

Full wording of  
**Rector's Directive**

Number: 5/2021 – SR

**Doctoral Boards  
of Doctoral Study Programmes  
at the Slovak University of Technology in  
Bratislava**

as amended by Amendment No. 1

Date: 18 January 2022

**Slovak University of Technology in Bratislava, Vazovova 5, Bratislava**

**In Bratislava, January 18, 2022**

In accordance with Article 10(3) of Rector's Directive 4/2013-SR "Rules for issuing internal regulations at the Slovak University of Technology in Bratislava", the Rector of STU

**is issuing**

the following full wording of Rector's Directive

**Doctoral Boards of Doctoral Study Programmes at the  
Slovak University of Technology in Bratislava  
as amended by Amendment No. 1**

**Slovak University of Technology in Bratislava, Vazovova 5, Bratislava**

In Bratislava, 16 June 2021

Number: 5/2021-SR

The Rector of the Slovak University of Technology in Bratislava (hereinafter the "STU" or the "University") in accordance with § 54 (17) of Act No. 131/2002 Coll. on Universities, and on amendments and supplements to certain acts, as amended (hereinafter referred to as the "Act"), in connection with Art. 29 (7) through (9) of the STU Study Regulations, issues the following Rector's directive and in accordance with Article 3 (1) (b) of Rector's Directive No. 4/2013 – SR "Rules for Issuing Internal Regulations of the Slovak University of Technology in Bratislava" from the day 3 October 2013

**Doctoral Boards of Doctoral Study Programmes at the  
Slovak University of Technology in Bratislava**

**PART ONE**

**BASIC PROVISIONS**

**Article 1**

(1) The Rector's Directive "Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava" (hereinafter referred to as the "Directive") sets out the procedure for establishing Doctoral Boards of those specializations in which the STU offers, organizes and ensures a university education within accredited doctoral study programmes (hereinafter also referred to "DBs") and for the appointment of their members, determines

the standing and activities of DBs in the process of preparation and carrying out studies, in the preparation and course of a dissertation examination, in the preparation of a defence and the defence of dissertations and in assessing the quality of doctoral study programmes, and regulates organizational and discussion regulations for DBs.

(2) Unless stated otherwise in this Directive, where the term “faculty” is mentioned, this shall also include the “University”; where a “dean” is mentioned in connection with doctoral study programmes conducted at a faculty, this shall also mean the “Director or head of another part of the STU which is not a faculty and provides a university education in doctoral study programmes” in association with doctoral study programmes carried out at the University; all of the above-stated phrases are relevant to the meaning of the provision in question, unless this is contrary to the nature of the given provision.

PART TWO  
**ESTABLISHING AND ABOLISHING OF DOCTORAL BOARDS AND APPOINTING AND  
RECALLING MEMBERS OF DOCTORAL BOARDS**

Article 2  
**Establishing and abolishing of Doctoral Boards**

(1) The Rector shall establish a Doctoral Board on the proposal of a dean after approval by the Scientific Board of the STU<sup>1</sup>.

(2) The dean shall request the establishing of a DB in a specialization in which the relevant faculty is authorized to create, implement and modify doctoral study programmes, after assessment of their compliance by the Council for the Internal System of Quality Assurance at the STU (hereinafter “ISQ Council”)<sup>2</sup>.

(3) A dean shall request the establishment of a DB in a specialization in which the STU has not yet been authorized to conduct doctoral study programmes, after the granting of accreditation by a decision of the Slovak Accreditation Agency for Higher Education (hereinafter the “Agency”)<sup>3</sup> for a doctoral study programme, which will be provided at the relevant faculty. If a faculty creates a new doctoral study programme by the combination of two specializations<sup>4</sup> and the STU does not yet have a DB for the respective combination of the

---

<sup>1</sup> Article 29 (8) of the STU Study Regulations.

<sup>2</sup> Art. 12 of Internal provision no. 6/2021, Council for the Internal System of Quality Assurance at the Slovak University of Technology in Bratislava.

<sup>3</sup> § 30 (8) of Act no. 269/2018 Coll. on the Provision of Quality of Higher Education and on changes and supplements of Act no. 343/2015 Coll. on Public Procurements and on changes and supplements of certain acts, as amended

<sup>4</sup> § 51 (5) of the Act.

two specializations, the dean shall request the establishment of a DB in a combination of two specializations in which the relevant doctoral study programme will be provided.

