

Internal regulation
number 7/2023

**Study regulations
of the Slovak University of Technology
in Bratislava**

Date: 28 June 2023

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The Slovak University of Technology in Bratislava in line with Section 15 par. 1 lett. c) of Act No. 131/2002 Coll. on Universities and on changes and supplements of certain acts, as amended, and after approval of the Academic Senate of the Slovak University of Technology in Bratislava on the day 28 June 2023

issues

the following internal regulation

**Study Regulations
of the Slovak University of Technology in Bratislava**

FIRST PART
BASIC PROVISIONS

**Article 1
Basic Provisions**

(1) The Study Regulations of the Slovak University of Technology in Bratislava (hereinafter referred to as the “Study Regulations”) are according to Act No. 131/2002 Coll. on Universities and on changes and supplement to certain acts, as amended¹ (hereinafter referred to as the “Act”), an internal regulation of the Slovak University of Technology in Bratislava (hereinafter referred to as the “STU” or the “University”) and set the rules for the study of bachelor, engineer, master and doctoral programs of study implemented at the STU.

(2) In the entire text of these Study Regulations, for the sake of simplification, the masculine form of pronouns is used to refer to persons (e.g. applicant, student, doctoral candidate, graduate, teacher, examiner, guarantor of the study program, supervisor, employee, etc.). Whenever such a pronoun is used, the term includes all persons regardless of gender or sex.

(3) The Study Regulations are mandatory for all STU students, including students of other universities admitted for partial study at the STU within academic mobility² (also referred to as “Students” or “STU students”), STU university lecturers (hereinafter referred to as “Lecturers”) and other STU employees who study at the STU and its faculties or manage and provide learning (hereinafter referred to as “Employees”).

(4) The provisions of these Study Regulations also apply appropriately to students from other universities who, during their studies, take only some subjects at STU in the

¹ Section 15 par. 1 lett. c) of the Act.

² Section 58a par. 1 through 5 of the Act.

relevant part of the academic year and take the other courses in the relevant academic year at the university to which they were admitted in line with § 58 of the Act.³

(5) Study programs are carried out at a faculty if they are professionally and administratively arranged by the STU faculty; in other cases study programs are provided at the University. Unless stated otherwise in a specific provision of these Regulations, where the “faculty” is referred to, it shall also mean the “University”, and where “Dean” is referred to, it shall also be understood as the “Rector” in the context of the University; all phrases are in the corresponding relation to the meaning of the provision, so long as they are not contrary to the nature of the provision.

SECOND PART BACHELOR, ENGINEER, MASTER AND DOCTORAL PROGRAMS

Article 2 Specialisations, Study Programs and Study Plans

(1) A faculty offers, organises and provides a university education within accredited bachelor, engineer, master and doctoral study programs in study programs or in a combination of two study programs.

(2) A specialisation is an area of knowledge that can be the subject of university education in any of its three degree levels. It is defined by its content, which is characterised mainly by the areas and the extent of knowledge, abilities and skills that form the profiles of graduates.

(3) A study program is a set of courses, which consist of educational activities, which are mainly lectures, seminars, tutorials, theses, project works, laboratory works, training courses, excursions, professional experience, state examinations and their combinations and a set of rules prepared in a way that the successful completion of these educational activities while maintaining the given rules allows students to attain a university education. A study program is compiled in such a way that it is possible to complete academic mobility or gain experience corresponding to academic mobility within it ([Art. 7](#) of these Study Regulations).⁴

(4) Study programs are more precisely defined by:⁵

- a) the name of the study program,
- b) the specialisation in which the university education will be completed by completing the study program, or a combination of the two specialisations, in which the university education will be completed passing the study program,
- c) the university study degree for which the study program is intended,
- d) the form of study,
- e) the graduate profile,

³ Section 58a par. 6 of the Act.

⁴ Section 51 par. 2 of the Act.

⁵ Section 51 par. 4 of the Act.

- f) characteristics of courses, or the duration of professional experience, including forms of study results assessing ([Art. 13](#) of these Study Regulations) and the number of credits needed to pass them,
- g) the rules and conditions of creating curricula (study plans) ([Art. 11](#) of these Study Regulations),
- h) standard length of study expressed in academic years ([Art. 3](#) of these Study Regulations),
- i) the required skills and prerequisites of applicants for the study program,
- j) division of the study expressed in academic years or in their parts and conditions, which Students must complete to proceed to the next period of study; conditions are expressed by the number of credits obtained for Courses passed ([Art. 17](#) of these Study Regulations),
- k) number of credits, which is a prerequisite for achieving the duly completed education ([Art. 3](#) of these Study Regulations),
- l) other conditions that a Student must meet in the course of the study program and its due completion including state examinations ([Art. 18](#), [Art. 19](#) and [Art. 22](#) of these Study Regulations),
- m) specific characteristics, if the study program has any,⁶
- n) the academic degree awarded,
- o) for joint programs⁷ the cooperating universities and the delimitation of what study obligations shall be performed at what university (points 7 and 8 of this Article),
- p) language or languages, in which the study program is conducted, i.e. the language or languages in which the study program Courses are taught (point 6 of this Article).

(5) The Faculty conducts a bachelor study program (hereinafter also “bachelor studies”) as a first-level study program, an engineer study program (hereinafter also “engineer studies”) and a master study program (hereinafter also “master studies”) as a second-level study program, and a doctoral study program (hereinafter also “doctoral studies”) as a third-level study program. The details of the degrees of higher education and academic degrees awarded after completion of higher education at the respective levels are regulated by the Statute of the STU.⁸

(6) The faculty conducts the study program in the state language, which is the Slovak language.⁹ A study program carried out in the state language also means a study program which is carried out in a combination of the Slovak language with another language or languages (e.g. Czech language, English language); this means that the study program (as a whole) is not carried out exclusively in a language other than the state language. The faculty can conduct the study program (as a whole) in a language other than the official language, namely in English.

⁶ Section 51 par. 7 or Section 53 par. 6 of the Act.

⁷ Section 54a of the Act.

⁸ Art. 34 of the STU Statutes.

⁹ Art. 6 par. 1 of the Constitution of the Slovak Republic.

(7) The faculty can provide the study program in cooperation with other universities, including universities located outside the Slovak Republic (hereinafter together as “cooperating universities”). Students admitted to the study program provided at several universities (hereinafter referred to as a “Joint Study Program”) complete individual parts of their study at the individual cooperating universities. Cooperating universities share in the formation of the Joint Study Program, deciding on the admission procedure and on conditions for the proper completion of the study.¹⁰

(8) The terms of cooperation in line with point 7 of this Article shall be stated in the agreement of the cooperating universities. The agreement shall specify in particular the conditions for admission to the Joint Study Program, the conditions for its completion, the details of its organisation and academic degree awarded, and details of evidence of completion of study. Students admitted to study in a Joint Study Program during the study are students of all cooperating universities. The agreement of the cooperating universities on the Joint Study Program will also regulate the validity of the internal regulations of the cooperating universities for students of Joint Study Programs and the decision-making on their academic rights and obligations in line with the internal regulations of the relevant cooperating university and the legal regulations of the state in which the studies take place.

(9) A student’s study plan sets the time and content sequence of Courses and forms of study results assessment, including consideration of the possibilities of completing academic mobility. In addition to the forms of study results assessment, study plans are compiled under specified rules of by the student himself ([Art. 11](#) of these Study Regulations).

(10) The faculty determines a recommended study plan for each study program. The recommended study plan is compiled such that it allows Students to meet conditions for the successful completion of study in the standard length passing it.

Article 3 Forms, Methods and Standard Length of Study and Credits

(1) Study programs can be carried out:

- a) full-time study, which is organised so that according to the study program, the study by the recommended study plan corresponds in terms of the time-consuming work of Students between 1,500 and 1,800 hours per academic year, including independent study and individual creative activities,
- b) external study, which is organised so that according to the study program, the study by the recommended study plan corresponds in terms of the time-consuming work of Students between 750 and 1,440 hours per academic year, including independent study and individual creative activities.

(2) The Faculty conducts study programs in all levels of higher education in the full-time form of study. Doctoral study programs are also carried out in an external form of study.

(3) Study programs according to [Art. 2](#) point 3 of these Study Regulations may be carried out by:

¹⁰ Section 54a of the Act and Art. 34 point 12 of the STU Statutes.

- a) the attendance method, which is based on teaching with direct contact of Lecturers with Students,
- b) the distance method, which replaces direct contact between Lecturers and Students with communication through communication media, particularly computer networks,
- c) the combined method, which consists in a combination of the attendance and the distance methods.

(4) The same methods are used with the full-time and external forms of the study programs. If using the same methods is not possible, any necessary differences in the implementation of the study program in full-time and external forms must not have a negative impact on learning results.

(5) The standard length of study is the period set by a study program according to [Art. 2](#) point 4 lett. h) of these Study Regulations, expressed in academic years.

(6) The standard length of study, including professional experience, for a bachelor study programs is three academic years or four academic years; the number of credits, whose achievement is a condition for proper graduation for a bachelor study program with a standard length of study of

- a) three academic years is 180 credits,
- b) four academic years is 240 credits.

(7) The standard length of study, including professional experience, for an engineer study program and a master study program, is one, two or three academic years; the number of credits, whose achievement is a condition for proper graduation for a study program of the second degree with a standard length of study of

- a) one academic year is 60 credits,
- b) two academic years is 120 credits,
- c) three academic years is 180 credits.

(8) The standard length of study for a doctoral study program

a) full-time study comprises three or four academic years; f

- 1. three academic years is 180 credits,
- 2. four academic years is 240 credits,

b) the external form of study comprises four or five academic years; the number of credits whose achievement is a condition for the proper completion of the study, for a doctoral study program in the external form of study with a standard length of study of

- 1. four academic years is 180 credits,
- 2. five academic years is 240 credits.

(9) The study of a study program in the full-time form of study may not exceed its standard length by more than two years, and in the external form of study it may not exceed its standard length by more than three years¹¹ (hereinafter referred to as “permitted length

¹¹ Section 65 par. 2 of the Act.

of study”). The period of study suspension according to [Art. 21](#) of these Study Regulations is not calculated into the permitted length of study.

Article 4 Courses

(1) Basic data on courses are given in Course Information Sheets,¹² which is available in the Academic Information System (hereinafter referred to as the “AIS”).

(2) Courses included in the study program are broken down by the strictness of their passing into:

- a) compulsory – their successful completion is a prerequisite for the successful completion of a study part or the study program,
- b) compulsory elective – a prerequisite for the successful completion of a part of the study or the whole study program is the successful completion of a specified number of these courses chosen by the Student in the structure set by the study program,
- c) elective – other courses of the study program or courses of another study program or courses of a study program of another faculty or another STU university. A student has the opportunity to register elective courses to complete their studies and obtain the sufficient number of credits in the part of the study.¹³

(3) Courses included in the study program are broken down by continuity:

- a) courses requiring the successful completion of another courses, when the registration of such a course requires the successful completion of another course (a conditional course) or courses,
- b) courses without any continuity when the registration of such courses does not require any successful completion of another course(s).

(4) State exams are considered as a course.¹⁴

(5) A profile subject is a subject included in the study program that contributes in a fundamental way to the achievement of the graduate’s profile, that is, the educational goals and outcomes of the respective study program.¹⁵ Information on whether the subject is a profile subject of the study program is given in the information sheet of the relevant subject and in the recommended study plan of the relevant study program.

¹² Section 3 par. 1 of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll. on the Study Credit System as amended (hereinafter referred to as “Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.”).

¹³ Section 51 par. 4 lett. j) of the Act.

¹⁴ Section 3 par. 4 of Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

¹⁵ Article 12 point 11 of the Standards for the study program issued by the Slovak Accreditation Agency for university education.

Article 5

Forms and Organisation of Educational Activities Related to Courses

(1) Each course is provided using one or more forms of educational activities ([Art. 2](#) point 3 of these Study Regulations), and specific forms and proportionality of their application are set by the study program.

(2) Basic types of educational activities are in particular lectures, seminars, tutorials, theses, projects, studio work, laboratory works, training courses, various managed consultations, professional experience, excursions and state examination ([Art. 2](#) point 3 of these Study Regulations).

(3) Basic forms of educational activities are characterised by the following:

- a) lectures are presented in the form of the expert interpretation of basic principles of the discipline methodology, problems and their model solutions,
- b) seminars, studios, project works and theses are forms of educational activities, in which the emphasis is mainly on the individual work of the students; an important part of them is to present the results of their own work and critical discussions,
- c) tutorials and laboratory work support in particular the practical handling of the relevant subject, which is the content of lectures or that students should study themselves,
- d) excursions, professional experience and training courses, during which studied subjects are demonstrated, normally outside the University,
- e) managed consultations are devoted mainly to the consultation and review of tasks that students had to prepare separately,
- f) state examinations, which may consist of several parts, and the defence of the final thesis, which is among the state examinations, are defined in [Art. 18](#) and [Art. 19](#) of these Study Regulations.

(4) Individual forms of educational activities can be supplemented with individual consultations.

(5) The absence of a Student in educational activities may be exceptionally excused by the Lecturer, if it involves a student whom the Dean has permitted to study according to an individual study plan according to [Art. 11](#) point 5 of these Study Regulations, or for reason of sick leave or because of other obstacles on the side of the Student (in particular a public office, membership in bodies of the academic administration of the university or faculty, civic duties in the public interest, maternity and parental leave, quarantine, nursing a sick family member, examination or treatment in hospital, birth of one's own child, accompanying a family member to a medical facility, death of a family member, own wedding or wedding of the Student's parents, unforeseen interruption of transport or delay of regular public transport, moving), which the Student demonstrates with relevant documents. The teacher can ask the Student to prepare an alternative assignment, e.g. seminary work, as compensation for absence in education. In the case of an unjustified absence, the Student has no claim on receiving an alternative assignment.

(6) The faculty is authorised from the educational activities according to point 2 of this Article to produce audio or audiovisual records within the scope necessary for academic and study purposes. The faculty may also show live broadcasts of an educational activity, in particular live coverage of a lecture or public part of a state exam ¹⁶ ([Art. 19](#) point 5 of these Study Regulations).

THIRD PART STUDY AT THE STU

Article 6 STU Admission Procedure

Rules and conditions for admission to study programs of the first, second and third degree provided at STU, as well as enrolment of applicants for study, are given in the separate STU internal regulation¹⁷ under Article 37, par. 6 of the STU Statute.

Article 7 Academic Mobility

(1) A faculty may accept for the period of study, usually lasting one semester, a student from another university, including any university located outside the territory of the Slovak Republic without any admission procedure in accordance with the terms of the exchange program or by contract between the host university and the home university.¹⁸

(2) Students admitted to study under point 1 of this Article shall have the rights and obligations of STU Students ([Art. 27](#) and [Art. 28](#) of these Study Regulations) taking into account the terms of the exchange program or contract between the STU or the faculty and the home university.

(3) A faculty shall issue to the student from the home university a confirmation that he is a Student of the faculty and shall indicate the period during which his studies at last at the faculty. The STU shall issue a student card to the student [[Art. 24](#) par. 1 lett. a) of these Study Regulations], if it is not possible to replace it with a similar document for study issued by the home university.

