



**Full wording
of Rector's Directive**

No. 2/2014-SR
of 5 February 2014

**Doctoral Boards
of Doctoral Study Programmes
at Slovak University of Technology in Bratislava,
as amended by Amendment 1**

Date: 14 October 2019

Slovak University of Technology in Bratislava, Vazovova 5, Bratislava

In Bratislava on 14 October 2019

In accordance with Article 10 (3) of Rector's Directive No. 4/2013-SR of 3 October 2013 Rules for Issuing Internal Regulations of the Slovak University of Technology in Bratislava, the Rector of the Slovak University of Technology in Bratislava is

issuing

the following

FULL WORDING

of Rector's Directive No. 2/2014-SR of 5 February 2014

**Doctoral Boards of Doctoral Study Programmes
at Slovak University of Technology in Bratislava**

as amended by Amendment 1 of 14 October 2019:

In Bratislava on 5 February 2014

Number: 2/2014-SR

In accordance with § 54 (17) of Act No. 131/2002 Coll. on Universities, and on amendments and supplements to certain acts, as amended (hereinafter referred to as the "Act"), and in accordance with Article 29 (8) of STU Study Regulations, the Rector of the Slovak University of Technology in Bratislava (hereinafter referred to as "STU" or "University") is issuing the following Rector's Directive

**Doctoral Boards of Doctoral Study Programmes
at Slovak University of Technology in Bratislava**

**PART ONE
BASIC PROVISIONS**

Article 1

(1) The present Rector's Directive "Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava" (hereinafter referred to as the "Directive")

lays down the procedure for establishing Doctoral Boards of those specializations in which STU provides, organizes and ensures university education in accredited doctoral study programmes (hereinafter also referred to as “DBs”) and for appointing their members, determines the position and activities of DBs during preparation of and throughout the course of studies, dissertation examination preparation and procedure, and dissertation thesis preparation and defence in doctoral study programmes, and lays down DBs’ rules of organization and discussion.

(2) Unless stipulated otherwise herein, any reference to “faculty” shall also mean the “University”; any reference to “dean” relating to doctoral study programmes held at the faculty shall also mean the “Director of the Institute of Management of STU” in relation to doctoral study programmes held at the University; all uses of the above-stated terms shall be in a corresponding relation to the meaning of the affected provision, unless contradictory to the nature of the particular provision.

(3) Based on agreement with another university (universities)¹, STU may form Joint Doctoral Boards (hereinafter referred to as “JDBs”) for individual specializations where it provides accredited doctoral study programmes. Each university forming a JDB shall be represented adequately in such JDB.

(4) Provisions hereof shall apply to JDBs accordingly. All details regarding JDB’s organization and activities shall be determined in the agreement as referred to in (3) above.

PART TWO

ESTABLISHING AND CANCELLING DOCTORAL BOARDS APPOINTING AND WITHDRAWING MEMBERS OF DOCTORAL BOARDS

Article 2

Establishing and cancelling Doctoral Boards

(1) Doctoral Boards may be established by the Rector of the University based on a dean’s proposal, after it has been approved by the Scientific Board of the University^{1a}.

(2) After the Slovak Accreditation Agency for Higher Education (hereinafter referred to as the “Agency”)^{1b} has assessed the STU’s internal quality system, the dean may ask for establishment of a DB in such specialization in which the particular faculty provides doctoral study programmes.

(3) DBs may be established in such specializations where STU has not yet been authorized to provide third-degree study programmes, after the doctoral study programme

¹ § 54 (17) of Act No. 131/2002 Coll., as amended.

^{1a} Article 29 (8) of STU Study Regulations.

^{1b} § 25 (1) of Act No. 269/2018 Coll.

which will be provided at the particular faculty has been accredited by a decision of the Minister of Education, Science, Research and Sport of the Slovak Republic^{1c} (hereinafter referred to as the “Minister”) or of the Agency^{1d}. If a faculty has created a new doctoral study programme combining two specializations⁴ and STU has not yet established a DB for such combination of specializations, the dean shall ask for establishment of a DB in the combination of such two specializations in which the particular doctoral study programme will be provided.

(4) If two or several doctoral study programmes are provided in one specialization or in a combination of two specializations⁴ at different STU faculties, the Rector shall establish one DB covering all doctoral study programmes in the particular specialization or in the combination of two specializations, as referred to in (1) above. The request for establishment of a DB shall be submitted by one of the deans following an agreement among the deans of the affected faculties.

(5) In the request for establishment of a DB as referred to in (2) to (4) above, the dean shall state if any external educational institution will participate in provision of the particular doctoral study programme⁵. A template of a request for establishment of a DB, including a list of persons proposed to be appointed as DB members, forms [Annex 1](#) hereto.