(4) If in one specialization or, in a combination of two specializations at the STU,<sup>4</sup> a study of two or more doctoral study programmes are provided at different faculties, the Rector shall establish, according to point 1 of this article, one DB covering all doctoral study programmes in the given specialization, or in a combination of two specializations. The application for the establishment of a DB is submitted by one of the deans after agreement of the deans of the affected faculties.

(5) In the application for the establishment of a DB according to points 2 through 4 of this Article, the dean shall state whether an external educational institution will also take part in the provision of the relevant doctoral study programme<sup>5</sup>. A sample application for the establishment of a DB, which also includes a list of persons proposed for appointment as members of the DB, forms Annex no. 1 of this Directive.

(6) An application for the establishment of a DB and proposed appointments as members of the DB shall be submitted to the Rector no later than three months from the date that a decision of ISQ Council under point 2, or the Agency under point 3 of this article, or from the date of creation of a new doctoral study programme in the combination of two specializations in accordance with point 3 of this Article, acquires force. The Rector shall submit a proposal for the establishment of a DB at the next meeting of the STU Scientific Board, but not before 14 days from the date of delivery of the application.

(7) The DB is established for the period of validity of accreditation of at least one of the doctoral study programmes which are in the competence of the relevant DB, but at the longest until the establishment of a new DB of the relevant specialization in the context of the next assessment of the internal quality system of the STU by the Agency.

(8) The deed of establishment of a DB shall be delivered to the relevant dean. The deed of establishment of a DB includes the DB's registered office, the doctoral study programmes covered by it, and a list of members of the DB. If a DB is established for a combination of two specializations, the list of DB members in the individual specializations is also given. After the election of a DB chairman according to Art. 4 (1) of this Directive, data on the chairman of the DB shall be added to the deed of establishment of the DB.

(9) If the Rector has established one DB for several doctoral study programmes in a given specialization or for a combination of two specializations provided at different STU faculties, the deed of establishment of the DB according to point 8 of this article shall state the doctoral study programmes and list the DB members. After the election of the DB chairman according

---

<sup>5</sup> § 54 (22) of the Act.

to Art. 4 (2) of this Directive, data on the chairman of the DB and the registered office of the relevant DB shall be added to the deed of establishment of the DB. The DB's deed of establishment is delivered to the dean of the faculty at which the DB has its registered office, and at the same time the deans of the other relevant faculties are acquainted with this fact.

(10) If a faculty was granted accreditation for a doctoral study programme by a decision of the Agency<sup>3</sup> or a faculty creates a new doctoral study programme in a specialization in which the STU is authorized to create such study programmes, and the STU has established a DB, the dean shall request the assigning of the new doctoral study programme to the already established DB and the addition of DB members. The dean shall send the application, according to the first sentence of this point, together with proposals for appointment as members of the DB, to the Rector within the time period pursuant to point 6 of this Article. A sample application for the establishment of a new doctoral study programme in the competence of an already existing DB and the addition of members of the DB form Annex no. 2 of this Directive.

(11) The deed of establishment of a new doctoral study programme in the competence of an already existing DB (point 10 of this article) issued by the Rector after approval by the STU Scientific Board shall be sent to the dean of the faculty where the relevant DB has its registered office; the document shall also contain a list of new DB members.

(12) The DB of a specialization that has ceased to fulfil its mission may be revoked and its members dismissed, namely:

- a) if the STU has cancelled all accredited doctoral study programmes in the relevant combination of two specializations<sup>6</sup>,
- b) if the STU has cancelled all accredited doctoral study programmes in the relevant specialization<sup>7</sup>,
- c) if the Agency has decided to cancel all study programmes in the relevant specialization<sup>8</sup>.

(13) The procedure for the abolishing a DB and recalling its members shall be subject to the same procedure as that for the establishing the DB and appointing its members.

(14) The organizational and administrative work connected with the activities of a DB is provided by the faculty where the DB is based. The dean of the relevant faculty is responsible

---

<sup>6</sup> § 51a (2) of Act no. 131/2002 Coll. as amended.

<sup>7</sup> § 51a (3) of Act no. 131/2002 Coll. as amended.