(4) A faculty may admit under point 1 of this Article only the student from another university, who with his studies at the faculty will continue to study begun at another university, and after the study period at the faculty, returns and completes his studies at the home university.

(5) For students who during the period of study pass at the faculty only some of the courses in part of the academic year and pass and other courses at another university in the

¹⁶ Section 108 par. 8 of the Act.

¹⁷ The rules and conditions of admissions to a study program of the first, second and third degrees at the Slovak University of Technology in Bratislava.

¹⁸ Section 58a of the Act.

relevant academic year to which they were admitted pursuant to Section 58 of the Act, points 1 to 4 of this Article shall not apply.

(6) Passing part of the study of an STU Student at another university is formally conditioned especially by:

- a) their application for the exchange study,
- b) the Learning Agreement,
- c) a Transcript of Records.

(7) The Learning Agreement is concluded between the student, a faculty, as the home university, and the host university before the Student is enrolled at the host university.

(8) Courses completed at the host university are accepted for the Student by the faculty on the basis of the Transcript of Records prepared for the student by the host university at the end of his study (hereinafter only the “transfer of credits”). The Transcript of Records becomes part of the student’s personal study documentation kept by the faculty.

(9) Other details and formal particulars necessary to ensure academic mobility at STU are governed by a directive issued by the Rector.

Article 8

Academic Year Organisation

(1) Academic years start on 1 September of the current year and end on 31 August of the following year.

(2) Academic years are divided into two semesters in accordance with Art. 35 par. 2 of the STU Statute.

(3) Each semester includes at least 12 weeks for carrying out the basic forms of educational activities according to [Art. 5](#) of these Study Regulations (hereinafter referred to as the “Teaching”) and at least 5 weeks earmarked for carrying out an examination period in the framework of courses registered in the given period according to [Art. 13](#) par. 1 lett. b) of these Study Regulations (hereinafter only the “examination period”). In the last study semester of study, the faculty Dean may modify the schedule of teaching and the examination period; however, the given number of hours for courses taught in this semester shall be maintained.

(4) The study all study programs begins at the beginning of the first semester of the academic year. Study programs of the third degree can also start at the beginning of the second semester of the academic year.

(5) After discussing within the advisory board of the Rector, the Rector announces the binding schedule for the STU academic year, specifying the beginning and end of the Teaching in the academic year for each semester, and the beginning and end of the examination periods and holidays.

(6) The Dean of the faculty then announces the schedule for the academic year for the faculty that complements the academic year of the STU according to point 5 of this Article by the period, in which enrolment, state examinations and other academic activities specific to the faculty take place.

Article 9 Credit System

(1) The organisation of all degrees and forms of university education at STU is based on the credit system. The credit system of the study uses the collection and transfer of credits. It allows to assess the student's workload linked with completion of courses in line with the rules contained in the study program.¹⁹ Details related to the credit system are governed by the generally binding legal regulation.²⁰

(2) Each course, the completing of which is assessed ([Art. 13](#) of these Study Regulations), has in the Study Program allocated a number of credits. The Student obtains the credits for the course after its successful completion. The number of credits allocated to the course expresses the proportion of the student workload required for its successful completion in the standard scope of work for one year of study.

(3) Credits are numerical values allocated to the courses, expressing the amount of work of the Student required to acquire the given results of education; one credit corresponds to 25 – 30 hours of work. The value of credits assigned to one course is an integer.

(4) The standard Student workload is expressed by:

- a) 60 credits for the whole academic year, which mean 30 credits per semester, if it is a first degree study program, a second degree study program or a third degree study program in the full-time form of study,
- b) not more than 48 credits for the whole academic year, depending on the standard length of study of the corresponding study program and the number of credits needed for its completion, if in a third degree study program in the external study form.

(5) During his study, a Student may obtain credits for a particular course only once.

(6) The accumulation of credits means the counting of credits obtained for successfully completing courses during the time the student was enrolled in one study program. Credits earned are counted:

- a) as part of the study of the study program in case of its proper completion ([Art. 22](#) of these Study Regulations),
- b) as part of a study at another STU faculty,
- c) by transferring credits within a part of the study at another university, including a university with its registered office outside the territory of the Slovak Republic according to [Art. 7](#) point 8 of these Study Regulations.

(7) One of the conditions that must be fulfilled for a student to proceed to the next part of his study is obtaining credits according to [Art. 17](#) point 2 of these Study Regulations.

(8) For a student who studied at STU or another university in the past and did not complete this study properly, the Dean may, based on his request recognise successfully completed courses and earned credits from a previous university study, if no more than 6

¹⁹ Section 62 of the Act.

²⁰ Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

years have passed since their completion, except cases according to [Art. 20](#) point 6 of these Study Regulations.

Article 10

Enrolment into the Next Part of the Study Programs

(1) With enrolment into the next part of the study program a student creates his study plan ([Art. 11](#) of these Study Regulations), in which the part of the obligations of prescribed study program he wants to complete in the following study period to which the enrolment relates (semester or academic year) are determined.

(2) Enrolment in the next part of the study program according to point 1 of this Article runs electronically through the AIS. This does not apply if it is a matter of re-enrolment for studies after the end of the suspension according to point 4 of this Article, when the student appears in person for enrolment. The dates of registration for study in a study program are determined by the faculty Dean ([Art. 8](#) point of these Study Regulations).

(3) Students have the right to enrol into next parts of the study programs if they meet the conditions given by the study program and these Study Regulations under [Art. 17](#) point 5 of these Study Regulations.

(4) Students have the right to re-enrolment into the original part of the study program after suspension of study or enrolment into the next part of the study program, if before the suspension study they met the conditions for the study program set by the study program and according to [Art. 17](#) point 5 of these Study Regulations.

(5) The Student whose studies were interrupted becomes a Student from the date of his re-enrolment to the study.²¹

(6) Students shall enrol in courses such that the sum of the credits he can obtain by completing them is sufficient in the given period to meet the conditions for the creation of study plans ([Art. 11](#) of these Study Regulations) and such that he can meet requirements to continue in the study under [Art. 17](#) point 2 of these Study Regulations.

(7) If a Student is not enrolled into the next period of study or after any suspension fails to re-enrol within a specified period, the faculty shall prompt the Student in writing to come and enrol within ten working days of receipt of the prompt. The prompt shall be sent to the Student by registered letter with acknowledgment of receipt.

²¹ Section 69 par. 1 of the Act.

(8) If the student after the delivery of the prompt does not come and enrol within the given period for enrolment and does not present any request to extend the period for medical reasons preventing him to come for enrolment, the date by which the Student should enrol into the next study period or in which he was to re-enrol, shall be deemed to be the date when the Student left the study according to [Art. 23](#) point 1 lett. a) of these Study Regulations.

Article 11

Rules and Conditions for Study Plan Compilation during Enrolment

(1) During the enrolment into the next part of the study program according to [Art. 10](#) of these Study Regulations Students compile their study plans based on the terms given by the study program. The Student shall determine his study plan from compulsory courses and from compulsory elective courses prescribed by the study program and from elective courses.

(2) The study plan of a Student of the full-time form of study is compiled such that the total number of credits the student can obtain by successfully completing the registered courses for the given academic year represents at least the minimum number of credits needed for continuing in the study according to [Art. 17](#) point 2 of these Study Regulations, with the exception of so-called residual credits with the relevant number of credits needed for completing studies in the final year of study (hereinafter also “residual credits”). A Student of the full-time form of study may enrol in the given academic year in courses with a total number 90 credits at most. A Student may, with the consent of the Dean, also enrol in several courses with a total number of credits higher than 90, if among the enrolled courses there is no repeatedly enrolled compulsory or compulsory elective subject according to [Art. 12](#) points 1 and 2 of these Study Regulations.

(3) Students of the external study form compile the study plans of compulsory, compulsory elective and elective courses defined by the study program so that the total sum of credits from all courses registered in the academic year is not less than the amount of credits required to continue the study under [Art. 17](#) point 2 of these Study Regulations with the exception of so-called residual credits. A Student of an external form of study can enrol in courses with a total number of no more than 48 credits in a given academic year.²²

(4) During the academic year a Student may apply for a change in their study plans. Conditions for changes in the study plans shall be determined by the faculty.

(5) In a given academic year of the first and the second degree of the study, based on a Student’s written request, the Dean of the faculty may permit the Student to study according to his individual study plan. The student is allowed an individual schedule for fulfilling study obligations. The Student’s mandatory participation in educational activities within the courses of the study program in a given period may be replaced in another way after agreement with the teachers of the courses, without reducing the academic performance and changing the conditions for passing the subjects. The provisions relating to study control and conditions for continuing studies ([Art. 17](#) of these Study Regulations) and the permitted length of study ([Art. 3](#) point 9 of these Study Regulations) remain unaffected. Other conditions may be determined by the faculty Dean.

²² Section 62 par. 3 lett. b) of the Act.

(6) The Dean may permit individual study plans under point 5 of the Article in the following cases:

- a) if the Student has special needs,²³ and the type and extent of his special needs are considered as evaluated,
- b) due to a long-term illness (based on a medical report),
- c) if the Student performs professional, artistic, sporting representational duties,
- d) during pregnancy,
- e) if the Student is taking care of his own or adopted child under the age of 6 years,
- f) if the Student was sent to another university, including a university outside the Slovak Republic, for part of the study within academic mobility,
- g) in the case of extremely talented Students with excellent academic results.

Article 12

Conditions of Repeated Registration of Courses

(1) During their studies a Student may re-enrol in a compulsory course that was not successfully completed. After the second failed attempt to pass the compulsory course, the Student is expelled from the study for failure to meet the requirements according to [Art. 23](#) point 1 lett. c) of these Study Regulations.²⁴

(2) During their studies Students may re-register a compulsory elective course completed unsuccessfully, or they can register other compulsory elective course instead. After the second failed attempt to pass the compulsory elective course, the Student is expelled from the study for failure to meet the requirements according to [Art. 23](#) point 1 lett. c) of these Study Regulations.²⁵

(3) During their studies Students may re-register an elective course completed unsuccessfully, or they can register another elective course instead, or another compulsory elective course among compulsory elective courses yet not completed. If the Student has achieved enough credits, he may not register any other elective course. If the Student does not reach enough credits, after the second failed attempt to pass the selected elective course, the Student is expelled from the study for failure to meet the requirements according to [Art. 23](#) point 1 lett. c) of these Study Regulations.²⁶

(4) For re-registered courses, the same criteria for its completion ([Art. 13](#) point 4 of these Study Regulations), are applied as if it was registered for the first time.

²³ Section 100 of the Act.

²⁴ Section 3 par. 3 of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

²⁵ Section 5 par. 4 of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

²⁶ Section 5 par. 5 of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

Article 13

Check and Assessment of Study Results in the Scope of a Course

(1) Assessment of Student's study results in the scope of a course is provided especially:

- a) by continuous assessment of study results during the teaching part of the study period (control questions, written tests, individual tasks, semester papers, ongoing project assessment, etc.), and to the end of the 9th week of the teaching part at least one interim check should be normally made,
- b) by an overall checking of study results with an examination or other form (assessment, graded assessment) for the period.

(2) Overall control of study results within the course according to point 1 lett. b) of this Article in the form of an exam, graded credit or credit is done in the exam period of the relevant semester in which the student is enrolled in the given course. The overall control of study results according to the first sentence of this Article from courses enrolled in the winter semester can also be carried out during the examination period of the summer semester. If the overall review of study results from a subject enrolled in the winter semester is carried out during the summer semester exam period, the evaluation of the relevant course must be entered in the AIS no later than after the end of the summer semester exam period. The course guarantor will check the assessment records within the subject in the relevant period of the academic year.

(3) In the overall evaluation of study results within the course the prescribed level of continuous control of study results, the prescribed level of overall control of study results and the prescribed mandatory participation in educational activities may be included, and the extent of their inclusion is set within the conditions for passing the course (point 4 of this Article).

(4) Conditions for passing the course are expressed in the Course Information Sheet; Students are informed about them by the Lecturer in their first lesson.

(5) The proven dishonesty of a Student when assessing study results (determining copying, cheating, use of illicit devices and other practices, including prohibited cooperation during a written or oral examination of a student, plagiarism, etc.) will result in the failure of the course ([Art. 16](#) of these Study Regulations). Such conduct is a violation of the principles of study morality and may be subject to disciplinary proceedings.

(6) Issues of checking and assessment of study results in terms of courses are decided by the Lecturer; controversial issues are decided by the guarantor of the study program; if the Lecturer is the same person as the guarantor of the study program, the guarantor of the study program or the Dean shall decide.

(7) The detailed arrangements for relations that arise in checking and assessment of the study results are governed by [Annex no. 1](#) of these Study Regulations (hereinafter also the "examination period"). The rules stated in the examination regulations also apply adequately to the control and evaluation of study results in the form of graded credit and credit.

(8) After the end of the examination period, the evaluation of the study results of all courses that the student is enrolled in during the relevant period of the academic year must be recorded in the AIS, with the exception of cases according to point 2 of this Article.

Article 14 Assessment and Graded Assessment

(1) Credit is a form of evaluation of the student's study results within the subject according to [Art. 13](#) point 1 lett. b) of these Study Regulations, in which the fulfilment of the requirements for successful completion of the course is not evaluated with a grade according to the classification scale ([Art. 16](#) point 2 of these Study Regulations) or according to [Art. 16](#) point 8 of these Study Regulations, if it is a doctoral study. Subjects consisting of exercises or seminars are evaluated by credit.

(2) Classified credit is a form of evaluation of the student's study results within the subject according to [Art. 13](#) point 1 lett. b) of these Study Regulations, in which the fulfilment of the requirements for successful completion of the subject is assessed by a grade according to the classification scale ([Art. 16](#) point 2 of these Study Regulations) or according to [Art. 16](#) point 8 of these Study Regulations, if it is a doctoral study. Classified credit mainly includes subjects consisting of project work, studio work, laboratory work and practical exercises in which no exams are held.

(3) Credit and graded credit are awarded by the teacher of the given subject. In justified cases, especially in the long-term absence of the subject teacher, credit or graded credit may be awarded by the guarantor of the subject, the head of the workplace that provides the subject or a teacher authorised by him.

Article 15 Examination

(1) An exam is a form of evaluation of the student's study results within the subject according to [Art. 13](#) point 1 lett. b) of these Study Regulations, in which the fulfilment of the requirements for successful completion of the course is assessed by a grade according to the classification scale ([Art. 16](#) point 2 of these Study Regulations) or according to [Art. 16](#) point 8 of these Study Regulations, if it is a doctoral study. The exam verifies the overall acquired knowledge and skills of the students in the relevant subject.

(2) Examinations are carried out in written, verbal or combined (written and verbal) forms.

(3) A condition for taking the exam may be the achieving of the prescribed level of continuous control and prescribed mandatory participation in educational activities. The subject teacher will inform the students of the terms for taking the exam together with the conditions for passing the subject ([Art. 13](#) point 4 of these Study Regulations).

(4) The dates, place and form of the exam, as well as the method of registering for the exam, must be published for students in an appropriate manner in sufficient time. Details on the organisation and course of examinations at the STU are regulated in the [examination regulations](#).

