

Amendment No. 1

to the Rector's Directive

no. 5/2021-SR from 18 June 2021

Doctoral Boards

of Doctoral Study Programmes

at the Slovak University of Technology in Bratislava

Date: 18 January 2022

In Bratislava, 18 January 2022

The Rector of the Slovak University of Technology in Bratislava (hereinafter the "STU") in line with Article 13 (5) of Rector's Directive no. 5/2021-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava from the day 18 June 2021

issues

the following

Amendment number 1

to Rector's Directive no. 5/2021-SR from the day 18 June 2021

**Doctoral Boards of Doctoral Study Programmes
at the Slovak University of Technology in Bratislava**

(hereinafter referred to as "Amendment no. 1 to the Rector's Directive")

Article I.

Rector's Directive No. 5/2021-SR Doctoral Board of Doctoral Study Programmes at the Slovak University of Technology in Bratislava from 18 June 2021 (hereinafter referred to as the "Rector's Directive") is amended as follows:

1. In Article 3 (1), a full stop is inserted after the word "DrSc".
2. Article 3, (2) reads:

"(2) The number of members of the DB together with the chairman of the DB is at least five. If the DB covers several doctoral study programmes, each study programme is sufficiently represented in the DB. If an external educational institution shares in the implementation of the doctoral study programme(s), it is sufficiently represented in the DB. If study programmes differ only in the form or language of implementation, they shall be considered as one study programme for the purpose of this point."
3. In Article 3 (3), the number "8" is replaced by the number "7".
4. In Article 3 (4), the words "scientific-pedagogical" are replaced by the words "current scientific/artistic-pedagogical".
5. In Article 3, (6) is deleted.

The former points 7 to 9 are renumbered as points 6 to 8.
6. In Article 3 (6) (a), the words "or 6" are deleted.
7. In Article 3 (6) b), a comma is inserted after the word of the programme.
8. Article 3 (7) is worded as follows:

"(7) To supplement the number of DB members according to point 2 of this Article, the Dean shall send the Rector a request to add members to the DB together with a proposal for appointing a DB member pursuant to point 4 of this Article. A sample request for adding DB members forms Annex no. 4 of this Directive. After approval by the STU Scientific Board, the Rector appoints a new member of the DB for a maximum period of the DB establishment pursuant to Article 2 (7) of this directive."

9. In Article 4 (1), the word “appointment” is replaced by “nominating”.
10. In Article 4 (3), the word “appointment” is replaced by “nominating”.
11. In Article 4, the following point 4 is inserted after point 3:

“(4) The election of the chairman of a DB according to points 1 to 3 of this article shall take place by secret ballot.”.

The previous points 4 to 6 are now referred to as points 5 to 7.
12. Article 4 (6) is worded as follows:

“(6) The chairman of a DB is appointed for the period of membership in the DB according to Art. 3 (5) of this Directive.”.
13. Article 4 (7) is worded as follows:

“(7) The Rector is authorised to dismiss the Chairman of a DB on the basis of a reasoned request of a dean or deans of the faculties concerned, if it is an DB operating for doctoral study programmes carried out at several faculties according to Art. 2 (4) of this Directive. The dismissed chairman of the DB remains a member of the relevant DB and his/her membership expires in accordance with Art. 3 (6) of this Directive.”.
14. Article 4 is supplemented with a point 8 the wording of which is:

“(8) If the membership of the chairman of a DB in the DB ends pursuant to Art. 3 (6) of this Directive or he/she dismissed according to point 7 of this article, the dean of the faculty at which the relevant DB is based or the Rector, within one month from the date of termination of the DB chairman’s membership in the relevant DB or his/her removal as the DB chairman, shall convene a meeting of the DB and participate in the election of a new DB chairman from among the DB members. The Rector shall appoint a new chairman of the DB pursuant to point 4 of this Article for a period pursuant to point 6 of this Article.”.
15. In Article 5 (1), the following words are added at the end of the second sentence: “in line with Art. 4 of internal regulation no. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava”.
16. In Article 5, (2) and (3) are deleted.