<sup>8</sup> § 28 (4) of Act no. 269/2018 Coll. on the Provision of Quality of Higher Education and on changes and supplements of Act no. 343/2015 Coll. on Public Procurements and on changes and supplements of certain acts, as amended.

for creating appropriate conditions for the fulfilment of the DB's mission<sup>1</sup> and the activities of its members.

### Article 3

#### **Appointing and recalling members of Doctoral Boards and membership in Doctoral Boards**

(1) The Rector shall appoint and recall members of a DB. The members of DB are guarantors, usually also co-guarantors, of the doctoral study programmes<sup>9</sup> that fall within its scope. Other members may be professors, associate professors, visiting professors, employees with the academic degree of DrSc., employees with the academic qualification degree I or IIa, or qualified experts from practice with a third degree university degree. One person may be a member of several DBs in line with point 9 of this article.

(2) The number of members of the DB together with the chairman of the DB is at least five. If the DB covers several doctoral study programmes, each study programme is sufficiently represented in the DB. If an external educational institution shares in the implementation of the doctoral study programme(s), it is sufficiently represented in the DB. If study programmes differ only in the form or language of implementation, they shall be considered as one study programme for the purpose of this point.

(3) The dean of the faculty shall also submit, together with the application pursuant to Art. 2 (6) and (10) of this Directive or in (7) of this article, proposals for appointment as members of a DB. If an external educational institution takes part in providing a doctoral study programme, the dean shall forward to the Rector proposals for appointment as members of the DB from persons who are employed by the external educational institution for a determined weekly working time.

(4) A proposal for appointing a member of a DB according to point 3 of this article must contain the academic and current scientific/artistic-pedagogical characteristics (APC) of the proposed member. A sample of a proposal for the appointment of a member of a DB forms Annex no. 3 of this Directive.

(5) After approval of a proposal for appointing a member of a DB in the Scientific Board of the STU, the Rector shall appoint the member (members) of the DB, at most for the period of establishment of the DB according to Art. 2 (7) of this Directive.

(6) Membership in a DB shall end:

- a) with expiry of the period for which the member of the DB was appointed pursuant to point 5 of this Article,

---

<sup>9</sup> Art. 2 of the Internal Regulation no. 5/2021 Rules for the Staffing of Study Programmes at the Slovak University of Technology in Bratislava.

- b) with cancellation of the study programme, to which the member of the DB was appointed,
- c) by cancellation of membership in the DB on the basis of a request of a DB member delivered to the Rector, on the day of his/her dismissal from the position as a DB member, without prior approval in the STU Scientific Board,
- d) by cancellation of membership in the DB on the proposal of the dean delivered to the Rector, on the day of removal of the member from a position as member of the DB, after approval of the proposal in the Scientific Board of the STU,
- e) with the death of the member of a DB.

(7) To supplement the number of DB members according to point 2 of this Article, the Dean shall send the Rector a request to add members to the DB together with a proposal for appointing a DB member pursuant to point 4 of this Article. A sample request for adding DB members forms Annex no. 4 of this Directive. After approval by the STU Scientific Board, the Rector appoints a new member of the DB for a maximum period of the DB establishment pursuant to Article 2 (7) of this directive.

(8) A member of a DB for a specialization established pursuant to Art. 2 (1) of this Directive may at the same time be a member of the DB in combination of the relevant specialization with another specialization.

#### Article 4

##### **Inaugural session of a Doctoral Board and election of a DB chairman**

(1) The dean of the faculty where the DB is based, no later than one month after the delivery of the document on the establishment of the DB and the nominating decrees of the DB members, shall convene an inaugural session of the DB.

(2) If a DB is established for two or more doctoral study programmes provided at different faculties of the STU (Article 2 (9) of this Directive), the Rector or a person authorized by the Rector (usually a vice-rector) shall call an inaugural session of the DB, at which the DB members elect a DB chairman, no later than one month after establishing the DB. The registered office of such a DB is usually at the faculty that employs the chairman of the DB for the established weekly working hours, if the deans of the relevant faculties do not agree otherwise.

(3) At the inaugural session of the DB according to points 1 and 2 of this article, the dean of the faculty, the Rector, or a person authorized by the Rector shall hand over the nominating decrees to the DB members and take part in the election of the DB chairman by DB members.