(5) As a rule, the student takes the exam with the teacher who provides the given subject ²⁷ (hereinafter also the “examiner”). Based on a student’s written request, in justified cases, the Dean can agree to a change of examiner or appoint a board consisting of several teachers for the examination.

(6) An exam has one regular and no more than two remedial dates, and the number of remedial exam dates for individual faculties is regulated in Appendix No. 2 to these Study Regulations. This does not affect the provisions of [Art. 12](#) of these Study Regulations.

(7) If a student was assessed at the exam with the classification grade FX – insufficient or failed ([Art. 16](#) of these Study Regulations), did not accept the exam result according to point 8 of this Article or missed the exam date in accordance with [Art. 3](#) point 2 and [Art. 4](#) point 3 of the Examination Regulations, he has the right to take the exam in a remedial period if, in line with point 6 of this Article, such a period is still available. Expiration of all exam dates results in a failed course and its evaluation with a classification level of FX – insufficient or failed if it is a doctoral study.

(8) The student has the right not to accept an exam result. In such a case, the exam is considered to have been passed unsuccessfully and is evaluated with a classification level of FX – insufficient or failed if it is a doctoral study.

(9) Each student has the right to be informed about the evaluation of his exam, about the shortcomings and the correct solution. The student has the right to feedback, which can be associated with recommendations and guidelines regarding the learning process.

(10) Details on the organisation and course of examinations at STU are given in the [examination regulations](#), which form an integral part of these Study Regulations; the provisions of the [examination regulations](#) cannot be applied in practice or interpreted verbally without reference to the relevant provisions of these Study Regulations. The examination regulations also apply appropriately to doctoral studies.

Article 16 Grading Scale

(1) Completion of a course of a bachelor, engineer and master study is assessed with a grade. The grade expresses the quality of acquired knowledge and skills in line with the course objectives set out in the Course Information Sheet ([Art. 4](#) point 1 of these Study Regulations).²⁸

(2) Assessment with a grade is carried out according to the classification scale consisting of the following grade classifications:

- a) A – distinguished (outstanding results) = 1
- b) B – excellent (above average results) = 1.5
- c) C – good (average results) = 2
- d) D – satisfactory (acceptable results) = 2.5

²⁷ Internal Regulation no. 5/2021 Rules for staffing study programs at the Slovak University of Technology in Bratislava.

²⁸ Section 6 of the Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

e) E – passing (results meet only the minimum criteria) = 3

f) FX – fail (results do not meet the minimum criteria) = 4.

(3) Criteria for success (percentage expression of the results at the assessment of courses) are for the classification grades as follows:

a) A – 92 – 100%

b) B – 83 – 91%

c) C – 74 – 82%

d) D – 65 – 73%

e) E – 56 – 64%

f) FX – 0 – 55%.

(4) A Student of bachelor, engineer and master degree study obtains credits for a course, which is evaluated by a grade, and this course is successfully passed if the results were assessed with any of the classification grades from A to E.

(5) For certain courses, the faculty may decide that they will not be assessed with a grade according to point 2 or point 8 of this Article, if this involves doctoral studies, and they will identify other criteria for their successful completion as a condition for obtaining credits (credit according to [Art. 14](#) point 1 of these Study Regulations). In such a case, the passing of the subject is evaluated by the expression credited or not credited. The student receives credits for a course that is not evaluated with a grade according to point 2 of this Article or according to point 8 of this Article, if it is a doctoral study, and successfully completes this subject if his study results were expressed with credited.

(6) Weighted study average (hereinafter referred to as “WSA”) is used to assess the Student’s overall study results in a determined period in the bachelor, engineer and master study. It is calculated such that in the assessed period, multiples of numbers of credits and numeric assessments according to point 2 of the Article are summed up for all the courses registered by the Student, and the result is divided by the total number of credits registered by the Student for the given period. For courses that the Student enrolled in and did not pass, the grade “4” is included in the weighted study average. Courses not assessed with a grade under point 5 of this Article are not included in the WSA.

(7) The overall result of bachelor, engineer and master study is assessed with the following grades:

a) pass with Honours/Merit ([Art. 22](#) point 3 of these Study Regulations),

b) pass ([Art. 22](#) point 4 of these Study Regulations),

c) fail.

(8) Passing a course for doctoral study is assessed by the expression:

a) Pass, if the student meets the conditions for passing the course,

b) Fail, if the student does not meet the conditions for passing the course.

(9) A Doctoral Candidate obtains credits for a course that is evaluated according to point 8 of this Article and successfully completes this subject if his study results were evaluated with a passing grade.

(10) The overall result of the doctoral studies is evaluated by the expressions:

- a) pass,
- b) fail.

(11) The evaluation of courses and the credits that the Student received for successfully completing subjects are recorded in the AIS.

Article 17

Checking of Study and Conditions for Study Continuation

(1) Checking of study as a part of a study program is carried out by means of the credit system.

(2) The minimum number of credits needed for study continuation is as follows:

- a) for the first semester of first degree study programs it is set by the faculty; nevertheless, the minimum is 10 and the maximum 30 credits,
- b) for the academic year of the first, second and third degree of study, at least 30 credits in the full-time form of study and 24 credits in the external form of study, if the student had enrolled subjects with remaining credits ([Art. 11](#) of these Study Regulations); in which case he may be less than 30 credits for full-time study and 24 credits for part-time study.

The minimum number of credits according to lett. a) and b) of this point for individual faculties are adjusted in [Appendix number 2](#) to these Study Regulations.

(3) The minimum number of credits in line with point 2 of this Article shall include credits obtained for courses completed in the given semester or academic year, or transferred under [Art. 9](#) point 6 lett. c) of these Study Regulations.

(4) The minimum number of credits according to point 2 of this Article does not include credits for subjects recognised according to [Art. 9](#) point 8 of these Study Regulations with the exception of credits for recognised courses according to [Art. 20](#) point 6 of these Study Regulations completed in the given semester, or academic year.

(5) A Student fulfils the conditions for continuing the studies, if:

- a) he obtained the minimum number of credits according to point 2 of this Article,
- b) he completed all courses that he had repeatedly enrolled in accordance with [Art. 12](#) points 1 and 2 of these Study Regulations,
- c) he does not exceed the permitted length of study in the next period according to [Art. 3](#) point 9 of these Study Regulations.

All the conditions presented in letters a) to c) of this point must be met at the same time.

(6) Control of meeting conditions for continuing one's studies according to point 5 of the Article is done for the first semester of a first degree study program and for an academic year of first, second and third degree study programs. Their non-fulfilment is a reason for expulsion from the study under [Art. 23](#) point 1 lett. c) of these Study Regulations.

(7) Control of studies and the conditions for continuing studies within a third degree study program are regulated in more detail by [Art. 31](#) of these Study Regulations.

Article 18 Final Thesis

(1) The final thesis is a part of the study in each study program, and together with its defence constitutes one course.²⁹ The final thesis with a first degree study program is a bachelor thesis, with a second degree study program is a diploma thesis, and with a third degree study program is a dissertation thesis.

(2) The thesis defence is part of the state examinations, the running of which is arranged in [Art. 19](#) of these Study Regulations.

(3) The final thesis is written and defended in the language in which the study program is conducted (as a whole), i.e. in the state language or in English ([Art. 2](#) point 6 of these Study Regulations). If a study program is conducted in the state language, upon a student's request, the final thesis can also be written and defended in English. The Dean approves the request; in the case of a dissertation thesis, the Chairman of the Doctoral Board also expresses an opinion. If a thesis is to be written in English, It shall include a summary in the state language, in the extent typically 10% of the final thesis extent. A final thesis always contains an abstract in the state language and in English.³⁰ For the purposes of this point, a final thesis written in the Czech language is considered a final thesis written in the state language.³¹

(4) The final thesis must be the original result of the student's own and independent activity. A final thesis may not unduly interfere into the rights or legally protected interests of third parties and in particular may not violate the intellectual property rights of a third party or make unauthorised use of classified facts or personal data, confidential information or trade secrets of a third party.³²

(5) With the bachelor thesis, the student must show the ability to independently acquire theoretical and practical knowledge and to use it.

(6) With a diploma thesis, the student must demonstrate the ability to independently acquire theoretical and practical knowledge based on the current state of science or art and creatively apply, use and develop it.

(7) With a dissertation thesis, the student must demonstrate the ability to independently acquire theoretical and practical knowledge based on the current state of scientific or artistic knowledge and, in particular, the student's contribution to it, which is the result of scholarly research and independent creative activity in the field of science or technology or independent theoretical and creative activity in the field of art.

(8) A student commits academic fraud if he submits a final thesis which, due to his culpable actions, is not at least partially the result of his own and independent activity; this

²⁹ Section 51 par. 3 of the Act.

³⁰ Methodological Guideline of the Ministry of Education, Science, Research and Sports of the Slovak Republic No. 56/2011 on Matters of Theses, Their Bibliographic Registration, Storage and Access.

³¹ Section 3 par. 4 of Act No. 270/1995 Coll. on the State Language of the Slovak Republic, as amended.

³² Section 62a par. 1 of the Act.

does not affect the student's right to use information, materials and other subjects whose origin or source is indicated in the relevant final thesis.³³

(9) The student prepares a final thesis under the guidance of a final thesis advisor; if it is a dissertation thesis under the guidance of a dissertation thesis supervisor. If there is no advisor or supervisor from the faculty, the faculty will appoint a consultant to oversee that the final thesis is prepared in line with the requirements and internal regulations set by the faculty. A final thesis consultant can be appointed on the proposal of the final thesis advisor or supervisor even if the final thesis advisor or supervisor is from the faculty.

(10) The final thesis consultant can be a person from STU or outside STU who is an expert in the relevant field of study or a similar field of knowledge corresponding to the content of the topic of the final thesis. The consultant complements the scholarly work of the advisor or supervisor and helps to achieve a better quality of the final work. The requirements placed on the dissertation thesis consultant are governed by the internal regulations of STU.³⁴

(11) The training workplace of the final thesis is the workplace of the faculty (especially the department or institute), which creates the material and technical conditions for the student to obtain information and carry out work that will enable the creation of the final thesis. The training workplace of a student of a third-level study program can also be an external educational institution. On the basis of a written agreement with the faculty, the training workplace can also be another legal entity (especially a business, state enterprise, non-profit organisation, public administration body, etc.).

(12) The student submits the final thesis in electronic form via AIS. The faculty may require the submitting of the final thesis also in paper form in one copy, if this is necessary for the course of the defence of the final thesis. In such a case, the student is responsible for matching the paper version of the final thesis with the electronic version of the final thesis submitted via the AIS.

(13) Before admitting the student to the defence, the final thesis is sent in electronic form via AIS to the central register of final, rigorous and habilitation theses, and based on the information from the central register of final, rigorous and habilitation theses, the degree of originality of the submitted thesis is verified.³⁵ If the subject of the final thesis is the creation of a work of art in a form other than literature, written information about the created work of art, the degree of originality of which is not verified, is sent to the central register of final, rigorous and habilitation theses instead of this thesis or its part. The result of verification of the degree of originality of the final thesis is part of the record of the state examination.

(14) If the final thesis is written in English or in Czech according to point 3 of this Article, the faculty will also ensure the verification of the degree of originality of the final thesis submitted through AIS in another suitable anti-plagiarism system. The result of verification of the degree of originality of the final thesis from another anti-plagiarism system is part of the record of the state examination.

(15) A condition for admitting a student to the defence of the final thesis is, except in cases regulated by law,³⁶ the student's consent to the publication and making the final thesis

³³ Section 62b of the Act.

³⁴ Art. 6 of Internal Regulation no. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava.

³⁵ Section 63 par. 7 of the Act.

³⁶ Section 63 par. 11 of the Act.

available to the public for the period of its preservation (70 years from the date of registration) without the right to remuneration. Such written consent is provided in the form of concluding a licence agreement. Details on the storage, publication and making available of final works as well as details on the procedure for concluding licence agreements are governed by law³⁷ and generally binding legal regulation.³⁸

(16) A Rector's directive will regulate the basic requirements that the final thesis must meet, the details of its submission and the procedure for concluding license agreements at the STU.

(17) A bachelor thesis and diploma thesis are assessed by the thesis supervisor and the reader, who works up an assessment for the final thesis. In the case of a dissertation thesis, it is assessed by at least two readers. These assessments are part of the record of the state examination.

(18) Together with the final thesis (point 12 of this Article), the relevant assessments of readers, advisors, supervisors of final theses or other persons are also sent to the central register of final, rigorous and habilitation theses in electronic form, and these assessments are stored in the central register of final, rigorous and habilitation theses together with the relevant final thesis for the duration of its storage. Making these assessments available to the public or otherwise publishing them requires a licence agreement with the copyright holder of this assessment.

(19) A student who prepared a final thesis has the right to familiarise himself with the evaluations for his final thesis (point 17 of this Article) no later than three working days before the defence of the final thesis.

(20) The bachelor thesis and its defence and the diploma thesis and its defence are evaluated with a grade according to the classification scale ([Art. 16](#) point 2 of these Study Regulations). If the final thesis and its defence were evaluated with the grade FX – insufficient, the examination board for conducting the state examination ([Art. 19](#) point 8 of these Study Regulations) will determine the student's degree of reworking of the final thesis and the date when the student can first defend the final thesis in the record of the state examination repeat ([Art. 19](#) point 18 of these Study Regulations). The evaluation of a dissertation thesis and its defence are governed by [Art. 39](#) point 9 of these Study Regulations.

(21) If the supervisor of the final thesis is not a member of the examination board for conducting the state exam ([Art. 19](#) point 8 of these Study Regulations), he may be invited to defend the final thesis.

(22) The faculty archives electronic copies of defended final theses and, where appropriate, their paper copies through the academic library.

(23) Additional details associated with the preparation of the dissertation thesis and its defence are regulated in [Art. 36](#) through [Art. 39](#) of these Study Regulations.

³⁷ Section 63 par. 7 through 13 of the Act.

³⁸ Decree of the Ministry of Education, Science, Research and Sports of the Slovak Republic No. 233/2011 Coll., which implements some provisions of Act No. 131/2002 Coll. on Universities and on the amendment of certain acts, as amended.

Article 19
State Examinations

(1) Each study program must include the passing of a state examination(s) as one of the conditions for its completion. A final thesis defence ([Art. 18](#) of these Study Regulations) is an independent state examination.

(2) State examinations may contain several components of state examinations. The components of state examinations are listed in study program specifications ([Art. 2](#) point 4 of these Study Regulations) and in the course information sheet ([Art. 4](#) point 1 of these Study Regulations).

(3) Students may register for state examinations after they meet the obligations defined under the study program.

(4) Term(s) of state examinations shall be set by the Dean in line with the study schedule ([Art. 8](#) point 6 of these Study Regulations).

(5) State examinations take place before an examination board. The course of state examinations and their result announcement are open to the public. The public part of a state exam is also regarded as public if the faculty ensures its live broadcast³⁹ ([Art. 5](#) point 6 of these Study Regulations). The examination board takes decision on state examination results in a closed session.