The former points 4 and 5 are renumbered as points 2 and 3.
17. In Article 5 (2), the word “doctoral candidate” is replaced by the words “doctoral student” (hereinafter referred to as a “doctoral student”).
18. Article 5 (3) is worded as follows:

“(3) The DB may be divided into working groups according to Art. 9 (1) of this Directive.”.
19. Footnote no. 13 reads as follows:

“¹³ § 54 (4) of the Act.”.
20. Article 6 (2) is worded as follows:

“(2) The supervisor shall submit the proposed topics of the dissertation through the Academic Information System (hereinafter the “AIS”) in Slovak and English. The supervisor shall enter in the AIS the proposed topics of the dissertations with a short annotation of them at least 10 weeks before the last day intended for the submission of applications for the study of doctoral study programmes.”.

Footnote no. 14 is deleted.

21. In Article 6 (3), the following words are added at the end: “and additional requirements for the trainer in line with Article 5 of Internal Regulation no. 9/2021 Internal quality assurance system for doctoral studies at the Slovak University of Technology in Bratislava”.
22. Article 6 (4) is worded as follows:

“(4) The chairman of the DB shall forward the proposed dissertation topics to the dean. No later than 10 days before the date of the entrance examination, the chairman of the DB shall send the dean a proposal of at least a three-member doctoral board on the published topic of the dissertation.”.

Footnote no. 15 is deleted.
23. In the first sentence of Article 6 (5), the word “ISP” is replaced by the words “individual study plan” (hereinafter referred to as the “ISP”).
24. In Article 7 (2), the words “subject of the assessment” are replaced by the words “the doctoral study programme (hereinafter the “doctoral study”) is assessed”.
25. In Article 7 (4), throughout the text, the word “study” is replaced by the words “doctoral study”.
26. In Article 7 (5), throughout the text, the word “of doctoral” is inserted after the word “implementation” and the last sentence is deleted.
27. In Article 7, the following point 6 is inserted after point 5:

“(6) The DB shall approve the proposal of the guarantor of the doctoral study programme to exclude a doctoral student from the study for non-compliance with the requirements^{16a}.”.

Footnote no. 16a reads:

“^{16a} Art. 33 (5) of the STU Study Regulations.”.

The former points 6 and 7 are renumbered as points 7 and 8.
28. In Article 7, point 8 is deleted.
29. In Article 8 (1), (a) at the end, the words: “after the appointment of opponents by the dean²¹ the chairman of the DB will hand over to the administrative unit of the workplace where the doctoral student is enrolled the directory of institutions to send the abstract in written or electronic form,”.
30. In Article 8 (1), the following point b) is inserted after point a):

“(b) after the appointment of opponents by the dean²¹ the chairman of the DB shall submit to the administrative unit of the workplace where the doctoral student is enrolled the directory of institutions to send the abstract in written or electronic form,”.

Footnote 21 no. reads:

“²¹ Art. 41 (8) of the STU Study Regulations.”.

The former letter b) is now referred to as letter c).

31. The following new Article 9 is inserted after Part Four of the "Organization and Discussion Regulations of Doctoral Boards", which reads as follows:

"Article 9

Structuring of a Doctoral Board

- (1) If more than one doctoral study programme falls within the scope of the DB, the DB may be divided into DB working groups according to the doctoral study programmes it covers (hereinafter referred to as the "programme commissions"). The division of a DB into programme commissions is within the competence of the relevant DB.
- (2) The range of activities of a DB programme commission according to point 1 of this article shall be determined by the relevant DB.
- (3) The programme commission may be composed only of members of the relevant DB. A DB member may also be a member of several programme commissions of the respective DB.
- (4) A programme commission for the doctoral study programme has its address at the faculty where the relevant doctoral study programme takes place.
- (5) For administrative purposes, a DB or a programme commission may have a secretary. The secretary does not have to be a member of DB, in which case he/she does not have the rights and obligations of a member of DB."
32. The title of Article 10 reads as follows:
"Powers of the Chairman of a Doctoral Board and the Chairman of a Programme Commission".
33. The existing text of Article 10 shall become point 1 and shall be supplemented by points 2 to 7, which shall read as follows:
- "(2) If a DB is divided into programme commissions according to Art. 9 (1) of this Directive, each programme commission shall have its own chairman, who shall represent the relevant programme commission externally.
- (3) The chairman of the programme commission is elected from among the members of the relevant programme commission by secret ballot of the members of the programme commission at the first meeting of the programme commission, which is convened by the chairman of the DB. The chairman of the DB will attend the first meeting of the programme commission.
- (4) A member of the programme commission is lawfully elected as the chairman of the programme commission if he/she obtains an absolute majority of votes of all members of the relevant programme commission. Subsequently, the chairman of the DB shall appoint the chairman of the programme commission and invite him/her to begin the activities of the programme commission.
- (5) The functional term of office of the chairman of the programme commission is at most for the period of membership in the DB according to Art. 3 (5) of this Directive.
- (6) The provisions of Art. 4 (7) and (8) of this Directive shall apply to the chairman of a programme commission.
- (7) The chairman of a programme commission shall in particular:
- a) represent the chairman of the DB in ensuring administrative tasks related to doctoral study programmes that fall under the relevant programme commission,
 - b) manage and coordinate the activities of the programme commission,
 - c) convene, determine the agenda and chair the meetings of the programme commission."