- (4) The election of the chairman of a DB according to points 1 to 3 of this article shall take place by secret ballot
- (5) A DB member is lawfully elected as the chairman of the DB if he/she obtains an absolute majority of votes of all members of the relevant DB. After announcing the name of the elected DB chairman, the Rector shall appoint the chairman of the DB and invite him/her to initiate the activities of the DB.
- (6) The chairman of a DB is appointed for the period of membership in the DB according to Art. 3 (5) of this Directive.
- (7) The Rector is authorised to dismiss the Chairman of a DB on the basis of a reasoned request of a dean or deans of the faculties concerned, if it is an DB operating for doctoral study programmes carried out at several faculties according to Art. 2 (4) of this Directive. The dismissed chairman of the DB remains a member of the relevant DB and his/her membership expires in accordance with Art. 3 (6) of this Directive.
- (8) If the membership of the chairman of a DB in the DB ends pursuant to Art. 3 (6) of this Directive or he/she dismissed according to point 7 of this article, the dean of the faculty at which the relevant DB is based or the Rector, within one month from the date of termination of the DB chairman's membership in the relevant DB or his/her removal as the DB chairman, shall convene a meeting of the DB and participate in the election of a new DB chairman from among the DB members. The Rector shall appoint a new chairman of the DB pursuant to point 4 of this Article for a period pursuant to point 6 of this Article.”.

### PART THREE ACTIVITIES OF DOCTORAL BOARDS

#### Article 5 General provisions

- (1) The activities of a DB are determined by law. Through its activities and operations, a DB creates the prerequisites for quality assurance in carrying out doctoral study programmes **falling within its scope**, in line with Art. 4 of internal regulation no. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava. **The scope of a DB established in accordance with Art. 2 of this Directive includes all accredited doctoral study programmes provided in the relevant specialization, or in the combination of two relevant specializations.**
- (2) Additional details regarding the activities of a DB during the implementation of study programmes, in the preparation and course of the dissertation examination and the preparation of a defence and the defence of the dissertation of each doctoral student which are not specified in this directive are specified in the STU Study Regulations.



- (3) The DB may be divided into working groups according to Art. 9 (1) of this Directive.

#### Article 6

##### **Activities of Doctoral Boards during preparation of studies**

- (1) Before the start of the admission procedure for doctoral studies, the university or faculty lists the topics of dissertations that can be applied for as part of the admission procedure<sup>10</sup>. A supervisor is designated for each of the listed topics, who with his/her expertise, scholarly erudition and scientific and artistic creative activity guarantees the quality and international level of the dissertation topic<sup>11</sup>.
- (2) The supervisor shall submit the proposed topics of the dissertation through the Academic Information System (hereinafter the "AIS") in Slovak and English. The supervisor shall enter in the AIS the proposed topics of the dissertations with a short annotation of them at least 10 weeks before the last day intended for the submission of applications for the study of doctoral study programmes.
- (3) The chairman of a DB, on the basis of a statement of the DB, shall decide whether to recommend the proposed dissertation topic to the dean, taking into account the topicality of the topic, the specialization and the level of current pedagogical, academic and artistic creative activity of the supervisor and additional requirements for the trainer in line with Article 5 of Internal Regulation no. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava".
- (4) The chairman of the DB shall forward the proposed dissertation topics to the dean. No later than 10 days before the date of the entrance examination, the chairman of the DB shall send the dean a proposal of at least a three-member doctoral board on the published topic of the dissertation.
- (5) The supervisor shall compile and submit for approval the individual study plan (hereinafter referred to as the "ISP") of a doctoral candidate to the DB<sup>12</sup>. The DB will comment on the doctoral candidate's ISP no later than 3 weeks after it has been submitted by the supervisor. In case of non-approval of the doctoral candidate's ISP, the DB will provide comments and the supervisor will immediately take a stance on the DB's comments.

#### Article 7

##### **Activities of Doctoral Boards in the course of studies**

- (1) A DB shall at least once a year (usually two months after the beginning of the academic year) assess the admission procedure, the course of doctoral candidates' studies and the level

---

<sup>10</sup> § 54 (5) of the Act.

<sup>11</sup> § 54 (4) of the Act.

<sup>12</sup> § 54 (8) of the Act.

of quality assurance of the implementation of study programmes that fall within the scope of the relevant DB.

(2) During the provision of study, the the doctoral study programme (hereinafter the “doctoral study”) is assessed in particular is the fulfilment of the content of the doctoral candidate’s ISP and the observing of the study schedule. The assessment is performed by the supervisor and submitted through the guarantor of the study programme to a meeting of the DB.