(6) The right to examine in a state examination is reserved for university Lecturers in positions of professors and associate professors at the STU, and in the case of bachelor study programs also university Lecturers in positions of assistant professors at the STU with a third degree university education. Other experts may be granted the right to examine in state examinations by the Scientific Board of the faculty and the Artistic Boards of the faculty.

(7) Examination boards for performing state examinations, especially for second and third study degrees, after their approval by the Scientific Board of the faculty or the Artistic Board of the faculty in line with point 6 of this Article, shall usually also include other experts in the given field of study from other universities, legal entities conducting research and development in the Slovak Republic or from practice. With study programs of the third degree, it is desirable that at least one member of the examination board be from another university, preferably from abroad. At least two members of the examination board for state examinations are university Lecturers working in positions of professors or associate professors at the STU; in the case of bachelor degree programs at least one university Lecturer is in the position of professor or associate professor at the STU; with doctoral study programs at least one must act in the position of professor at the STU.

(8) The composition of the examination board for performing state examinations, is determined by the faculty Dean under point 6 of this Article from persons entitled to examine on the proposal of the guarantor of the study program or on the proposal of the chairperson of the departmental committee, if doctoral study is involved.

(9) Examination boards for state examinations consist of a chairman and at least another three members. State examinations may be held if at least four members of the examination board are present. The presence of the chairman of the examination board is

³⁹ Section 108 par. 9 of the Act.

required when deciding on state examination results. For administrative purposes, examination boards may have a secretary, who is not one of the regular members of the board.

(10) A state examination and its parts (point 2 of the Article) are assessed by a degree according to the grading classification ([Art. 16](#) point 2 of these Study Regulations). The examination board shall decide on the result of the assessment by acclamation by a majority of voting members; in the event of a tie, the vote of the board chairman is decisive. Assessment of state examinations in doctoral study programs – dissertation examinations is governed by [Art. 33](#) point 7 of these Study Regulations. Assessment of a state examination – thesis defence is governed by [Art. 18](#) point 20 of these Study Regulations.

(11) A record shall be made on the progress of the state examination, in which the evaluation of the state examination is indicated. The record of the state examination is signed by the chairman and the present members of the examination board.

(12) The overall result of a state examination is comprised of the arithmetic average of the results of individual parts of the examination rounded up to the better grade.

(13) If some part of a state exam was classified with the degree FX – failed, the overall result of the state examination is classified with the degree FX – failed.

(14) If a Student is assessed at a state examination with the degree FX – failed in one or more examination parts, he may re-sit the state examination (point 18 of this Article) in a term determined by the Dean in line according to point 4 of this Article.

(15) The Student re-sits the state examination only for the parts that were assessed with the degree FX – failed.

(16) If serious reasons prevent a Student from participating in the state examination in the stated term, he is required to provide an excuse not later than five days before the state examination to the board chairman. If the reason for non-participation in the state examination is a sudden illness or another serious obstacle on the Student side, the Student is obligated to immediately notify the chairman of the examination board of the fact. In the cases referred to in the first and second sentences of this paragraph, the Dean is authorised to designate an alternate date of the state examination.

(17) If a Student withdraws from the state examination, he shall be assessed with the grade FX – failed. With the unexcused absence of a Student at the state examination, the state examination is considered as not completed and is assessed in the AIS as FX – failed. In the cases referred to in the first and second sentences of this paragraph, the Student can re-sit the state examination in the term determined by the Dean under point 4 of this Article.

(18) A student may repeat the state exam only once ([Art. 12](#) point 1 of these Study Regulations), namely in the following academic year.

(19) Provisions relating to the dissertation examination, its preparation and course are further regulated in [Art. 33](#) through [Art. 35](#) of these Study Regulations.

Article 20
Change of a Study Program

(1) Students have the right to request a change of their study program within the same or related specialisation at the relevant faculty or another STU faculty.

(2) A student may be permitted to change the study program, if one of the reasons for another termination of the study program in which he is enrolled has not occurred, according to [Art. 23](#) point 1 letter b) to f) of these Study Regulations.

(3) The Dean decides on the student's application after the guarantor of the study program in which the student wants to continue his studies expresses his view. If this is a doctoral study program, the Dean decides on the student's application after the opinion of the supervisor and the departmental committee. The Dean allows the student to change the study program from the beginning of the winter semester or from the beginning of the summer semester of the academic year.

(4) For a student who has been permitted by the Dean to change his study program according to point 3 of this Article, successfully completed courses and credits earned within the study of the original study program may be recognised if not more than 6 years have passed since their completion ([Art. 9](#) point 8 of these Study Regulations).

(5) When changing the doctoral study program, the Dean may decide according to point 4 of this Article on the recognition of the dissertation exam ([Art. 33](#) of these Study Regulations) and other courses that the student successfully completed as part of the study of the original study program, based on the recommendation of the departmental committee.

(6) If this is a student who has changed his study program due to the cancellation of the original study program at the STU,⁴⁰ the faculty where he continues his studies will recognise the successfully completed courses and credits obtained within the study of the original study program, even if more than 6 years have passed ([Art. 9](#) point 8 of these Study Regulations).

(7) The faculty Dean may, on the basis of a written request, authorise the enrolment of a student⁴¹

a) of another public higher education institution, state higher education institution or private higher education institution, who was accepted to study the study program of the relevant degree in the same field of study,

b) a recognised higher education institution established according to the legislation of another country, which has been accepted for study at the relevant level in a similar field of knowledge.

(8) In the application according to point 7 of this Article, the student states the reason why he wants to change the study program and study the chosen study program at the relevant faculty. The application particularly includes the following documents:

a) confirmation that he is a university student according to point 7 of this Article,

b) a Transcript of results issued by the university according to point 7 of this Article, which contains data on successfully completed courses with the

⁴⁰ For example, Section 51a par. 2 of the Act, Section 28 par. 2 of Act No. 269/2018 Coll. on Ensuring the Quality of Higher Education and amending Act No. 343/2015 Coll. on Public Procurement and on the amendment of certain acts, as amended.

⁴¹ Section 59 par. 4 of the Act.

number of credits obtained and the grade achieved as of the date of application submission,

- c) information sheets or syllabuses of successfully completed courses, in which a brief outline or content of these courses is indicated,
- d) a declaration on oath of the student, whether disciplinary proceedings were or are being conducted against him, for what reason and with what result,
- e) documents proving knowledge of the language in which the chosen study program is conducted at the faculty, at least at the B1 level,
- f) documents on success in other activities related to the study of the chosen study program, if the student can demonstrate them.

(9) The faculty Dean may determine additional conditions and require the submission of additional documents in addition to those listed in point 8 of this Article.

(10) The faculty Dean shall decide on the permission to enrol a student for studies according to point 7 of this Article within 30 days from the delivery of all documents intended for such a decision according to points 8 and 9 of this Article. An annex to the decision is a list of successfully completed courses and the number of credits obtained from previous studies at the university according to point 7 of this Article, which may be recognised for the student according to [Art. 9](#) point 8 of these Study Regulations.

(11) According to point 7 of this Article, a student is permitted to enrol for studies from the start of the winter semester of the academic year. In justified cases, the Dean may authorise enrolment for studies even from the beginning of the summer semester of the academic year.

(12) On the day of enrolment, the student, according to point 7 of this Article, becomes a student of the faculty he enrolled in, and his previous studies are considered abandoned on the day preceding the day of enrolment. Within three working days of registration, the faculty will notify the university at what point the student left his studies, which student and in which study program he will be allowed to register and the date of registration.

(13) With organisational and administrative tasks, the student follows the instructions of the study department of the relevant faculty.

Article 21 Suspension of Study

(1) Students may apply for a suspension of their study program. Study may be interrupted usually for a whole period of study (semester, academic year).

(2) Study suspension is approved by the faculty Dean.

(3) The total period of one study suspension may last at most for two years. If the reason for the study suspension is parental leave, then the total period of one study suspension is at most 3 years. Study in 1st semester of a bachelor study can be interrupted only in exceptional cases (extraordinary suspensions under point 6 of this Article).

(4) Students may interrupt their studies under points 1 to 3 of this Article not more than twice during the study program, and the longest total period of both study suspensions

may last not total more than 3 years. If the reason for the second study suspension is parental leave, the total period of the second suspension may last for at most 3 years.

(5) The study suspension period is not included in the permitted duration of the studies ([Art. 3](#) point 10 of these Study Regulations).

(6) The Dean may permit exceptional study suspensions due to parental leave, on the recommendation of a physician or for other, especially serious reasons, which are objectively documented; the provisions of point 3 and 4 of this Article are not affected by this.

(7) If a Student interrupts his study during the first semester of the academic year, his registration of courses of the second semester shall be cancelled. In cases of extraordinary study suspensions according to point 6 of this Article, the Dean may also approve the cancellation of courses registered for the semester in which the study was interrupted.

(8) The Dean may permit a study suspension for a Student of a third degree study program who has registered the topic of his dissertation thesis with an external educational institution, after a positive statement from the diRector of the external educational institution.

(9) A Student ceases to be a student from the day of suspension of study.⁴² If the Students who has interrupted study wants to continue in his study after the suspension is over, he shall register for study according [Art. 10](#) point 4 of these Study Regulations. A Student who had his studies interrupted then becomes a Student from the date of re-enrolment to the study.²¹ If a Student who had his studies interrupted, does not re-enrol, then the provisions of [Art. 10](#) points 7 and 8 of these Study Regulations apply.

(10) The Dean will not permit the suspension of study of a Student, if any of the reasons for another termination of the study program occurred as are written in [Art. 23](#) point 1 lett. b) to g) of these Study Regulations.

Article 22 Proper Completion of Study

(1) For the proper termination of study it is necessary that a Student during his studies:

- a) passed all compulsory courses and the prescribed number of compulsory elective courses,
- b) obtained the prescribed number of credits for the relevant study program depending on the standard length of study ([Art. 3](#) point 6, 7 or 8 of these Study Regulations),
- c) passed state examination or examinations required by the study program.

(2) The overall result of properly completed study program of the first and second degrees is evaluated by two grades under [Art. 16](#) point 7 lett. a) and b) of these Study Regulations:

- a) pass with Honours/Merit,

⁴² Section 69 par. 3 of the Act.

b) pass.

(3) The Student finished his study with the overall study result Passed with Honours under par. 2. letter a) of this Article, if:

- a) he achieved a WSA of 1.00 – 1.50 in a study program of the first degree of study ([Art. 16](#) point 6 of these Study Regulations), and throughout the study was not rated worse than with the C classification grade and state examinations passed with the A grade,
- b) he achieved an overall WSA of 1.00 – 1.15 in the second degree study ([Art. 16](#) point 6 of these Study Regulations), and throughout the study was not rated worse than with the C classification grade and state examinations passed with the A grade.

(4) The Student finished his study with the overall study result Passed under par. 2 lett. b) of this Article, if the conditions under point 3 of the Article are not met.

(5) The overall result of the properly completed study program of the third degree is evaluated with the expression Passed under [Art. 16](#) point 10 lett. a) of these Study Regulations.

(6) The day of properly completed study is the day when the last of the conditions prescribed for properly completing the given study program under point 1 of the Article is fulfilled.

Article 23 Other Termination of Study

(1) Aside from the properly completed study under [Art. 22](#) of these Study Regulations, study can also be terminated by:⁴³

- a) the Student leaving off his studies,
- b) non-completion of the study within the period determined in [Art. 3](#) point 9 of these Study Regulations,
- c) if the Student is expelled from his studies due to the non-fulfilment of requirements resulting from his study program according to [Art. 12](#) and [Art. 17](#) point 6 of these Study Regulations,
- d) by expulsion of the Student from his studies based on a disciplinary measure,⁴⁴
- e) by the entering into force of a decision on the invalidity of the state exam or its part⁴⁵ as part of a lower-level study, if the relevant education is a condition for admission to the ongoing study of a higher-level study program,

⁴³ Section 66 par. 1 of the Act.

⁴⁴ Section 72 par. 2 lett. c) of the Act.

⁴⁵ Section 108f par. 1 of the Act.

- f) by renouncing an academic title⁴⁶ awarded after completing a lower-level study program, if the relevant education is a condition for admission to an ongoing study of a higher-level study program,
- g) by cancellation of the study program, ⁴⁰ if the Student does not accept the faculty's offer to continue studying another study program,
- h) by the death of the Student.

⁴⁶ Section 108h par. 1 of the Act.

- (2) The day of study termination is:⁴⁷
- a) if the Student leaves off his studies under point 1 lett. a) of the Article:
 1. the day when the Student's written declaration on leaving off his studies is delivered to the faculty,
 2. the day, by which the Student should enrol for the further study or to re-enrol under [Art. 10](#) point 8 of these Study Regulations,
 - b) due to non-completion of his studies within the term, according to point 1 lett. b) of this Article, the end of the academic year in which the Student was to complete his studies of the relevant study program,
 - c) for reason of expulsion from the study according to point 1 lett. c) and d) of this Article, the day when the decision to expulsion from the study acquired force,
 - d) for reason of a decision on the invalidity of a state examination or part of it according to point 1 lett. e) of this Article, the day when the decision on the invalidity of the state examination or its part became final,
 - e) for reason of relinquishment an academic title according to point 1 lett. f) of this Article, the date of delivery of the written notification according to Section 108h of the Act,
 - f) for reason of cancellation of a study program under point 1 lett. e) of this Article, the day when STU announced the cancellation of the study program.

Article 24 Study Documents

- (1) Study documents are:
- a) Student Card,
 - b) Student's Record Book (index),
 - c) Transcript of Records.

(2) The Student Card is a document proving the Student's legal status, entitling him to use Student's rights and benefits resulting from laws, STU internal regulations and agreements with other legal entities. This document also serves to verify the information recorded on it. The Student Card is issued at the Student's first enrolment for study of a bachelor, engineer, master or doctoral study. Besides other data, it also indicates the period during which the Student fulfilled the conditions for study continuation according to [Art. 17](#) of these Study Regulations; a picture of the card holder is also shown on the student card. Student Cards are issued by STU. Details of its issue is given by a directive issued by the Rector.

(3) The STU does not issue a Student's Record Book (index). A record of courses ([Art. 4](#) of these Study Regulations) and the results of a control of study success or study performance is performed through the AIS ([Art. 16](#) point 11 of these Study Regulations).

⁴⁷ Section 66 par. 2 of the Act.

(4) A Transcript of Records contains data about study obligations that the Student met within his study program.

(5) A Transcript of Records is issued by a faculty,. The document is issued in line with the principles contained in the generally binding legal regulation;⁴⁸ on the basis of a special request, the faculty will issue it in English. The document shall be issued to the following persons:

- a) a person, who terminated a study program under [Art. 23](#) point 1 of these Study Regulations,
- b) a Student at his request,
- c) to a graduate of a study program at his request.

Article 25 Graduation Documents

(1) Graduation documents on passing a study program in a field of study (specifications) are:

- a) a University Diploma,
- b) a State Examination Certificate,
- c) a Diploma Supplement.

(2) The University Diploma is a document on passing an accredited study program in a given field of study or in a combination of study programs and the granting of an academic degree. If a Student of the third degree of study passed his study at an external educational institution, his University Diploma also includes the name of such institution. University Diplomas are issued by the STU. Data that the STU puts on a University Diploma is governed by the Act.⁴⁹

(3) A State Examination Certificate is a document on a state examination performed, its parts and its result. It is issued by the STU.

