

MIQUEL LACOMBA

ARQUITECTE

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Name of organization	Miquel Àngel Lacomba Architect
Address	Contesti, 6, Baixos – 07014, PALMA de Mallorca, Illes Balears, Spain
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Website	www.mlacomba.com
Contact person	Miquel Àngel Lacomba Seguí
Function	Director, main architect
E-mail	arquitectura@mlacomba.com
Short description of the company	Miquel Angel Lacomba Architects, has been created since the year 1997, with the collaborative design process as an essential focus point. From the year 2003, we had the opportunity to welcome students from many countries, belonging to the program of interchanges: LEONARDO DA VINCI or ERASMUS scholarships. In the studio we speak English perfectly, some clients aren't even from Spain, which increases the interest to work with foreign students.
Placement at department	Management
Tasks of the trainee	Teamwork, help with the mail processing, social network, events and public relations, monitoring entries from the web, search for information, management, administrative cases, advertising etc.
Duration	Min. 3 months
Working hours	35 h / week
Financial Contribution	No
Free Accommodation	No
Other Benefits	No
Requirements (languages, computer skills...)	Basic needs: <ul style="list-style-type: none">• English• Microsoft Office Outlook / Word / Excel / Picture Manager• Knowledge about management• Work with social network such as updating facebook and website Advantages: <ul style="list-style-type: none">• Spanish• Interest in architecture