(3) The guarantor of the study programme submits information on doctoral candidates enrolled in the relevant doctoral study programme to the chairman of the DB no later than one month from the beginning of the academic year. The information shall be submitted in electronic form. In the scope of submitted information, he/she presents and assesses the evaluations of a doctoral candidate’s ISP by supervisors, the level of their fulfilment and, if necessary, in cooperation with the Study Programme Board, proposes measures for raising the quality of study.

(4) When assessing the course of doctoral study, the study part and the scholarly part of the doctoral study are evaluated independently, focusing especially on the course of dissertation examinations, preparation and course of dissertation defences, the publication outputs achieved, responses to them and the international activities of doctoral candidates.

(5) The DB discusses the information provided by the guarantors of individual study programmes. It evaluates the level of fulfilment of the content of ISP of the doctoral candidates and the quality of the implementation of doctoral study programmes. In the scope of its evaluation, it proposes measures for removing the insufficiencies identified and increasing the quality of providing study programmes in line with a special internal regulation governing continuous monitoring, periodic assessment and periodic approval of study programmes, habilitation and inauguration proceedings and creative activity.

(6) The DB shall approve the proposal of the guarantor of the doctoral study programme to exclude a doctoral student from the study for non-compliance with the requirements<sup>13</sup>

(7) The chairman of the DB submits the assessment to the dean in electronic form. In the event that the DB is established for two or more doctoral study programmes provided at different STU faculties (Article 2 (9) of this Directive), the chairman of the DB submits the assessment to the deans of all affected faculties. The quality of implementation of the doctoral study is assessed by the Scientific Board of the STU or the Scientific Board of the Faculty once a year, usually as part of a report on the evaluation of the level of educational activity of the university or faculty.

---

<sup>13</sup> Art. 33 (5) of the STU Study Regulations.

**Article 8****Activities of Doctoral Boards during preparation of a dissertation defence and the dissertation defence itself**

- (1) A condition for the proper completion of the doctoral study programme is the passing of a dissertation examination and the defence of the dissertation<sup>14</sup>. The role of the DB in the preparation of the defence and the defence of the dissertation itself, if the doctoral candidate has met the requirements<sup>15</sup>, is as follows:
- a) the chairman of the DB, on the basis of the appointment of opponents by the guarantor of the relevant doctoral study programme, after approval by members of the DB, sends the proposal of at least two dissertation opponents to the dean within 2 weeks of receiving the doctoral candidate's file<sup>16</sup>; after the appointing of opponents by the dean,<sup>17</sup> the chairman of the DB submits to the administrative unit of the workplace where the doctoral candidate is enrolled the directory of institutions for sending the abstract in written or electronic form,
  - b) after the appointment of opponents by the dean<sup>18</sup> the chairman of the DB shall submit to the administrative unit of the workplace where the doctoral student is enrolled the directory of institutions to send the abstract in written or electronic form
  - c) the chairman and members of the examination commission for the defence of the dissertation are proposed by the DB chairman to the dean<sup>19</sup>.
- (2) The dissertation defence procedure is regulated by Article 42 of the STU Study Regulations.

**Article 9****Structuring of a Doctoral Board**

- (1) If more than one doctoral study programme falls within the scope of the DB, the DB may be divided into DB working groups according to the doctoral study programmes it covers (hereinafter referred to as the "programme commissions"). The division of a DB into programme commissions is within the competence of the relevant DB.
- (2) The range of activities of a DB programme commission according to point 1 of this article shall be determined by the relevant DB.
- (3) The programme commission may be composed only of members of the relevant DB.

---

<sup>14</sup> § 54 (3) of the Act.

<sup>15</sup> Art. 39 and 40 of the STU Study Regulations.

<sup>16</sup> Art. 41 (5) of the STU Study Regulations.

<sup>17</sup> Art. 41 (8) of the STU Study Regulations.

<sup>18</sup> Art. 41 (8) of the STU Study Regulations

<sup>19</sup> Art. 41 (12) of the STU Study Regulations .

A DB member may also be a member of several programme commissions of the respective DB.

(4) A programme commission for the doctoral study programme has its address at the faculty where the relevant doctoral study programme takes place.

(5) For administrative purposes, a DB or a programme commission may have a secretary. The secretary does not have to be a member of DB, in which case he/she does not have the rights and obligations of a member of DB.

