

**WORKING OPPORTUNITIES FOR STUDENTS & GRADUATES IN GREECE 2017****Job Trust Programs**

- Practical Training for Students
- Erasmus Programs
- Summer Jobs
- Professional Work

**Why Job Trust**

- Be a part of a dynamic team of professionals
- Acquisition of knowledge and expertise in the tourism industry
- On the job training
- Official Training Certificate
- Future career opportunities
- Pocket Money
- Familiarization with the Greek civilization and culture
- New friendships
- Combination of work and vacations
- Improvement of English oral skills

**Job Positions**

- Front Office (Reception/Guest Relation/Bellman)
- F&B Department (Hostess/Waiter)
- Kitchen Department (Cook/Dishwashing)
- Spa Department (Spa Therapist/Spa receptionist)
- Animation (Sport activities, kids animation, shows)
- Housekeeping department
- Gardeners
- Security
- Other (Laundry, lifeguards, etc.)

**Essential characteristics of Applicants:**

**FO:** Fluency in English and one more language (at least), preferably Russian, German, French

Experience in the field is considered an asset

Availability for more than 4 months considered an asset

**F&B:** some knowledge of English (at least able to communicate the essentials)

Experience is considered an asset

**Driver:** valid EU driving license

**Lifeguard:** active license issued in a EU country

**Kitchen:** some experience in the field is considered an asset

**Sales:** good knowledge of English language

**Security:** good knowledge of English language

**Animation:** active and outgoing personality with feeling comfortable while in front of audience

Good English skills

Other languages: assets

**Responsibilities:**

**FO:** relations with clients, booking of rooms, ensuring everything is prepared for the arrival and stay, solution to problems that might rise

**Sales:** work in boutiques of the hotels and customer service, promotion of products, etc

**F&B:** cleaning tables, taking orders, service, etc

**Lifeguards:** ensuring that everyone is safe at the pools and/or sea

**Kitchen:**

Cooks- preparing food

Dishwasher: washing all dishes and devices within the kitchen

**Animation:**

**Children animation, Sport Activities, Entertainment**

**Security:** ensuring that everyone within the hotel is safe, checking who come and leaves the hotel, check the grounds of the hotel, etc.

Housekeeping: preparing the rooms of the clients, cleaning the rooms and public places within the hotel (including toilets, ground, floors, etc.)

**The duration** of work varies between 3 and 6 months. Usually these are summer months (from April-May to September-October).

### **Benefits**

- Free accommodation
- 3 meals per day
- monetary compensation of 350-600 Euro per months (or more for professionals with experience more than 3 years) .
- certificates
- Tickets compensation to and from Greece (it varies from 100 to 300E depending on the hotel and the duration of the contract)

### **Job Trust Services**

- presentation of the program
- interview and selection procedure
- finding placement for the successful candidates
- giving information on future working place, terms and conditions
- consulting on transportation to the hotel as well as the documents/cloths needed
- preparing contracts with the future employers
- meeting candidates at their arrival and organizing their transportation to the hotel (in case of group arrivals)
- resolving any problems that might arise during work in Greece
- helping with tickets booking from Greece to the home country
- consultation on general hotel rules for personnel.

### **Costs of Job Trust programs**

- *No commission to Job Trust (free of charge)*
- Tickets to Greece (compensated in the end of work)
- EU Health card

### **How to Apply?**

Online application: [www.jobtrust.gr](http://www.jobtrust.gr)

Direct link to Application : <http://cv.jobtrust.gr/register>

### **Contacts:**



TRAINING and RECRUITMENT

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