34. In Article 11 (2), the following words shall be added at the end of the first sentence: “and of the relevant programme commission, if he/she is a member of it”.
35. In Article 11 (4) the number “7” is replaced by the number “6” and the letter “b” is replaced by the letter “c”.
36. After Article 11, the words “Article 13” are replaced by “Article 12”.
37. The title of Article 12 reads as follows:
“Meetings of the Doctoral Boards and Programme Commissions”.
38. In Article 12 (1), the last sentence is deleted.
39. In Article 12, the following points 2 and 3 are inserted after point 1:

“(2) The meeting of the programme commission shall be convened in writing or electronically by the chairman of the programme commission or, in exceptional cases, by the chairman of the DB, at least 14 calendar days before the date of the meeting of the programme commission. The meeting of the programme commission is chaired by the chairman of the programme commission or by a member of the programme commission appointed by the chairman.

(3) A meeting of the DB or the programme commission (hereinafter also the “commission”) may be held by videoconference or other means of information and communication technology without the physical presence of its members.”.

The former points 2 to 7 are now referred to as points 4 to 9.
40. In Article 12 (4) to (7) throughout the text, the word “DB” is replaced by the word “commission”.
41. In Article 12 (7) the words “at its registered office” are replaced by the words “at its address”.
42. In Article 13 (1), the word “Lists” is replaced by the word “Records” and throughout the text the word “DB” is replaced by the word “commission” in the relevant form.
43. Annex no. 1 to 4 are worded as follows:

"Annex no. 1

Slovak University of Technology in Bratislava (hereinafter referred to as "STU")

(name of the university part)

Request for establishment of a Doctoral Board in a doctoral study programme specialization

In line with Art. 2 (6) of the Rector's Directive no. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at the STU, as amended by Amendment no. 1 (hereinafter referred to as the "Directive"), **I request the establishment of a Doctoral Board in the specialization**

***(name of the specialization/combination of two specializations)*.....**

.....

for the accreditation period of the doctoral study programmes which will be in the competence of the particular doctoral board.

Doctoral study programmes provided in the particular specialization which will be in the competence of the doctoral board:

1. ***(doctoral study programme name and ID, form of study, standard length of study, language) ... the following external educational institution does not participate/will participate¹ in the implementation: (institution name):.....***

2. ***(doctoral study programme name and ID, form of study, standard length of study, language) ... the following external educational institution does not participate/will participate¹ in the implementation: (institution name).....***

3. ***(doctoral study programme name and ID, form of study, standard length of study, language) ... the following external educational institution does not participate/will participate¹ in the implementation: (institution name).....***

4. ***(doctoral study programme name and ID, form of study, standard length of study, language) ... the following external educational institution does not participate/will participate¹ in the implementation: (institution name).....***

Date

.....
signature of the dean of the faculty

¹ List one of the options.

Slovak University of Technology in Bratislava

(name of the university part)

List of persons proposed to be appointed as members of the doctoral board

in the specialization/combination of two specializations:

(name of the specialization/combination of two specializations)

.....

for the following doctoral study programme(s)¹:

1. ***(doctoral study programme name and ID)***.....
2. ***(doctoral study programme name and ID)***.....

Persons proposed to be appointed as members of the doctoral board:

for the specialization²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

for the specialization²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date

.....
signature of the dean of the faculty

Approved in the STU Scientific Board on³:

.....
signature of the STU Scientific Board Chairman

¹ State the study programmes which will be in the competence of the particular doctoral board.

² In the case of a combination of two specializations please state the proposed members for individual specializations separately.

³ To be completed and signed after approval by the STU Scientific Board.