#### PART FOUR

### **ORGANIZATION AND DISCUSSION REGULATIONS OF DOCTORAL BOARDS**

#### Article 10

#### **Powers of the Chairman of a Doctoral Board and the Chairman of a Programme Commission**

(1) The chairman of a DB in particular:

- a) represents the DB externally,
- b) manages and coordinates the activities of the DB,
- c) convenes, sets the agenda and conducts meetings of the DB.

(2) If a DB is divided into programme commissions according to Art. 9 (1) of this Directive, each programme commission shall have its own chairman, who shall represent the relevant programme commission externally.

(3) The chairman of the programme commission is elected from among the members of the relevant programme commission by secret ballot of the members of the programme commission at the first meeting of the programme commission, which is convened by the chairman of the DB. The chairman of the DB will attend the first meeting of the programme commission.

(4) A member of the programme commission is lawfully elected as the chairman of the programme commission if he/she obtains an absolute majority of votes of all members of the relevant programme commission. Subsequently, the chairman of the DB shall appoint the chairman of the programme commission and invite him/her to begin the activities of the programme commission.

(5) The functional term of office of the chairman of the programme commission is at most for the period of membership in the DB according to Art. 3 (5) of this Directive.

(6) The provisions of Art. 4 (7) and (8) of this Directive shall apply to the chairman of a

programme commission.

(7) The chairman of a programme commission shall in particular:

- a) represent the chairman of the DB in ensuring administrative tasks related to doctoral study programmes that fall under the relevant programme commission,
- b) manage and coordinate the activities of the programme commission,
- c) convene, determine the agenda and chair the meetings of the programme commission.

#### Article 11

##### **Rights and duties of members of Doctoral Boards**

(1) DB members have the right to be informed and to comment on the performance of each doctoral candidate's ISP.

(2) DB members are obligated to take part in the work and meetings of the DB. A DB member cannot be represented by another person and of the relevant programme commission, if he/she is a member of it.

(3) DB members may be appointed to the examination boards for an entrance examination<sup>20</sup>, examination boards for the performance of a dissertation examination<sup>21</sup> and examination boards for the defence of a dissertation<sup>22</sup>.

(4) Any DB member may ask the Rector to cancel his/her membership in the DB; details are presented in Art. 3 (6) (c) of this Directive.

#### Article 12

##### **Meetings of the Doctoral Boards and Programme Commissions**

(1) A DB meeting shall be convened in writing or electronically by the DB chairman at least 14 calendar days before the date of the DB meeting. The DB meeting shall be chaired by the DB chairman or a DB member authorized by the chairman. The meeting of a DB may take place by video conference or other means of information and communication technology without the physical presence of its members.

---

<sup>20</sup> Art. 8 (3) of Internal provision no. 5/2013 Rules and Conditions for Acceptance to Study at Study Programmes of the First, Second and Third Degree at the Slovak University of Technology in Bratislava in the wording of Annex 1.

<sup>21</sup> Art. 36 (6) of the STU Study Regulations.

<sup>22</sup> Art. 43 of the STU Study Regulations.

- (2) The meeting of the programme commission shall be convened in writing or electronically by the chairman of the programme commission or, in exceptional cases, by the chairman of the DB, at least 14 calendar days before the date of the meeting of the programme commission. The meeting of the programme commission is chaired by the chairman of the programme commission or by a member of the programme commission appointed by the chairman.
- (3) A meeting of the DB or the programme commission (hereinafter also the “commission”) may be held by videoconference or other means of information and communication technology without the physical presence of its members.
- (4) A commission is quorum if at least 2/3 of its members are present.
- (5) Proposals of members and resolutions of a commission are adopted by public vote. In individual cases a commission may decide on a secret ballot.
- (6) Proposals and resolutions are adopted if an absolute majority of the present members of the commission vote for them. In the event of a tie, the vote of the commission chairman shall be decisive.
- (7) The chairman of the commission is obligated to ensure the preparation of minutes of each meeting of the commission, which is then delivered to all members of the commission in electronic form. The minutes from the commission’s meetings are archived for 10 years at the commission’s at its address in line with the internal regulations of the STU<sup>23</sup>.
- (8) In justified cases, postal voting (*per rollam* voting) may be organized within the activities of the DB.
- (9) The proceedings of the DB shall not be public.