(4) A Diploma Supplement is a document containing details of the study program passed. Data, which must be included on the Diploma Supplement are governed by generally binding legal provisions.⁵⁰ A Diploma Supplement is issued by STU. Graduates receive Diploma Supplements together with their diplomas.

(5) The STU issues all graduation documents under point 1 of this Article in bilingual format in combination of the official language and English language without a specific request needed.

(6) Graduation documents are public documents. The STU issues them within 30 days from properly completed study, unless the graduate agrees with the later issuance of these documents. They are usually delivered to graduates at an academic ceremony.

⁴⁸ Annex no. 4 of Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

⁴⁹ Section 68 par. 2 of the Act.

⁵⁰ Section 8 of Decree of the Ministry of Education of the Slovak Republic No. 614/2002 Coll.

(7) The STU issues graduation documents to graduates of joint-study programs according to the agreement of cooperating universities under [Art. 2](#) points 7 and 8 of these Study Regulations.

(8) The STU will issue at the request of a natural person who has had a name change or a change of surname due to a change of sex, a replacement certificate of completion of studies with the changed name, surname and maiden name no later than 30 days from the submission of the application; this replacement document, in addition to the original personal data, is issued in the same form in which the STU issues a copy of the certificate of graduation. The requirements that the application must contain are regulated by the Act.⁵¹

Article 26

Tuition and Study Related Fees

(1) Pursuant to the Act, the STU may require:⁵²

- a) a fee for admission procedure administration from applicants for study,
- b) fees for issuing study documents and their copies ([Art. 24](#) of these Study Regulations) and for issuing copies of graduation documents ([Art. 25](#) of these Study Regulations),
- c) tuition, if the obligation arises for the Student.

(2) Framework provisions on tuition fees and fees associated with studies are governed by Art. 39 of the STU Statute.

(3) The amount of tuition and fees associated with the study as well as details in association with reducing or waiving tuition, are determined for the academic year by a Rector's directive, which the STU will publish at least two months before the last date for submission of applications for study.⁵³

PART FOUR

STU STUDENT

Article 27

Rights of Students

(1) The rights of STU students are governed by the Act⁵⁴ and Article 25 of the STU Statute. STU Students have especially the right:

- a) to study the study program they were admitted to; if the faculty has made adjustments to the study program, the student continues studying this study

⁵¹ Section 68 par. 13 of the Act.

⁵² Section 92 of the Act.

⁵³ Section 92 par. 16 of the Act.

⁵⁴ Section 70 par. 1 of the Act.

program according to the courses and rules after the adjustment, unless the rules of the study program specify otherwise,

- b) to compile their study plan under the rules of the study program ([Art. 11](#) of these Study Regulations),
- c) to enrol to the further part of the study program under [Art. 10](#) of these Study Regulations, if they meet the obligations defined by the study program or these Study Regulations,
- d) while respecting the time and capacity limitations given by these Study Regulations and the study program to choose the pace of study and course sequence while maintaining the stated relationship and to select a Lecturer for a course taught by several Lecturers,
- e) within their study scope to apply also for studies at another university, even abroad, in exchange academic mobility programs ([Art. 7](#) point 6 of these Study Regulations),
- f) to take part in the research, development, artistic or other creative activities of the STU,
- g) to take part in the establishment and activities of independent associations active at academic facilities (student organisations) in line with legal regulations,
- h) to comment at least once a year on the quality of teaching and Lecturers through an anonymous questionnaire,
- i) to contact the Rector or Dean with any suggestion or request,
- j) to freely express opinions and make observations about the university education,
- k) to information and advisory services relating to their study and with the possibility for graduates of study programs to pursue in practice,
- l) if he is subject to an obligation to pay tuition due to concurrent studies in one academic year in two or more study programs provided by a public university or a state university at the same level, to decide in which study program he will study in the relevant academic year free of charge if he is entitled to free higher education,
- m) to change their study program within the same study field under the conditions given in [Art. 20](#) of these Study Regulations.

(2) Students who take part in practical teaching and professional experience are subject to general regulations on safety and health at work.

Article 28 Duties of Students

(1) STU Student obligations are governed by the Act⁵⁵ and defined in more detail by Article 43 of the STU Statute.

(2) A Student's study obligations follow the study program in which they study and from these Study Regulations.

(3) Students must follow the internal regulations of STU and its components.

(4) Students are especially obligated:

- a) to protect and economically use the property, equipment and services of the STU,
- b) to pay tuition and study-related fees under [Art. 26](#), of these Study Regulations and to do so solely and directly at the faculty where they are enrolled,
- c) to state truly the facts crucial for the determination of tuition fees in the form of a declaration on oath that shall be submitted by Students upon their first enrolment for the study, and at each enrolment for the further part of the study program ([Art. 10](#) of these Study Regulations),
- d) to notify the faculty of the address designated for delivering of documents,
- e) in connection with his studies, to use exclusively the e-mail address assigned to him by the STU,
- f) to personally attend on the written appeal of the Rector, Dean or an STU employee entrusted by him or the faculty, to discuss issues related to the course or termination of their studies, or in connection with their rights and obligations,
- g) to inform the faculty in writing about a decision under [Art. 27](#) point 1 lett. l) of these Study Regulations by 30 September of the corresponding academic year,
- h) during any organisational and administrative procedures to follow the instructions of the Dean or a faculty Employee appointed by him.

(5) If the student is a national of a third country, he is obligated to immediately inform the faculty about the facts related to his stay in the territory of the Slovak Republic in particular about the granting of temporary residence for the purpose of study according to a special regulation⁵⁶ or about the granting of asylum, the provision of supplementary protection or provision of temporary shelter according to a special regulation.⁵⁷

(6) For caused violations of legal provisions, these Study Regulations, the STU Statute or other internal regulations of STU or the faculty attended by the Student, or for violation of public order, a disciplinary measure may be imposed on the Student.

⁵⁵ Section 71 of the Act.

⁵⁶ Section 24 of Act No. 404/2011 Coll. on the Residence of Foreigners and on the amendment of certain acts, as amended.

⁵⁷ Act No. 480/2002 Coll. on Asylum and on the amendment of certain acts, as amended.

(7) The details of proceedings in the matter of a disciplinary offence are governed by the STU Disciplinary Regulations for Students (hereinafter referred to as the “Disciplinary Regulations”).

PART FIVE
DOCTORAL STUDY PROGRAM ORGANISATION CHART

Article 29
General Provisions

(1) In this part of these Study Regulations, specifics relating to the organisation of doctoral studies are presented. Unless provided otherwise in this section, the provisions of the first to fourth and sixth and seventh parts of these Study Regulations also apply to doctoral programs.

(2) Doctoral study programs focus on the acquisition of knowledge based on the current state of scientific and artistic knowledge and the Student's own particular contribution to it, which is the result of scientific research and independent creative activity in the field of science or technology, or independent theoretical and creative activity in the arts. Graduates of doctoral programs obtain a third level university education.⁵⁸

(3) The quality of doctoral study programs are arranged by the internal regulation Internal System of Providing Quality of Doctoral Study at the STU, which is a part of the internal system for the provision of a quality university education at the STU according to the Act⁵⁹ and Art. 22 point 1 lett. b) of the STU Statute.

(4) A full-time Doctoral Candidate (hereinafter referred to as an "FT Doctoral Candidate") is granted a stipend during the standard length of study according to [Art. 43](#) of these Study Regulations.

(5) Doctoral studies take place according to an individual study plan under the guidance of a supervisor ([Art. 32](#) of these Study Regulations). It takes place at the faculty. An external educational institution,⁶⁰ with which STU has a contract, the subject of which is participation in the implementation of the doctoral study program, can also participate in the implementation of the doctoral studies. The contract addresses issues related to the work of a Doctoral Candidate in an external educational institution, including the payment of the costs of the external educational institution. The faculty will conclude an individual agreement for each doctoral candidate with the external educational institution.⁶¹

(6) Studies in doctoral programs in the given field of study are monitored and evaluated by a Doctoral Board.⁶² The STU may on the basis of agreements with other universities form joint Doctoral Boards in individual fields of study (specialisations). If the faculty performs a doctoral study program in collaboration with an external educational institution in line with point 5 of this Article, the external educational institution will have adequate representation in the corresponding Doctoral Board.

(7) The Doctoral Board is established by the Rector after approval by the STU Scientific Council. The Doctoral Board may be divided into working groups according to the doctoral study programs it covers (hereinafter referred to as "program committees"). The

⁵⁸ Section 54 par. 1 of the Act.

⁵⁹ Section 15 par. 1 lett. b) of the Act.

⁶⁰ Section 54 par. 22 of the Act.

⁶¹ Section 54 par. 12 of the Act.

⁶² Section 54 par. 17 of the Act.

establishment, organisation and activity of the Doctoral Board and the program committee are regulated by a Rector's directive.

(8) The Doctoral Board monitors and evaluates doctoral studies during the preparation, implementation and proper completion of each individual doctoral candidate's study plan.

(9) A change of the doctoral study program is governed by [Art. 20](#) of these Study Regulations. A change of supervisor or training workplace can be made during the doctoral studies after the opinion of the Doctoral Board in justified cases, especially if this creates more favourable conditions for the fulfilment of the individual study plan of the doctoral candidate.

Article 30 Doctoral Study Program Organisation

(1) Doctoral study programs consist of study and scientific parts. An individual study plan for the entire period of the doctoral study is compiled by a supervisor and submitted to the Doctoral Board for approval.⁶³

(2) The individual study plan for a doctoral study program is compiled such that its completion assures for the Doctoral candidate the meeting of conditions for the properly completing the study within the standard length of study corresponding to his study program.

(3) The study part of a doctoral study program consists especially of lectures, seminars and individual study of professional literature necessary due to dissertation thesis specialisation.⁶⁴ Doctoral candidates must obtain at least 40 credits for successful completion of the study part of their doctoral study.

(4) The scientific part of a third degree study program consists of the individual or team scientific activity or creative activity focused on the subject of the dissertation thesis.⁶⁵ The scientific part, made up of projects of the dissertation thesis and independent creative activity in the field of science and art (especially publications, active participation in conferences, workshops and symposia, admission of results – citations, participation in research projects, grants for Doctoral Candidates, completion of defined stages of own research or artistic work, etc.). The supervisor guarantees the scientific part of the third degree study program.

(5) For successful completion of the scientific part, the Doctoral Candidates must obtain:

- a) at least 100 credits in doctoral study programs, in which the condition for properly completed study is achievement of 180 credits,
- b) at least 160 credits in doctoral study programs, in which the condition for properly completed study is achievement of 240 credits.

(6) The scientific part of a third degree study program studies contains a dissertation examination and a dissertation examination defence. For successful passing of the dissertation

⁶³ Section 54 par. 8 of the Act.

⁶⁴ Section 54 par. 9 of the Act.

⁶⁵ Section 54 par. 10 of the Act.

examination ([Art. 33](#) of these Study Regulations) Doctoral Candidates shall obtain 20 credits. For preparing and successfully passing a dissertation examination defence ([Art. 39](#) of these Study Regulations) Doctoral Candidates shall obtain 30 credits.

(7) Third degree study programs in the full-time form of study also include teaching activities or other pedagogical activities related to the pedagogical activities of not more than four hours a week on average for the academic year.⁶⁶ Performing teaching activities or other professional activities related to teaching activities is part of the Doctoral Candidate's individual study plan and is usually related to the doctoral studies.

(8) If a Doctoral Candidate registered for a dissertation thesis subject offered by an external educational institution, he performs the scientific part of the study under point 4 of this Article and the obligations of the study part agreed with the faculty in accordance with point 3 of this Article in the external educational institution; details of the organisation of the doctoral study are defined in the individual agreement under [Art. 29](#) point 5 of these Study Regulations. Activities in accordance with point 7 of this Article shall be linked to the educational activities of the faculty.

(9) The subject of the dissertation thesis is stated in the Doctoral Candidate's individual study plan. The subject of the dissertation thesis can be modified during the study only with the consent of the Doctoral Board.

(10) The passing of a dissertation examination and a dissertation thesis defence are required for proper completion of studies in a third degree study program.⁶⁷

Article 31

Examination of Studies and Conditions for Continuation of Doctoral Studies

(1) Study control within the doctoral studies is carried out using the credit system according to [Art. 17](#) of these Study Regulations and based on the updated study plan.

(2) At the end of each academic year, the supervisor submits an updated study plan of the Doctoral Candidate to the chairman of the Doctoral Board, stating whether or not he recommends the continuation in his studies. The supervisor at the same time evaluates the status and level of fulfilment of the Doctoral Candidate's individual study plan, adherence to the study schedule and, if necessary, submits a proposal to modify the individual study plan.

(3) The Dean, on the proposal of the chairman of the Doctoral Board, decides on the basis of the updated study plan whether the Doctoral Candidate can continue his studies, as well as any changes in his individual study plan.

(4) The verification of fulfilment of the conditions for continuing studies is carried out for the academic year according to [Art. 17](#) point 6 of these Study Regulations. Failure to fulfil them is the reason for the supervisor to not recommend the continuation of the study in the updated study plan of the Doctoral Candidate. A proposal to expel a Doctoral Candidate from studies for failure to meet the requirements under [Art. 23](#) point 1 lett. c) of these Study Regulations is submitted by the chairman of the Doctoral Board to the Dean.

⁶⁶ Section 54 par. 11 of the Act.

⁶⁷ Section 54 par. 3 of the Act.

Article 32 Supervisor

(1) The supervisor for the relevant field of study can be an STU teacher who works scientifically or artistically in the relevant field of study in the position of professor or associate professor and meets the requirements set by the internal regulation of the STU.⁶⁸ The supervisor may also be another expert after approval by the relevant scientific council or the scientific and artistic council of the faculty in accordance with the internal regulations of the STU.⁶⁸ The supervisor for a topic listed by an external educational institution can be a person approved by the relevant external educational institution.⁶⁹

(2) Supervisors:

- a) compile individual study plans of Doctoral Candidates, and within 2 weeks from Doctoral Candidate starting his doctoral studies, they submit the plans for approval to the Doctoral Board,
- b) manage and professionally guide Doctoral Candidates during doctoral studies and check the fulfilment of their individual study plans,
- c) professionally guarantee the scientific part of third degree study programs,
- d) determine the focus of the dissertation and together with Doctoral Candidate specify its subject and submit it for approval to the Doctoral Board ([Art. 30](#) point 9 of these Study Regulations),
- e) submit updated study plans of Doctoral Candidates to the chairman of the Doctoral Board ([Art. 31](#) point 2 of these Study Regulations),
- f) submit proposals for dismissal of Doctoral Candidates to the chairman of the Doctoral Board ([Art. 31](#) point 4 of these Study Regulations) and comments on the Doctoral Candidate's application for suspension of studies ([Art. 21](#) point 1 of these Study Regulations),
- g) propose study stays of Doctoral Candidates in other establishments of science, education, research, technology or art to the Dean,
- h) prepare work characteristics of Doctoral Candidates regarding their dissertation defence,
- i) propose to the Dean to assign a consultant to lead on specific parts of the scientific program of Doctoral Candidate studies ([Art. 18](#) points 9 and 10 of these Study Regulations),
- j) ensure, if necessary, consultations with other professionals,
- k) participate in dissertation examinations of Doctoral Candidates and defences of their dissertation theses; they are not members of the examination board for state examinations but may attend non-public debates,

⁶⁸ Art. 5 of Internal Regulation No. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava.

