

Rector's Order
No. 4/2020 – PR

**Early checkout
from the Halls of Residence
of the Slovak University of Technology in
Bratislava**

Date: April 9, 2020

Slovak University of Technology in Bratislava, Vazovova 5, Bratislava

In Bratislava on April 9, 2020

No. 4/2020-PR

In accordance with Article 3 (1) (c) of Rector's Directive No 4/2013 - SR "Rules for Issuing Internal Regulations of the Slovak University of Technology in Bratislava" of October 3, 2013, the Rector of the Slovak University of Technology in Bratislava (hereinafter referred to as "STU")

is issuing

the following Rector's Order

**Early checkout from the halls of residence
of the Slovak University of Technology in Bratislava**

laying down the following:

Article 1

Recitals

- (1) The "Early checkout from the halls of residence of the Slovak University of Technology in Bratislava" Rector's Order (hereinafter referred to as the "Order") is an internal organizational and management STU standard issued by the Rector with the aim of enabling early checkout from STU halls of residence during the COVID-19 pandemic caused by the Coronavirus outbreak and its spreading.
- (2) This Order has been issued in accordance with and in relation to measures adopted by the Emergency Task Force of the Slovak Republic and subsequent decisions made by the Government of the Slovak Republic, the Ministry of Education, Science, Research and Sport of the Slovak Republic, the Public Health Authority of the Slovak Republic and other public authorities.
- (3) This Order shall apply to students residing at STU halls of residence (hereinafter referred to as "HORs") who cannot reside in the below-stated halls of residence for the reasons specified in paragraph 1 above and due to the subsequent measures adopted:
 - a) HOR Mladá garda;
 - b) HOR Jura Hronca;
 - c) HOR Nikosa Belojanisa;
 - d) HOR Akademik;
 - e) HOR Mladost';

- f) HOR Dobrovičova;
 - g) HOR M. Uhra in Trnava.
- (4) For the purposes of the present Order, resident students shall be understood as STU students residing in halls of residence. This Order shall apply accordingly also to other persons residing in SRs based on accommodation contracts; it shall not apply to STU staff.
- (5) For the purposes of the present Order, “student residence director” shall be understood as the operating manager of a student residence falling under the STU Halls of Residence and Canteens special-purpose facility (paragraph 3 (a) to (f) above) and the director of SR M. Uhra in Trnava (paragraph 3 (g) above).

Article 2

Checkout schedule

- (1) Halls of residence directors responsible for particular halls of residence shall issue detailed instructions regarding the checkout start and process (hereinafter referred to as “Instructions”) **by April 17, 2020**.
- (2) The Instructions shall also include a detailed checkout schedule (hereinafter referred to as the “Schedule”) with the checkout starting on **April 20, 2020** and with the expected checkout's termination on **May 15, 2020**.
- (3) The Instructions including the Schedule shall be disclosed on the STU web page on https://www.stuba.sk/sk/diani-na-stu/koronavirus-a-stu-vsetko-co-potrebuje-vediet.html?page_id=13298 as well as on the web pages of individual halls of residence, and they shall also be sent to all resident students by e-mail through the academic information system.
- (4) The Schedule shall respect the measures adopted by the Emergency Task Force of the Slovak Republic and the Public Health Authority of the Slovak Republic related to the Coronavirus outbreak and its spreading.
- (5) The Schedule shall incorporate mainly the following:
- a) A distance of at least 2 metres shall be kept in queues in front of accommodation facilities and in halls of residence;
 - b) The number of resident students present in a student residence at one moment shall not exceed the rate of one resident student per 25 m² of the area of the halls of residence;
 - c) Only one student may be present in an apartment at one moment.
- Details shall be specified in the Instructions as referred to in paragraph 1 above.

Article 3

Checkout

- (1) The Rector is enabling students who are suppose dto reside in the halls of residence in the next academic year as well not to checkout early.
- (2) The Rector guarantees to all students who have checked out that they may return to their original room, in exceptional cases (for operational reasons) to an alternative room in the student residence, if the attendance method of studies is restored in the current academic year.
- (3) With regard to this exceptional situation and in an effort to respect sanitary measures and logistics related to the checking out of such a high number of persons, the Rector urges resident students to check out on dates according to the disclosed Schedule.
- (4) In accordance with Article 5 (5) of the Study Regulations of STU, the Rector apologizes for the absence of all students who could not participate in an educational activity because they were checking out according to the Schedule.
- (5) More detailed information and operational and organizational instructions related to the checkout shall be disclosed on the web pages of the halls of residence, on the STU's web page and on social networks of the halls of residence and STU.
- (6) Resident students shall be entitled to check out and to terminate their accommodation contract through a proxy (e.g. a room-mate, parent, acquaintance) who shall present a power of attorney with an officially authenticated signature of the principal - resident student. A template of the power of attorney forms Annex 1 hereto.
- (7) Students who will not check out from the student residence shall be given a discount applicable from June 2020 to August 2020 in the amount of 85% of the accommodation price. In July and August students may check out from any student residence only on dates specified by the student residence with regard to the epidemiological situation.
- (8) The provision of paragraph 7 above shall not apply to students who will reside in the halls of residence and use its services.
- (9) All amounts which students have paid for accommodation from March 13, 2020 to April 30, 2020 shall be considered advance payments (hereinafter referred to as "advance payments") for the next period of time when the student is not checked out. If any

advance payment or its part has not been used, STU shall return its aliquot part to the student.

- (10) STU shall not ask students to pay for accommodation for the period of time during which they could not use the services of the halls of residence and did not have the chance to check out, i.e. for May 2020.

Article 4

Basic halls of residence entry rules and obligations of halls of residence

- (1) Resident students are obliged to carefully follow the instructions of the halls of residence and its staff. The staff of any halls of residence shall immediately discontinue the checkout process of any persons who do not respect such instructions or the measures of relevant public authorities, expel them from the student residence and immediately inform the relevant state authorities thereof.
- (2) When moving from the place of their residence to the halls of residence, resident students are recommended to use individual car transport, if possible.
- (3) Before entering halls of residence, resident students or their proxies might undergo a body temperature check.
- (4) Before entering halls of residence, resident students shall fill in the Affidavit provided by the halls of residence during the checkout and contained in Annex 2 hereto, and submit it to a specified place.
- (5) Persons with respiratory problems and a higher temperature shall not be allowed to enter halls of residence.
- (6) Students may enter and move in halls of residence **only when wearing their own protective equipment covering the upper respiratory tract (e.g. face mask, shawl, scarf, etc.) and gloves.**
- (7) Halls of residence shall place visible notifications of the obligation to comply with the above-stated sanitary measures next to entrances to their buildings, as well as a notification of the maximum number of persons who may be present at one place at a time.

- (8) Resident students are urged not to use elevators in halls of residence. If used, they may only be used by one person at a time. Halls of residence are obliged to provide for increased disinfection of all premises, including shared areas.
- (9) Resident students shall limit their movement in the halls of residence to the necessary minimum period of time specified by the particular halls of residence and they shall not stay in groups or in places where people might gather.

Article 5
Final provisions

- (1) This Rector's Order may only be amended by numbered amendments signed by the Rector.
- (2) This Rector's Order shall become effective on the date when it is issued.

prof. Ing. Miroslav Fikar, DrSc.
Rector