#### Article 13

#### **TRANSITIONAL AND FINAL PROVISIONS**

- (1) Lists of accredited doctoral study programmes and the validity of accreditations, lists of DBs and the period for which the relevant commissions have been established, lists of commission members and periods for which commission members have been appointed are published at the university and regularly updated via the AIS.
- (2) Doctoral Boards established according to regulations effective until 31 August 2021 shall remain valid until the establishment of Doctoral Boards in line with this Directive. This shall

---

<sup>23</sup> Rector’s Directive no. 6/2016-SR Registry order of the STU.

not apply if the Rector cancels a DB according to Art. 2 (12) of this Directive or if membership under this Directive expires for an individual member of the DB.

(3) If some of the facts pursuant to Art. 2 (6) of this Directive occur before this Directive acquires force, the period according to Art. 2 (6) of this Directive shall be preserved.

(4) The following Annexes are an inseparable part of this Directive:

- a) [Annex number 1](#): Application for the establishment of a Doctoral Board for a specialization of a doctoral study programme.
- b) [Annex number 2](#): Application for inclusion of a new doctoral study programme to an already established Doctoral Board and the addition of members of the Doctoral Board of the specialization of the doctoral study programme.
- c) [Annex number 3](#): Proposal for appointing a member of the Doctoral Board in the specialization of the doctoral study programme.
- d) [Annex number 4](#): Application for the addition of members of the Doctoral Board in the specialization of the doctoral study programme.

(5) Any changes and supplements to this Directive are possible only on the basis of numbered amendments to the Directive signed by the Rector.

(6) Rector's Directive no. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava, as amended by Appendices no. 1 and 2.

(7) This Directive shall acquire validity on the day of its issue and shall enter into force on 1 September 2021.

(8) Amendment No. 1 shall acquire validity on the date of its issue and shall enter into force on 1 February 2022.

Dr. h. c., prof. h. c., prof. Dr. Ing. Oliver Moravčík  
Rector

**Annex no. 1**

**Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)**

*(name of the university part)*

**Request for establishment of a Doctoral Board in a doctoral study programme  
specialization**

In line with Art. 2 (6) of the Rector’s Directive no. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at the STU, as amended by Amendment no. 1 (hereinafter referred to as the “Directive”), I request the establishment of a Doctoral Board in the specialization

*(name of the specialization/combination of two specializations).....*

.....

for the accreditation period of the doctoral study programmes which will be in the competence of the particular doctoral board.

Doctoral study programmes provided in the particular specialization which will be in the competence of the doctoral board:

1. *(doctoral study programme name and ID, form of study, standard length of study, language)  
the following external educational institution does not participate/will participate<sup>1</sup> in  
the implementation: (institution name):.....*
  
2. *(doctoral study programme name and ID, form of study, standard length of study, language)  
the following external educational institution does not participate/will participate<sup>1</sup> in  
the implementation: (institution name).....*
  
3. *(doctoral study programme name and ID, form of study, standard length of study, language)  
the following external educational institution does not participate/will participate<sup>1</sup> in  
the implementation: (institution name).....*

---

<sup>1</sup> List one of the options.



4. *(doctoral study programme name and ID, form of study, standard length of study, language)*  
the following external educational institution does not participate/will participate<sup>1</sup> in the  
implementation: (institution name).....

Date .....

.....

signature of the dean of the faculty

List of persons proposed to be appointed as members of the doctoral board

in the specialization/combination of two specializations:

*(name of the specialization/combination of two specializations)*.....  
 .....

for the following doctoral study programme(s)<sup>1</sup>:

1. *(doctoral study programme name and ID)*.....
2. *(doctoral study programme name and ID)*.....

Persons proposed to be appointed as members of the doctoral board:

for the specialization<sup>2</sup>:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

for the specialization<sup>2</sup>:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date .....

<sup>1</sup> State the study programmes which will be in the competence of the particular doctoral board.

<sup>2</sup> In the case of a combination of two specializations please state the proposed members for individual specializations separately.

.....  
signature of the dean of the faculty

Approved in the STU Scientific Board on<sup>3</sup>:

.....  
signature of the STU Scientific Board Chairman

---

<sup>3</sup> To be completed and signed after approval by the STU Scientific Board.