⁶⁹ Section 54 par. 4 of the Act and Art. 5 of Internal Regulation No. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava.

l) follow the guidelines of Doctoral Boards.

(3) The requirements placed on the supervisor as well as the rights and other duties of the supervisor are regulated by the internal regulation of the STU. Chyba! Záložka nie je definovaná.

Article 33
Dissertation Examinations and Their Essentials

- (1) A dissertation examination is a state examination.⁶⁷
- (2) As a rule, the Doctoral Candidate takes the dissertation examination within half of the standard length of study of the study program ([Art. 3](#) point 8 of these Study Regulations).
- (3) For the dissertation examination, the Doctoral Candidate is obligated to submit a written work, which is submitted in electronic form via the AIS.
- (4) The written work for the dissertation examination according to point 3 of this Article constitutes a dissertation project, usually containing the current state of knowledge on the given issue, an outline of the theoretical foundations, the methodology for solving the given issue and the dissertation thesis.
- (5) For language versions of the written work for the dissertation examination the provisions of [Art. 18](#) point 3 of these Study Regulations shall apply appropriately.
- (6) The reader of the written thesis for the dissertation examination can only be an expert working in the relevant field of study or in a similar field of knowledge with a third-level university education or with a scientific qualification level I or IIa, or with their equivalent, or a university teacher working in the position of professor or an associate professor at the STU or outside the STU, who does not work at the training workplace of the Doctoral Candidate and does not share in any joint publications with the Doctoral Candidate. The reader can be a member of the examination board with the right to vote, if he meets the conditions according to [Art. 19](#) point 6 of these Study Regulations.
- (7) The examination board decides on the result of the dissertation examination in a closed session according to [Art. 19](#) point 10 of these Study Regulations. The result of the dissertation examination is assessed by the examination boards as expressing it as passing or failing.
- (8) A record of the state examination will be made about the course of the dissertation examination ([Art. 19](#) point 11 of these Study Regulations), a part of which is also the opinion of the reader of the written thesis for the dissertation examination. A part of the record of the state examination may include comments of the examination board on the written work. If the result of the dissertation examination is assessed with a statement of failure, the record of the state examination will contain the justification of this assessment.
- (9) For excusing non-participation of the Doctoral Candidate in the dissertation examination the provisions of [Art. 19](#) point 16 of these Study Regulations.
- (10) If the Doctoral Candidate withdraws from the dissertation examination, the dissertation examination is considered to have been passed unsuccessfully and the result of the dissertation examination is evaluated with the statement of failure. In the case of an unexcused absence of a Doctoral Candidate from the dissertation examination, the dissertation examination is considered to have been passed unsuccessfully, and the result of the dissertation examination is evaluated as a failure. In cases according to this point, the Doctoral Candidate can repeat the state exam according to [Art. 19](#) point 18 of these Study Regulations in the term determined by the Dean on the proposal of the chairman of the Doctoral Board.

(11) If the result of the dissertation examination was evaluated with a statement of failure (point 7 of this Article), the Doctoral Candidate may repeat the dissertation examination only once according to [Art. 19](#) point 18 of these Study Regulations, at the earliest after the expiration of three months from the completion of the dissertation examination.

(12) For a repeated dissertation examination the provisions of [Art. 12](#) point 4 of these Study Regulations shall apply. Repeated unsuccessful completion of the dissertation examination is a reason for the expulsion of the Doctoral Candidate from the studies for failure to meet the requirements according to [Art. 23](#) point 1 lett. c) of these Study Regulations.

Article 34 Preparation of a Dissertation Examination

(1) The Doctoral Candidate shall submit a binding application for carrying out the dissertation examination to the Dean in electronic form via the AIS. At the same time, the Doctoral Candidate submits a written work for the dissertation examination ([Art. 33](#) point 3 of these Study Regulations). He also informs the chairman of the Doctoral Board and the supervisor about these facts.

(2) The Doctoral Board chairman immediately sends to the Dean the proposal of the reader of the written work to the dissertation examination, of members of the examination board for the dissertation examination ([Art. 33](#) points 6 and 7 of these Study Regulations), as well as the place and time when the dissertation examination is held.

(3) The Dean shall determine chairman, other members of the board and the place and time of the dissertation examination on the basis of a proposal of the Doctoral Board chairman in accordance with point 2 of this Article.

(4) The reader of the written work for the dissertation examination delivers his assessment such that it is available for the Doctoral Candidate for consultation at least 3 working days before the dissertation examination.

Article 35 Dissertation Examination

(1) The dissertation examination consists of a discussion on the thesis for dissertation examination, in which the Doctoral Candidate informs the examination board about his dissertation project and his opinions on the reader's review. In the discussion, the Doctoral Candidate demonstrates his theoretical knowledge in relation to the subject being addressed.

(2) The supervisor takes part in dissertation examinations under [Art. 32](#) point 2 lett. k) of these Study Regulations. In the closed part, the supervisor will give his opinion on the course of study of the Doctoral Candidate.

(3) The result of the dissertation examination shall be announced to the Doctoral Candidate by the examination board chairman on the day of the dissertation examination.

(4) The faculty shall issue to the Doctoral Candidate a Protocol on Successful Completion of the Dissertation Examination within 30 days of it being held.

(5) If all the conditions are observed for performing the dissertation examination according to these Study Regulations, the dissertation examination may also be held via a combined method, in particular if a member of the examination board or a reader is abroad and cannot be physically present at the dissertation examination. In such a case, this member of the examination board or the reader may join the face-to-face dissertation examination via a video conference or other means of information and communication technology without being physically present.

Article 36
The Dissertation Thesis and Its Essentials

(1) The dissertation is the final work. Doctoral studies end with the defence of the dissertation. It demonstrates the ability and readiness for independent scientific and creative activity in the field of research or development or for independent theoretical and creative artistic activity.⁷⁰

(2) Doctoral Candidates may submit their dissertation theses as well as their own published paper or set of own published papers that by their content develop the issue of the dissertation subject. If a Doctoral Candidate submits a set of his own publications, it shall be supplemented by parts stating the current state of the issue, objectives of the dissertation thesis, and the conclusions resulting from solving the dissertation thesis subject. If the accompanying publications are works from several authors, the Doctoral Candidate shall also attach a statement by the co-authors about his author contribution.

(3) Dissertation theses contain an analysis of the current state of knowledge in the given field, characteristics of the objectives, a detailed description of procedures used (methods of work, material), the obtained results, their assessment, a discussion, conclusions and a list of the literature used.

(4) If a dissertation thesis represents part of a collective work, the Doctoral Candidate shall state his own results and in the discussion put them in the context of the results of other members of the team.

Article 37
Dissertation Thesis Abstract

(1) A Doctoral Candidate shall develop a dissertation thesis abstract (hereinafter referred to as the “Abstract”), which is a brief summary of his material results, definitions of their benefits and data on their public acceptance. If a dissertation thesis represents a set of works, the Abstract shall include a precise list of these works.

(2) An Abstract is written in the same language as the dissertation theses, is normally 20 pages in length and in the A5 format. The model of the first and second pages of the Abstract will be regulated by a Rector’s directive ([Art. 18](#) point 16 of these Study Regulation).

(3) With the consent of the Doctoral Board chairman, abstracts may be presented in digital form only.

(4) A part of the Abstract is a list of all published works of the Doctoral Candidate that are related to the studied issue, as well as responses to them with accurate bibliographic data, a list of used literature and an abstract in the national language and in English ([Art. 18](#) point 3 of these Study Regulations).

⁷⁰ Section 54 par. 14 of the Act.

Article 38
Preparation of the Dissertation Thesis Defence

(1) Doctoral Candidates may submit a written request to the Dean to permit their dissertation defence if not more than 30 credits are missing to finish their studies and he has fulfilled all conditions for properly completing the study, aside from the dissertation defence.

(2) A Doctoral Candidate shall submit the application for permission to defend the dissertation in electronic form via the AIS no later than three months before the end of the permitted length of study of the study program ([Art. 3](#) point 9 of these Study Regulations).

(3) The Doctoral Student will also submit in electronic form and in paper form, together with the application for permission to defend the dissertation, the following, if the faculty requires it:

- a) the dissertation thesis ([Art. 18](#) point 12 of these Study Regulations),
- b) the dissertation thesis abstract ([Art. 37](#) of these Study Regulations), and the faculty determines the minimum number of copies, if the abstracts are made in printed copies,
- c) copies of publications and other elaborates, if not part of the dissertation thesis, are enclosed in one copy,
- d) a list of published works with complete bibliographic data and unpublished scientific works or public and private exhibitions of works of art and performances of the Doctoral Candidate, as well as their reviews, or even reviews of them drawn up by relevant institutions in the field of science, technology or art,
- e) justification of the differences between the original and the submitted dissertation, if the Doctoral Candidate submits a revised dissertation after an unsuccessful defence of the dissertation ([Art. 39](#) point 11 of these Study Regulations),
- f) a curriculum vitae,
- g) essentials following from [Art. 18](#) points 15 and 16 of these Study Regulations.

(4) Within 1 week from the submitting of the application according to point 2 of this Article, the Dean will forward the Doctoral Candidate's file to the chairman of the Doctoral Board.

(5) The Doctoral Board chairman shall return the Doctoral Candidate's file to the Dean within 2 weeks after the file is received, if the file does not meet the requirements according to point 3 of this Article. Otherwise, he will send to the Dean the proposal of the readers of the dissertation based on the nomination of the readers by the guarantor of the relevant doctoral study program and determine the address of the institutions to distribute the abstract. At the same time, he proposes the place and date of the dissertation defence, taking into account that the date of the dissertation defence should be within three months from the submission of the application for permission to conduct the dissertation defence.

(6) Dissertation theses are assessed by at least two readers. The reader of the dissertation may only be an expert with a third-degree university education or with scientific qualification level I or IIa, or with their equivalent. At least one of the readers is a university

teacher working in the functional position of associate professor or in the functional position of professor at the STU or outside the STU.

(7) Opponents work in the relevant field of study or in a similar field of knowledge corresponding in content to the topic of the dissertation, while at least one of the readers is not from the faculty or from an external educational institution where doctoral studies are conducted. The reader may not be a co-author of the Doctoral Candidate's publication, his direct subordinate or superior.

(8) Within 1 week of delivery of the proposal according to point 5 of this Article, the Dean shall appoint readers of the dissertation thesis and send them in electronic form the dissertation thesis with the request to prepare assessments of the dissertation thesis.

(9) Within 4 weeks after receipt of the dissertation thesis, readers will send their opinion of the dissertation thesis to the Dean, who then immediately will familiarise the Doctoral Board chairman of the assessment of the reader. The reader's assessment contains an objective and critical analysis of the dissertation thesis; it is brief, and does not specify its contents. An reader gives his opinion referring to:

- a) the topicality of the chosen dissertation thesis subject,
- b) the selected methods of processing the dissertation thesis,
- c) the results achieved, stating which new knowledge the dissertation thesis brings,
- d) the contribution of the dissertation thesis to the further development of science, technology or art,
- e) whether it meets the intended objectives of the dissertation thesis.

(10) In their reviews of the dissertation thesis, readers shall also state their objectives, questions and comments on the dissertation thesis, and express their opinion on the formal essentials of the dissertation thesis development. Their review shall clearly state whether the submitted thesis meets the conditions laid down for dissertation thesis. Without this statement, no reader assessment can be considered complete.

(11) If a reader fails to deliver his dissertation thesis assessment in due time, upon the proposal of the Doctoral Board chairman, the Dean may appoint a new reader.

(12) If a reader is unable to elaborate his reader assessment, he shall inform the Dean about it within 1 week.

(13) After receiving the opinions of the opponents, the chairman of the Doctoral Board shall, without undue delay, suggest to the Dean a chairman and members of the examination board to conduct the defence of the dissertation ([Art. 39](#) point 5 of these Study Regulations) and confirm the proposed place and time of the dissertation defence according to point 5 of this Article.

(14) The Dean shall appoint members of the examination board and determine the place and time of the dissertation thesis defence, and ask the members of the board to immediately confirm participation in the dissertation thesis defence. He shall inform about the place and time of the dissertation thesis defence (confirmed according to point 13 of this Article) to the Doctoral Candidate and the supervisor, and will make public the Abstract of the dissertation theses.

(15) The supervisor of the Doctoral Candidate will deliver to the Dean the work characteristics of the Doctoral Candidate ([Art. 32](#) point 2 lett. h) of these Study Regulations) not later than 1 week before the defence dissertation.

(16) The professional public can take a written opinion on the dissertation, which must be delivered to the workplace no later than three working days before the deadline for the dissertation defence.

(17) The Doctoral Candidate is made familiar with the opinions of the readers of the dissertation no later than three working days before the dissertation defence ([Art. 18](#) point 19 of these Study Regulations).

(18) The Doctoral Board chairman shall immediately send the reviews to members of the examination board, readers and Doctoral Candidate supervisor.

Article 39 Dissertation Defence

(1) The dissertation thesis defence takes place at the faculty where studies of the study program were carried out. If the Doctoral Candidate applied for a dissertation topic listed by an external educational institution, the defence of the dissertation can also be carried out on the premises of the external educational institution after the agreement of the faculty with the external educational institution.

(2) The faculty may conclude an agreement on the joint defence of a dissertation thesis in accredited doctoral programs with a foreign university, if permitted by the law of the state where the foreign university is located.⁷¹

(3) If an agreement with a foreign university is concluded under point 2 of this Article, the dissertation thesis defence of an STU Doctoral Candidate may be held at the foreign university, before an examination board for the dissertation thesis defence with parity representation of members from the STU and members appointed by the foreign university. The composition of the examination board is set according to point 5 of this Article. The same procedure is used to defend the dissertation of a Doctoral Candidate of a foreign university at the STU.

(4) The faculty is authorised to publish the following in the announcement of the time and place of the dissertation defence:

- a) name and surname of the author of the dissertation thesis,
- b) the academic degrees, scientific and educational degrees, artistic and educational degrees or scientific degrees of the author of the dissertation thesis,
- c) the title of the dissertation thesis,
- d) name of the study program in which the author of the dissertation thesis is enrolled,

⁷¹ Section 54 par. 19 of the Act.

- e) the name of the field of study or joint study in which the study program takes place according to letter d),
- f) the date, time and place of the dissertation thesis defence.

(5) The composition of the examination board for the dissertation defence is governed by the provisions of [Art. 19](#) points 6 to 9 of these Study Regulations. Dissertation readers may be members of the examination board with the right to vote on the outcome of the dissertation defence, if they meet the conditions according to [Art. 19](#) point 6 of these Study Regulations. If an external educational institution ([Art. 29](#) point 5 of these Study Regulations) or a cooperating university ([Art. 2](#) point 7 of these Study Regulation) participates in conducting the doctoral studies, the examination board has at least six members, with parity of members from the STU and members from the partner educational institution. The chairman and at least one member of the examination board are appointed from among the members of the Doctoral Board. At least two members of the examination board are university teachers working in the functional positions of professors or assistant professors at the STU, and at least one of them must work in the functional position of professor at the STU. Furthermore, the Doctoral Candidate's supervisor, who is not a member of the examination board ([Art. 32](#) point 2 lett. k) of these Study Regulations), also participates in the dissertation defence.

