about keeping of hygienic-epidemiological measures for accommodated persons from the 22.10.2020. This student will pay every month the price in terms of valid Price list of fees for accommodation of students (further only „Price list“).

b) Student, who would like to do earlier check-out from the SD, **violates restriction of freedom of movement and residence limited by government of the Slovak Republic by curfew from the 1.1.2021 till the 24.1.2021**. Movement of persons is allowed only within the given district and in the case of Bratislava only within the town, namely for the reasons set in the exceptions of Government’s resolution.

If accommodated student decides, despite it, to do earlier check-out from the SD in compliance with provision of the article 2 point 8) of the Accommodation order, he is obligated to send application for earlier check-out by e-mail and to agree on **a specific day and hour** of check-out (only working days) with student dormitory by e-mail.

If student does check-out from SD, **there is no guarantee**, that accommodation in SD will be assigned to him after finishing of distance study, resp. after restoring of operation of SD.

Contact addresses are stated in point C. of this Instruction.

If student already has paid for accommodation for January 2021, payment will be settled till 31.3.2021 at the latest. If student did not pay for January 2021, he is obligated to pay aliquote part for January 2021, i.e. till the date of check-out..

2. To student, who **uses** accommodation services of given SD (he has signed Accommodation contract for academic year 2020/2021 and he has got keys of the room and accommodation card), but **he is not physically present in SD to the 1.1.2021**,

a) it will not be allowed to come back to the student dormitory because of limitation of freedom of movement, travelling between districts by curfew till the **24.01.2021** (further only „curfew“)..

Student is obligated to pay the whole sum for January in terms of valid Price list. **It is guaranteed**, that the **discount** from the price for accommodation in height of 2/3 of month payment for period of curfew (01.01.2021 – 24.01.2021) **will be provided**,

b) it will be allowed to come back to the SD and to use accommodation services after the **24.01.2021** resp. after finishing of curfew.

Student will be subsequently paying for accommodation every month in terms of valid Price list..

c) After finishing of curfew student can come to SD to do **earlier check-out**. (without the condition of securing of replacement for himself) subject to compliance with the provisions of article 2 point 8) of the Accommodation order. Student is obligated to send application for earlier check-out by e-mail and to agree **a specific day and hour** (only working days) with accommodation department of appropriate SD **by e-mail**

Contact addresses are stated in point C. of this Instruction.

If student does earlier check-out from SD, **there is no guarantee**, that accommodation in SD will be assigned to him after finishing of distance study, resp. restoring of operation of SD.

B. NON-ACCOMMODATED STUDENTS

1. Student, who does not **use** accommodation services in SD at present time (he has assigned **Amendment** to Accommodation contract for academic year 2020/2021 and has not got keys of the room and accommodation card), but he **has** things in the room, **is obligated to pay sum for the whole January 2021**. Price for accommodation for the whole first quarter of 2020/21 will be paid by this payment..

a) Non-accommodated student can not come to do earlier check-out due to the curfew..

b) This student can come back to SD and to use accommodation services after the **24.01.2021** resp. after finishing of the curfew. During using this option student will pay price every month in terms of the valid Price list..

c) After finishing of curfew student can come to SD to do **earlier check-out** (without the condition of securing of replacement for himself) subject to the compliance with the provision of article 2 point 8) of the Accommodation order. Student is obligated to send application for earlier check-out by e-mail and to agree **specific day and hour** (only working days) with accommodation department of appropriate SD **by e-mail**..

Contact addresses are stated in point C. of this Instruction.

Paid payment for accommodation will be settled till the 31.3.2021 at the latest.

2. Student, who **does not use** accommodation services of appropriate SD at the present time (he has assigned **Amendment** to Accommodation contract for academic year 2020/2021 and he has not got keys and accommodation card), and he **has not things not even** in the room

a) can do **check-out** from SD. Student is obligated to send application for earlier check-out on the 1.1.2021 **till the 11.1.2021 at the latest**.

In this case **he is not obligated to pay** for accommodation for January 2021. If student has already paid for this month, payment will be returned to him within 30 calendar days from the date of earlier check-out.

If student sends application for earlier check-out after the 11.1.2021, he is obligated to pay aliquote part for January 2021.

If student does earlier check-out from SD, **there is no guarantee** that accommodation in SD will be assigned to him even after finishing of distance study, resp. after restoring of operation of SD.

b) can come back to SD and to use accommodation services after the **24.01.2021** resp. after finishing of curfew. During using this option student will pay price every month in terms of the valid Price list.

C. GENERAL PROVISIONS

1. **Earlier check-out** of students from SD is realised on the ground of the form „**Application for earlier check-out**“, which is published on the web site of the STU stuba.sk. Student is obligated to fill in the application, to sign it and to send it by e-mail to employees of the Accommodation department of the ASDaDH according to appropriate SD where student is accommodated in WORD (not another format), namely:

- SD Mladá Garda a SD Mladost': daria.vrecnikova@stuba.sk

- SD J.Hronca a N.Belojanisa a SD Akademik: alena.culinkova@stuba.sk

- SD Dobrovičova: elena.trochtova@stuba.sk

2. **Contacts of accommodation department of appropriate SD:**

- SD Mladá Garda: beata.babinecova@stuba.sk

- SD J.Hronca a N.Belojanisa: alexandra.sitarova@stuba.sk

- SD Mladost': peter.cibulcik@stuba.sk

- SD Dobrovičova: Ondrej.paksi@stuba.sk

- SD Akademik: eva.lassuova@stuba.sk

3. If student obtains information about **deficiency** by e-mail, whereby he has paid in time, it is necessary to send confirmation of payment by e-mail to employees of the Accommodation department of the ASDaDH according to appropriate SD where student is accommodated..

Dear students,

Believe that we are not happy about this situation and we ask you to understand and to respect Rector's direction No. 1/2021 in order to protect the health of all us.

In Bratislava, 05.01.2021

Ing. František Hulík
Director of the ASDaDH of the STU