Annex no. 2

Slovak University of Technology in Bratislava (hereinafter referred to as the "STU")

(name of the university part)

Request for including a new doctoral study programme into the competence of an already established doctoral board and for adding members to the doctoral board

in a doctoral study programme specialization

In accordance with Article 2 (10) of Rector's Directive No. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at STU, as amended by Amendment no. 1, I request inclusion of the below-stated new doctoral study programme/programmes into the competence of the doctoral board and for members to be added to the doctoral board in the specialization

(name of the specialization/combination of two specializations).....

doctoral study programme(s)<sup>1</sup> :

(doctoral study programme name and ID, form of study, standard length of study, language) .....

the following external educational institution does not participate/will participate<sup>2</sup> in the implementation: (institution name).....

Date .....

signature of the dean of the faculty

<sup>1</sup> State the new specialization or specializations which will be in the competence of the particular doctoral board. <sup>2</sup> Select one of the options as appropriate.

**List of persons proposed to be added to the Doctoral Board**

in the specialization:

*(name of the specialization/combination of two specializations).....*

for the doctoral study programme(s)<sup>1</sup>:

*(doctoral study programme name and ID).....*

registered office of the Doctoral Board: *(name of the university part)*

Chairman of the Doctoral Board: *(title, name, surname)*

Persons proposed to be added as members of a Doctoral Board<sup>2</sup>:

No.	Title, name, surname	Workplace
7.		
8.		
9.		
10.		
11.		
12.		

Date .....

signature of the dean of the faculty

Approved in the STU Scientific Board on<sup>3</sup>:

signature of the STU Scientific Board Chairman

<sup>1</sup> State the new specialization or specializations which will be in the competence of the particular doctoral board.

<sup>2</sup> When combining two specializations, list the proposed members separately for each specialization.

<sup>3</sup> To be completed and signed after approval by the STU Scientific Board.

**Annex no. 3**

**Slovak University of Technology in Bratislava (hereinafter referred to as the  
“STU”)**

*(name of university part)*

**Request for a member of a Doctoral Board to be appointed to  
a doctoral study programme specialization**

prepared pursuant to Art. 3 (4) of Rector’s Directive no. 5/2021-SR Doctoral Boards of Doctoral Study Programmes at the STU, as amended by Amendment No. 1 (hereinafter referred to as the “Directive”)

Specialization/combination of two specializations: .....

Name and surname with title: .....

Employer address: .....

Year of birth:.....

Term of membership in the Doctoral Board in accordance with Art. 3 (5) of the Directive

A component of the proposal is the VUPCH of the proposed member.

Date .....

.....

signature of the dean of the faculty

Annex no. 4

Slovak University of Technology in Bratislava (hereinafter referred to as the "STU")

(name of university part)

Request for members to be added to a Doctoral Board in a doctoral study programme specialization

In accordance with Art. 3 (7) of the Rector's Directive no. 5/2021-SR Doctoral Board of Doctoral Study Programmes at the STU, as amended by Amendment No. 1 from the day (hereinafter referred to as the "Directive"), I request the addition of members to the Doctoral Boards for the specialization

(name of the specialization/combination of specializations).....

registered office of the Doctoral Board: (name of the university part)

for doctoral study programme(s)<sup>1</sup>:

(doctoral study programme name and ID, form of study, standard length of study, language) .....

the following external educational institutions does not participate/will participate in<sup>2</sup> in the implementation: (institution name).....

Date .....

.....

signature of the dean of the faculty

<sup>1</sup> List the specialization or specializations for which new members of the Doctoral Board are to be added.

<sup>2</sup> Select one of the options.

List of persons nominated to be added to the Doctoral Board

In the specialization:

*(name of the specialization/combination of two specializations).....*

for doctoral study programme(s)<sup>1</sup>:

*(doctoral study programme name and ID).....*

registered office of the Doctoral Board: *(name of university part)*

Chairman of the Doctoral Board: *(title, name, surname)*

Persons nominated to become members of the Doctoral Board<sup>2</sup>:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date .....

.....

signature of the faculty dean

Approved in the STU Scientific Board on<sup>3</sup>:

.....

signature of the STU Scientific Board Chairman

<sup>1</sup> List the specialization or specializations for which new members of the Doctoral Board are to be added.

<sup>2</sup> In the case of a combination of two specializations please state the proposed members for individual specializations separately.

<sup>3</sup> To be completed and signed after approval by the STU Scientific Board."