(6) A dissertation thesis defence may be held if at least four members of the examination board, including the chairman, are present ([Art. 19](#) point 9 of these Study Regulations), and one of the readers may be absent. The presence of any reader who stated in his assessment that the thesis does not meet the requirements of dissertation theses is required.

(7) Dissertation thesis defences are open to the public. They are conducted in the language in which the dissertation thesis was written ([Art. 18](#) point 3 of these Study Regulations).

(8) Dissertation defences are held in the form of a scientific discussion between the Doctoral Candidate, readers, members of the examination board and other defence participants.

(9) The result of the dissertation thesis defence shall be assessed by the examination board with the formulation "Passed" or "Failed".

(10) The course of the dissertation defence is led by the chairman of the examination board; in exceptional cases he may assign a member of the examination board who is a member of the Doctoral Board to conduct it (hereinafter only the "presiding"). The process of the dissertation defence proceeding is usually as follows:

- a) the presiding begins the defence, states briefly the biography of the Doctoral Candidate, the dissertation thesis subject, crucial information from reviews and the Doctoral Candidate's working characteristic prepared by the supervisor, an overview of Doctoral Candidate's scientific or artistic works and the responses they received from the public,
- b) the Doctoral Candidate indicates the substantial content of his dissertation thesis, its results, whether the objectives were met, and its contribution,

- c) readers present the main content of their assessments; any assessments of absent readers shall be read by an appointed member of the examination boards in the full wording,
- d) the Doctoral Candidate gives his opinion on reader opinions,
- e) the presiding informs those present about written reviews and opinions received on the dissertation thesis and opens the discussion open to all present persons,
- f) during the discussion, the Doctoral Candidate answers all questions and gives his opinion on all suggestions and objectives of the discussion participants,
- g) in a closed session of the examination board, the course of the defence is assessed with the participation of the readers and the supervisor; the examination board and the readers decide by secret ballot, with majority of votes, whether the Doctoral Candidate defended his dissertation thesis; in the case of equality of votes, the vote of the examination board chairman is decisive,
- h) if the result of the examination board's vote was negative, i.e. the dissertation and its defence were assessed with a statement of failure, the examination board will determine the Doctoral Candidate's degree of revision of the dissertation in a closed session,
- i) the result of the dissertation defence will be announced by the chairman of the examination board at a public meeting of the examination board.

(11) If the dissertation was evaluated and its defence was evaluated with a statement of failure, the protocol on the result of the state examination – dissertation defence shall indicate the degree of revision of the dissertation and the date when the Doctoral Candidate can first submit an application for permission to conduct the dissertation defence (repeated defence of the dissertation work). The protocol on the result of the state examination – dissertation defence will be issued by the faculty to the Doctoral Candidate within 30 days of its completion.

(12) For excusing the non-participation of the Doctoral Candidate at the dissertation defence the provision of [Art. 19](#) point 16 of these Study Regulations shall apply.

(13) If the Doctoral Candidate withdraws from the dissertation defence, the dissertation and its defence are considered to have been completed unsuccessfully and are evaluated with the statement of failure. In the case of the unexcused absence of a Doctoral Candidate at the dissertation defence, the dissertation and its defence are considered to have been completed unsuccessfully and are evaluated with the statement of failure. In cases according to this point, the Doctoral Candidate can repeat the dissertation defence according to [Art. 19](#) point 18 of these Study Regulations in the term determined by the Dean on the proposal of the chairman of the Doctoral Board.

(14) A Doctoral Candidate may repeat the dissertation defence only once ([Art. 19](#) point 18 of these Study Regulations). For the repeated defence of the dissertation, the provisions of [Art. 12](#) point 4 of these Study Regulations shall apply. Repeated unsuccessful defence of the dissertation is a reason for the expulsion of the Doctoral Candidate from the studies for failure to meet the requirements according to [Art. 23](#) point 1 lett. c) of these Study Regulations.

(15) If the Dean finds that during the defence proceeding the procedure in accordance with point 10 of this Article was not followed, he will order a repetition of the defence.

(16) If all the conditions for the dissertation defence according to these Study Regulations are met, in justified cases the dissertation defence can be conducted using a combined method, especially if a member of the examination board or a reader is from abroad and cannot be physically present at the dissertation defence. In such a case, this member of the examination board or the reader may join the face-to-face defence of the dissertation via video conference or other means of information and communication technology without being physically present.

Article 40 **Rights and Obligations of the Full-Time Doctoral Candidate**

(1) Provisions valid for a Doctoral Candidate studying full-time (hereinafter referred to as a “FT Doctoral Candidate”) at the faculty apply accordingly to a FT Doctoral Candidate who is studying in cooperation with an external educational institution.

(2) The provisions of [Art. 8](#) of these Study Regulations governing the organisation of the academic apply for the FT Doctoral Candidate, except for the provisions governing the examination period and vacations.

(3) Involvement of a FT Doctoral Candidate in team scientific activity, which is the content of domestic and foreign projects of the workplace, which is the training workplace for a Doctoral Candidate, is possible after a positive statement from the supervisor.

(4) The presence of a FT Doctoral Candidate at the training workplace is determined in his individual study plan and is usually set at 37.5 hours weekly.

(5) Absence at the training workplace due to health reasons is excused by the FT Doctoral Candidate with a medical certificate issued by the attending physician or a certificate of incapacity for work.

(6) Absence of a FT Doctoral Candidate at the training workplace without the prior written consent of the supervisor and head of the training workplace, or without a justifiable reason proven by documents (illness, etc.), is considered a culpable violation of these Study Regulations and will be assessed as a disciplinary offence according to [Art. 28](#) point 6 of these Study Regulations.

(7) A disciplinary offence of a FT Doctoral Candidate according to point 6 of this Article is grounds for expulsion from studies. The study of a FT Doctoral Candidate will end with expulsion from the study based on disciplinary measures according to [Art. 23](#) point 1 lett. d) of these Study Regulations.

Article 41 **Doctoral Candidate’s Travel**

(1) Travels during studies of a Doctoral Candidate in the form of academic mobility ([Art. 7](#) of these Study Regulations), shall be made in line with generally binding legal

provisions^{Chyba! Záložka nie je definovaná.} on the basis of an agreement between the Doctoral Candidate, the faculty and the host university, after approval by the supervisor.

(2) In connection with the performance of an individual study plan, FT Doctoral Candidates may also perform their tasks outside their study worksite in the Slovak Republic or abroad. In such a case FT Doctoral Candidates perform tasks based on the Study Travel Agreement and are entitled to receive travel expenses in line with a special provision.⁷²

(3) Study workplaces which are external educational institutions may also resolve the tasks of the FT Doctoral Candidate following from his individual study plan by means of another way in line with the internal provisions of the educational institution.

Article 42 Doctoral Candidate's Leave

(1) FT Doctoral Candidates are entitled to a study leave. The extent of study leaves in a given academic year is equal to the number of days specified as vacations in the schedule of the STU academic year ([Art. 8](#) point 5 of these Study Regulations). The drawing of a study leaves at the request of the FT Doctoral Candidate with the prior consent of his supervisor shall be permitted or ordered by the head of the study worksite or the Dean. The head of the training workplace or the Dean may order the FT Doctoral Candidate to take a study leave after the supervisor's opinion. Unused study leave cannot be carried over to the next academic year.

(2) Rector's or Dean's days off also apply to FT Doctoral Candidates, unless stated otherwise.

Article 43 Doctoral Candidate Scholarships

(1) The faculty provides FT Doctoral Candidates with scholarships. During the duration of the standard length of study of the study program to which he was accepted, an FT Doctoral Candidate is entitled to a scholarship, if he has not already obtained a third-level university education:⁷³

- a) until the completion of the dissertation examination at least in the amount of the 6th salary class and the first salary level of the special salary scale of university teachers and research and development employees according to a special regulation⁷⁴ and
- b) after passing the dissertation examination at least in the amount of the 7th salary grade and the first salary grade of the special salary scale for university

⁷² Act No. 283/2002 Coll. on Travel Reimbursements, as amended.

⁷³ Section 54 par. 18 of the Act.

⁷⁴ Act No. 553/2003 Coll. on the Remuneration of Certain Employees for the Performance of Work in the Public Interest and on the amendment of certain acts, as amended.

teachers and research and development employees according to a special regulation.⁷⁴

(2) A FT Doctoral Candidate is entitled to a scholarship according to point 1 of this Article for the entire month, even if the conditions for its provision were fulfilled only for part of the month. The granting of the scholarship will end no later than the month of the end of the studies ([Art. 22](#) or [Art. 23](#) of these Study Regulations).

(3) If the standard length of the study program of the third degree is three academic years, FT Doctoral Candidates are entitled to receive a scholarship of 36 months; if the standard length of the study program of the third degree is four academic years, FT Doctoral Candidates are entitled to receive a scholarship of 48 months.

(4) If a FT Doctoral Candidate changes the study program ([Art. 20](#) of these Study Regulations), for the purposes of entitlement to a scholarship according to point 1 of this Article, the number of months corresponding to the standard length of study of the study program after the change of study program is taken into account, and the months during which the FT Doctoral Candidate was provided with a scholarship within the study of the original study program to which the FT Doctoral Candidate was admitted before the study program was changed are taken into account.

(5) A scholarship according to this Article is provided mainly from state budget funds or from other funds on the basis of concluded special contracts intended for the purpose of scholarships (grants, contracts with enterprises, etc.) or from special purpose monetary donations.

(6) The faculty may, as far as possible, increase the amount of the scholarship above the minimum amount according to point 1 of this Article for a FT Doctoral Candidate, even repeatedly. The Dean decides on the increase of the scholarship.

PART SIX
ADDITIONAL PROVISIONS

Article 44
Social Support of Students through Scholarships

(1) The STU grants social scholarships to students of study programs of the first two degrees of study who have permanent residence in the Slovak Republic or to students who were granted asylum were provided with supplementary protection or temporary shelter, based on the fulfilment of the conditions established by law. Social scholarships are awarded from the state budget and contribute to payment of the costs associated with the study. Students have the legal claim to a social scholarship.⁷⁵

(2) The STU grants a pregnancy scholarship from the state budget to a pregnant student who has a permanent residence in the Slovak Republic and is not entitled to maternity pay, in the period from the beginning of the 27th week before the expected day of delivery determined by a doctor. The pregnancy scholarship mainly serves for the purpose of covering increased expenses associated with the health condition of the student, special material needs and preparation for the birth of the child. A student has a legal right to a pregnancy scholarship.⁷⁶

(3) The STU grants motivational scholarships from the state budget:⁷⁷

- a) in selected fields of study (specialisations) defined in the methodology on the basis of analyses and projections of labour market development, taking into account study results during the previous study; in the case of a Student's study program of the first degree, in the first year of study, the results from last year at secondary school shall be considered,
- b) for outstanding performance of study requirements, achieving excellent results in studies, research, development, artistic or sports activities.

(4) The STU awards a scholarship within the limits of its own resources to students and graduates who are no more than 90 days since the proper completion of their studies. Scholarships are mainly provided for excellent performance of study obligations, achieving an excellent result in the field of study, research, development, artistic or sports activities or as one-time or regular social support.⁷⁸

(5) The STU can enter into an agreement with an entrepreneur on a scholarship program for the provision of business scholarships for students. The provision of business scholarships is regulated by law. The purpose of the business scholarship is to support studies in selected study programs or motivation to choose a certain topic for the final thesis. A student has no legal right to a business scholarship.⁷⁹

⁷⁵ Section 96 of the Act.

⁷⁶ Section 96b of the Act.

⁷⁷ Section 96a of the Act.

⁷⁸ Section 97 of the Act.

⁷⁹ Section 97a of the Act.

(6) The STU can grant loans from the scholarship fund to its students. The purpose of student loans is to contribute to cover the costs associated with studies and to meet social needs.⁸⁰

(7) Framework provisions on social support for students are governed by Art. 40 of the STU Statute. The conditions and procedure for awarding and providing scholarships to STU students and graduates and providing loans are governed by the STU Scholarship Regulations.

Article 45

Support for Students and Prospective Students with Special Needs

(1) The STU creates a generally accessible academic environment also by creating suitable conditions for studies of students with special needs without reducing the demands on their study performance.⁸¹

(2) A student who agrees to the evaluation of his specific needs is entitled to appropriate adjustments and support services, in particular to:

- a) ensuring the possibility of using specific educational resources,
- b) individual educational approaches, especially individual teaching of selected subjects for students with sensory disabilities,
- c) special conditions for the performance of study obligations without reducing the requirements for study performance, in particular an individual study plan and an individual schedule for the fulfilment of study obligations,
- d) the individual approach of university teachers,
- e) tuition fee waiver in justifiable cases, if the study is longer than the standard length of the relevant study program.

(3) Support for students with specific needs is ensured through the STU Counselling Centre and faculty coordinators for students with specific needs. Details of their scope are regulated by the Organisational Rules of the STU Counselling Centre and a Rector's Directive.

Article 46

Advising of Students

(1) The STU provides free counselling to students. Counselling is provided for the purpose of improving the mental health of students and their motivation to study, help with problems that could threaten the proper completion of their studies, and help with applying to the labour market.⁸²

(2) Students are provided especially with psychological counselling, career counselling and counselling in effective learning. Professional and methodological assistance

⁸⁰ Section 101 par. 3 of the Act.

⁸¹ Section 100 of the Act.

⁸² Section 100a of the Act.

in the field of counselling is provided by the STU Counselling Centre. Details of its activities are governed by the Organisational Rules of the STU Counselling Centre.

Article 47
Particulars of Decisions, Their Delivery and Validity

(1) For conducting and deciding on study rights and obligations of Students, Act No. 71/1967 Coll. on Administrative Proceedings, as amended, does not apply.⁸³

(2) The Dean of the faculty decides on study matters related to the student's rights and obligations and does so based on the student's written request or regardless of the delivery of the student's written request, if this authority follows from the law or these Study Regulations. Unless provided otherwise below, such a decision (hereinafter also a "decision" or "document") is final and cannot be appealed against. All decisions must be made in writing in paper form, and must be demonstrably delivered pursuant to this Article.

(3) Decision on Expulsion from Studies according to [Art. 23](#) point 1 lett. c) and d) of these Study Regulations must be made in writing in paper form, must include a statement with reference to the relevant provision of the corresponding internal regulation or act (or both, if applicable), reasoning based on found facts and in case of circumstances under [Art. 23](#) point 1 lett. d) of these Study Regulations and advice on the right to apply for review of the Decision.

(4) A decision must be delivered to the Student in person or at the STU, faculty or elsewhere, where he is reachable. The Student in this case of delivery shall identify himself to the person who delivers such a document with his STU student card. The document shall be accepted by the Student by confirming a copy of the decision by his handwritten signature, stating the date, time, manner of receiving – in person, receipt of the document, and the confirmed copy of such document is handed over to the person who delivered the document in question to the Student.