Annex no. 2

Slovak University of Technology in Bratislava (hereinafter referred to as the "STU")

(name of the university part)

Request for including a new doctoral study programme into the competence of an already established doctoral board and for adding members to the doctoral board in a doctoral study programme specialization

In accordance with Article 2 (10) of Rector's Directive No. 5/2021-SR Doctoral Boards for Doctoral Study Programmes at STU, as amended by Amendment no. 1, I request inclusion of the below-stated new doctoral study programme/programmes into the competence of the doctoral board and for members to be added to the doctoral board in the specialization

(name of the specialization/combination of two specializations)

doctoral study programme(s)¹ : (doctoral study programme name and ID, form of study, standard length of study, language)

the following external educational institution does not participate/will participate ² in the implementation: (institution name).....

Date

signature of the dean of the faculty

¹ State the new specialization or specializations which will be in the competence of the particular doctoral board. ² Select one of the options as appropriate.

Slovak University of Technology in Bratislava

(name of the university part)

List of persons proposed to be added to the Doctoral Board

in the specialization:

(name of the specialization/combination of two specializations)

for the doctoral study programme(s)¹:

(doctoral study programme name and ID).....

registered office of the Doctoral Board: *(name of the university part)*

Chairman of the Doctoral Board: *(title, name, surname)*

Persons proposed to be added as members of a Doctoral Board²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date

.....
signature of the dean of the faculty

Approved in the STU Scientific Board on³:

.....
signature of the STU Scientific Board Chairman

¹ State the new specialization or specializations which will be in the competence of the particular doctoral board.

² When combining two specializations, list the proposed members separately for each specialization.

³ To be completed and signed after approval by the STU Scientific Board.

**Slovak University of Technology in Bratislava (hereinafter referred to as the
“STU”)**

(name of university part)

**Request for a member of a Doctoral Board to be appointed to
a doctoral study programme specialization**

prepared pursuant to Art. 3 (4) of Rector’s Directive no. 5/2021-SR Doctoral Boards of Doctoral Study Programmes at the STU, as amended by Amendment No. 1 (hereinafter referred to as the “Directive”)

Specialization/combination of two specializations:

Name and surname with title:

Employer address:

Year of birth:.....

Term of membership in the Doctoral Board in accordance with Art. 3 (5) of the Directive

A component of the proposal is the VUPCH of the proposed member.

Date

.....
signature of the dean of the faculty

Annex no. 4

Slovak University of Technology in Bratislava (hereinafter referred to as the "STU")
(name of university part)

Request for members to be added to a Doctoral Board
in a doctoral study programme specialization

In accordance with Art. 3 (7) of the Rector's Directive no. 5/2021-SR Doctoral Board of Doctoral Study Programmes at the STU, as amended by Amendment No. 1 from the day (hereinafter referred to as the "Directive"), I request the addition of members to the Doctoral Boards for the specialization

(name of the specialization/combination of specializations)

registered office of the Doctoral Board: (name of the university part)

for doctoral study programme(s)¹:

(doctoral study programme name and ID, form of study, standard length of study, language).....

the following external educational institutions does not participate/will participate in² in the implementation: (institution name).....

Date

.....
signature of the dean of the faculty

1 List the specialization or specializations for which new members of the Doctoral Board are to be added.
2 Select one of the options.

Slovak University of Technology in Bratislava

(name of university part)

List of persons nominated to be added to the Doctoral Board

In the specialization:

(name of the specialization/combination of two specializations)

for doctoral study programme(s)¹:

(doctoral study programme name and ID)

registered office of the Doctoral Board: *(name of university part)*

Chairman of the Doctoral Board: *(title, name, surname)*

Persons nominated to become members of the Doctoral Board²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date

.....
signature of the faculty dean

Approved in the STU Scientific Board on³:

.....
signature of the STU Scientific Board Chairman

¹ List the specialization or specializations for which new members of the Doctoral Board are to be added.

² In the case of a combination of two specializations please state the proposed members for individual specializations separately.

³ To be completed and signed after approval by the STU Scientific Board.”.

Article II.

1. The other provisions of the Rector's Directive remain unaffected.
2. Amendment No. 1 to the Rector's Directive shall acquire force on the day it is issued and shall take effect on 1 February 2022.

.....
Dr. h. c., prof. h. c., prof. Dr. Ing. Oliver Moravčík¹
Rector

¹ This document is signed electronically.