(5) If delivery under the previous point is not possible this does not apply if the student refuses to receive the document in person according to point 4 of this Article, in which case the day of rejection of the document is considered the day of delivery according to point 7 of this Article), the decision under point 2 of these Study Regulations shall be delivered by post or through another service for delivery as registered mail with return receipt in person, to the address specified by the Student for delivery of documents under [Art. 28](#) point 4 lett. d) of these Study Regulations:

- a) as registered mail with delivery to the recipient's own hands, if it is a decision to change the study program according to [Art. 20](#) of these Study Regulations, the decision to suspend studies according to [Art. 21](#) of these Study Regulations or the decision on the end of studies according to [Art. 23](#) point 1 of these Study Regulations,
- b) as registered mail with delivery receipt, if it is a decision not mentioned in lett. a) of this point.

⁸³ Section 108 par. 1 of the Act.

(6) For a decision on the invalidity of a state examination and its part under [Art. 23](#) point 1 lett. e) of these Study Regulations the provisions of the Act apply.⁸⁴

(7) The effects of delivery of the decision in proceedings regarding the student's academic rights and obligations pursuant to this Article shall occur on the day of:

- a) receipt of the document by the student or a person authorised by him to receive shipments,
- b) returning an undelivered shipment to the faculty, even if the student never learned of it,
- c) the refusal of the student to accept the document, regardless of the method of delivery.

(8) Any decision, against which no request for a review may be applied, is final.

(9) A decision of a Dean on the expulsion from studies because of a disciplinary measure under [Art. 23](#) point 1 lett. d) of these Study Regulations, against which the Student has not applied for review, shall enter into force on the day the eight-day period from the date of delivery to the Student under this Article has passed.

(10) A decision of the Rector on a request for review of a Dean's decision shall enter into force on the day of delivery to the Student under this Article.

(11) The provisions of Act no. 305/2013 Coll. on the Electronic Form of Governance Conducted by Public Authorities and on the amendment and supplementation of certain acts (the e-Government Act), as amended, apply to the provisions of these Study Regulations, which regulate the method of delivery.

Article 48

Special Provisions Applicable in the Case of an Exceptional Situation, State of Emergency or Extraordinary Status

(1) In a time of an exceptional situation, state of emergency or extraordinary status (hereinafter only referred to as "the crisis situation"), the educational activities conducted as part of full-time study may be carried out by means of distance form of study in terms of [Art. 3](#) point 3 of these Study Regulations.

(2) During a crisis situation or if the crisis situation ends during the examination period, the examination according to [Art. 15](#) of these Study Regulations can be done via video conference or other means of information and communication technology without physical presence. The provisions of these Study Regulations relating to the organisation and course of examinations at STU (examination regulations) will be applied accordingly.

(3) In times of crisis, a state examination according to [Art. 19](#) of these Study Regulations can be carried out via video conference or other means of information and communication technology without physical presence.⁸⁵

(4) The Rector decides on the facts according to points 1 to 3 of this Article.

⁸⁴ Section 108f and 108g of the Act.

⁸⁵ Section 108e par. 5 of the Act.

(5) During a crisis situation, the public part of the state exam is considered public even if the faculty makes its audio recording available to the public for listening on the faculty's premises within three months from the end of the crisis situation.⁸⁶

(6) During a crisis situation or if the crisis situation lasted for at least two-thirds of the teaching part of at least one semester of the relevant academic year, the Rector may determine a different minimum number of credits necessary for continuing studies, as regulated by [Art. 17](#) point 2 of these Study Regulations:

- a) for the first semester of the first degree and the second degree of study, if the crisis situation lasted during the first semester, but at least 10 credits and at most 30 credits,
- b) for the academic year of study of the study program of the first, second or third degree, however, at least 20 credits in the full-time form of study and 16 credits in the external form of study, if the student had enrolled courses with remaining credits ([Art. 11](#) of these Study Regulations), in which case it can also be less than 20 credits for full-time study and 16 credits for external study.

(7) If due to the crisis situation the student could not finish his or her studies in the period pursuant to [Art. 3](#) point 9 of these Study Regulations, the Rector may, upon the student's substantiated request, extend the studies in an extraordinary manner, beyond the usual length set out in [Art. 3](#) point 9 of these Study Regulations and determine the period for which the student's studies are to be extended.⁸⁷

PART SEVEN FINAL PROVISIONS

Article 49

(1) All amendments and additions to these Study Regulations must be approved by the STU Academic Senate.⁸⁸

(2) The Rector is authorised to issue its full wording after the amendment and addition of these Study Regulations according to point 1 of this Article.

(3) On the date of entry into force of these Study Regulations, the following are cancelled:

- a) Study Regulations of the Slovak University of Technology in Bratislava approved by the STU Academic Senate on 24 June 2013, as amended by Addendum no. 1 approved by the STU Academic Senate on 25 May 2020 and amendment no. 2 approved by the STU Academic Senate on 13 July 2020,
- b) Methodological guidelines for selected provisions of Art. 51 of these Study Regulations of the Slovak University of Technology in Bratislava from 12 July 2013,

⁸⁶ Section 108e par. 6 of the Act.

⁸⁷ Section 108e par. 4 of the Act.

⁸⁸ Section 9 par. 1 lett. b) of the Act.

- c) Methodological guidelines for selected provisions of Art. 10 in conjunction with Art. 21 of these Study Regulations of the Slovak University of Technology in Bratislava dated 30 July 2013,
- d) Methodological guidelines for the creation of recommended study plans for first, second and third degree study programs at the Slovak University of Technology in Bratislava dated 22 July 2021,
- e) Methodological guidelines for the submission of final theses and the organisation of state exams at the Slovak University of Technology in Bratislava dated 14 April 2022.

(4) These Study Regulations of the Slovak University of Technology in Bratislava were approved by the STU Academic Senate on 28 June 2023.

(5) The Study Regulations of the Slovak University of Technology in Bratislava become valid on the day of their approval by the STU Academic Senate and take effect on 1 September 2023.

.....

prof. Ing. František Janíček, PhD.⁸⁹

Chair of the STU Academic Senate

.....

Dr. h. c. prof. h. c. prof. Dr. Ing. Oliver Moravčík⁸⁹

Rector

⁸⁹ The original of the signed STU internal regulation number 7/2023 Study Regulations of the Slovak University of Technology in Bratislava is stored and accessible for inspection at the legal and organisational department of the STU Rectorate.

Appendix no. 1

to the Study Regulations of the Slovak University of Technology in Bratislava approved by the STU Academic Senate on 28 June 2023

Organisation and Course of Examinations of the Slovak University of Technology in Bratislava (examination regulations)

Article 1

Examinations, Examination Forms and Organisation of Examinations

(1) The form of the examination and the number of examination dates are regulated by [Art. 15](#) of these Study Regulations.

(2) Exams are conducted in the examination period of the relevant semester in which the student is enrolled in the given course. Exams for subjects enrolled in the winter semester can also be taken during the summer semester examination period ([Art. 13](#) point 2 of these Study Regulations).

(3) An exam date can be organised as free (optional) or compulsory. The examiner decides on the organisation of free or compulsory exam dates at the level of the given subject. Compulsory exam dates can also be organised across the board for all students of the faculty, which is decided by the Dean by issuing guidelines at the beginning of the academic year. The student is informed about the method of organising the exam dates within the subject in the conditions for conducting the exam ([Art. 15](#) point 3 of these Study Regulations).

(4) The student can sign in or sign out for a free exam date by himself. The student is allowed to choose from the listed exam dates, to register for the exam date, if the capacity of the selected date allows it, or opt out of the given exam date. The organisation of free exam dates is governed by the provisions of [Art. 2](#) and [Art. 3](#) of these examination regulations.

(5) A Student cannot register for or withdraw from a compulsory exam date. The organisation of compulsory exam dates is governed by the provisions of [Art. 4](#) of these examination regulations.

(6) For a student with specific needs, based on the Dean's decision, the form of the examination and the dates of the examination may be adjusted accordingly depending on his specific needs ([Art. 45](#) point 2 of these Study Regulations).

Article 2

Posting of Examination Terms

(1) Terms, places and the capacity of each term of examinations are posted through AIS not later than 2 weeks before the examination period starts (Art. 8 point 5 of these Study Regulations). Examination terms may be published in a shorter period or during the examination period, if it is a term that is beyond the number of terms in accordance with point 2 of this Article. Posting examination terms is the responsibility of the guarantor of the course.

Information according to this point may also be published by other means, in addition to publication in the AIS.

(2) The number of terms (and their capacity) must take into account the number of Students who have registered for this course and enable Students to have their examinations distributed throughout the examination period of the semester. The offer of total capacity of terms must be at least 1.33 times the number of students registered for the course.

Article 3 Registration of Students for Examinations

(1) Students register for examinations through the AIS on a binding basis.

(2) Students may cancel their registration for an examination by the date specified in the AIS. A registration for an examination not cancelled by a student and his subsequent unjustified absence from the examination means a loss of the examination term. In such a case, the examination is considered as unsuccessfully passed and is evaluated with the classification grade of FX – failed. For justifying an absence from an examination, the provisions of [Art. 5](#) point 5 of these Study Regulations shall be applied.

Article 4 Organisation of Compulsory Examinations Terms

(1) Breakdowns of compulsory terms for each examination course are ensured by examiners via the AIS.

(2) Breakdowns of compulsory terms for examinations for the whole faculty are ensured using the schedule of examinations. The faculty will publish the schedule of examinations in the AIS or on the faculty website at least two weeks before the start of the examination period. The schedule of examinations shall contain the terms and places of examinations for individual courses that a Student has registered for in the given semester, including re-sit (alternative) terms.

(3) The terms are binding for Students. An unexcused absence of a Student at the specified term means his loss of the examination term. In this case, the exam shall be considered as failed and be evaluated with the classification grade of FX – failed. For justifying absence from an examination, the provisions of [Art. 5](#) point 5 of these Study Regulations shall be applied reasonably.

Article 5 Course of Examinations

(1) The organisation and fair conduct of examinations is the responsibility of the examiner, who is usually the Lecturer who taught the course. At an examination, Students are obligated to identify themselves if asked by the examiner with their STU student cards, and follow the instructions of examiner(s).

(2) The examiner is authorised to expel a Student from the room where the examination is carried out in the following case:

- a) the Student refuses to identify himself,
- b) the Student does not follow the instructions of the examiner,
- c) the Student acts dishonestly (copying, use of illicit devices and other practices).

(3) Cases referred to in point 2 of this Article shall result in a failure of the course according to [Art. 13](#) point 5 of these Study Regulations.

(4) An oral examination is generally performed complementary to a written examination. Generally, two university Lecturers are present at oral examinations. Examiners may examine alone in the oral form only if at least two Students are present. Examiners are not allowed to examine in the oral form alone even if the Student agrees to this. Examiners may examine Students orally individually or in groups. Oral exams of individuals may take 30 minutes at maximum, in the case of a group of students it may take 90 minutes at maximum.

Article 6

Record on Examination Assessment and Repair of a Record

(1) A record on the examination assessment – a grade ([Art. 16](#) Point 2 of these Study Regulations) is made through the AIS. Records on examination assessment are the responsibility of examiners. Examiners record all examination assessments according to [Art. 16](#) point 2 of these Study Regulations. If the student did not participate in any of the listed exam dates, the examiner will record the evaluation with the classification grade FX - failed.

(2) The examiner shall record the evaluation of the exam in the AIS no later than five working days from the date of the exam. If more than 150 students took part in the exam, the examiner can enter the exam evaluation in the AIS no later than ten working days from the day of the exam. The record of the exam evaluation must be made in the AIS so that the student has the opportunity to take the exam in the correction period according to [Art. 15](#) point 6 of these Study Regulations. Failure to record the exam evaluation does not mean cancellation of the exam result.

(3) After the end of the examination period, the evaluation of all the examinations in the courses that the student has registered for in the relevant period must be entered into the AIS, with the exception of cases according to [Art. 13](#) point 2 of these Study Regulations.

- (4) The examiner is authorised to change the examination assessment in the AIS
- a) by the end of the examination period, if due to an apparent error during writing he entered an incorrect assessment of the examination,
 - b) if the demonstrably dishonest act of a Student was disclosed under [Art. 13](#) point 5 of these Study Regulations based on a decision on imposing a disciplinary measure.

(5) Examiners are required to archive the documents used to assess the examination for at least three years.

Article 7

A Student's Request for a Review of Conduct or Results of Examinations

(1) If a Student feels a biased assessment during an examination, or if he finds that the rules given in this appendix were not followed, he has the right to submit a written request to the Dean for to apply to for a review of the conduct or results of the examination.

(2) The Dean will replay in written form to the quest within two weeks. In the case of a justified request, he will order a repeat of the examination, or reject the request. The repeated examination may also be commissionial. The originally performed examination shall not be counted in the number of terms that the Student can attend under [Art. 15](#) point 6 of these Study Regulations.

(3) The decision of the Dean is final.

Appendix no. 2

to the Study Regulations of the Slovak University of Technology in Bratislava approved by the
STU Academic Senate on 28 June 2023

Special Provisions of the Study Regulations of the Slovak University of Technology in Bratislava

(1) Number of remedial exam dates for individual faculties according to [Art. 15](#) point 6 of these Study Regulations

Part of the STU	Number of remedial exam dates
Faculty of Civil Engineering STU	two
Faculty of Mechanical Engineering STU	two
Faculty of Electrical Engineering and Information Technology, STU	one
Faculty of Chemical and Food Technology STU	two
Faculty of Architecture and Design STU	one
Faculty of Materials Science and Technology STU	two
Faculty of Informatics and Information Technologies STU	one
Institute of Management STU	two

(2) The minimum number of credits needed to continue studies for individual faculties according to [Art. 17](#) point 2 of these Study Regulations

a) for the first semester of the first degree and the second degree of study according to [Art. 17](#) point 2 lett. a) of these Study Regulations

Part of STU	Number of credits for the first semester	
	First degree	Second degree
Faculty of Civil Engineering STU	15	15
Faculty of Mechanical Engineering STU	15	15
Faculty of Electrical Engineering and Information Technology STU	15	15
Faculty of Chemical and Food Technology STU	15	15
Faculty of Architecture and Design STU	20	15
Faculty of Materials Science and Technology STU	15	15
Faculty of Informatics and Information Technologies STU	15	10
Institute of Management STU	15	15

b) for the academic year of the first degree, second degree and third degree of study according to [Art. 17](#) point 2 lett. b) of these Study Regulations

Part of STU	Number of credits for the academic year of study			
	First degree	Second degree	Third degree full-time	Third degree external
Faculty of Civil Engineering	30	30	30	24
Faculty of Mechanical Engineering STU	40	40	40	32
Faculty of Electrical Engineering and Information Technologies STU	30	30	30	24
Faculty of Chemical and Food Technology STU	40	40	40	32
Faculty of Architecture and Design STU	1st year 40 other years 30	30	30	24

Faculty of Materials Science and Technology STU	30	30	30	24
Faculty of Informatics and Information Technologies	40	40	30	24
Institute of Management STU	30	30	30	24