(6) The request for establishment of a DB and requests for appointment of DB members shall be submitted to the Rector no later than three months following the date when the Agency decision as referred to in (2) above or when the Minister’s or Agency’s accreditation decision as referred to in (3) above entered into force, or following the date when the new doctoral study programme combining two specializations as referred to in (3) above was formed. After the request has been delivered, the rector shall submit a proposal for establishing the DB at the next session of the University’s Scientific Board.

(7) The DB shall be established for the accreditation period of at least one of the doctoral study programmes which are in the competence of the DB, in any case until a new DB of the particular specialization is established in relation to the subsequent assessment of the STU’s internal quality system made by the Agency^{1b}.

(8) The deed of establishment of the DB shall be delivered to the relevant dean. The deed of establishment shall contain the DB’s registered office, the doctoral study programmes in the competence of the DB, and a list of its members. If the DB has been established for a combination of two specializations, it shall also contain a list of its members in individual specializations. After the chairman of the DB has been selected as referred to in [Article 4](#) (1) below, data about the DB’s chairman shall be added to the deed of establishment.

^{1c} § 37 (2) of Act No. 269/2018 Coll.

^{1d} § 30 (8) of Act No. 269/2018 Coll.

⁴ § 51 (5) of Act No. 131/2002 Coll., as amended.

⁵ § 54 (22) of Act No. 131/2002 Coll., as amended.

(9) If the Rector has established one DB for several doctoral study programmes of the particular specialization or for a combination of two specializations provided at different STU faculties, the deed of establishment as referred to in (8) above shall also list the doctoral study programmes which are in the competence of the DB and the DB members. After the chairman of the DB has been selected as referred to in [Article 4](#) (2) below, data about the DB's chairman and his or her registered office shall be added to the deed of establishment. The deed of establishment shall be delivered to the dean of the faculty at which the DB has its registered office and deans of other affected faculties shall be made familiar therewith.

(10) If a doctoral study programme at a faculty has been accredited by a decision of the Minister^{1c} or if a faculty has created a new doctoral study programme in such specialization for which STU already has a DB, the dean shall ask for the new doctoral study programme to be included into the competence of the established DB and for new members to the DB to be added. The request as referred to in the first sentence of the present paragraph together with requests for appointment of DB members shall be sent by the dean to the Rector in the period of time as referred to in (6) above. A template of a request for including a new doctoral study programme into the competence of an already established DB and for adding DB members forms [Annex 2](#) hereto.

(11) The deed of inclusion of a new doctoral study programme into the competence of an already established DB [as referred to in (10) above] issued by the Rector after the inclusion has been approved by the University's Scientific Board shall be sent to the dean of the faculty where the DB has its registered office; the deed shall also contain a list of new DB members.

(12) Any DB which has stopped accomplishing its mission¹ may be cancelled and its members may be withdrawn, namely:

- a) if STU has cancelled all accredited doctoral study programmes in the particular combination of two specializations⁷;
- b) if STU has cancelled all accredited doctoral study programmes in the particular specialization⁸;
- c) if the Agency has decided to cancel all study programmes in the particular specialization^{8a}.

(13) The procedure governing the establishment of DBs and appointment of their members shall apply accordingly to cancellation of DBs and withdrawal of their members.

(14) All organizational and administrative works connected to DB's activities shall be ensured by the faculty through the workplace which provides the particular doctoral study

⁷ § 51a (2) of Act No. 131/2002 Coll., as amended.

⁸ § 51a (3) of Act No. 131/2002 Coll., as amended.

^{8a} § 28 (4) of Act No. 269/2018 Coll.

programme. The dean of the particular faculty shall be responsible for creating conditions appropriate for accomplishment of the DB's mission¹ and performance of its members' activities.

Article 3

Appointing and withdrawing members of Doctoral Boards and membership in Doctoral Boards

(1) DB members shall be appointed and withdrawn by the Rector. DB members shall include guarantors, usually also co-guarantors, of those doctoral study programmes which are in the DB's competence. Other members may include professors, associate professors, adjunct professors, employees with third-degree university education or qualified practitioners with third-degree university education⁹. One person may be a member of several DBs in accordance with (9) below.

(2) Any DB shall have at least 5 members, including the chairman **Chyba! Záložka nie je definovaná.**, and the exact number depends on the number of doctoral study programmes in the particular specialization which are covered by the relevant DB, taking into account whether any external educational institution participates in providing the doctoral study programme (programmes)¹. Every doctoral study programme shall be adequately represented in the DB in accordance with (1) above.

(3) Together with the request as referred to in [Article 2](#) (6) and (10) above or in (8) below, the dean of the faculty shall also submit requests for appointment of DB members. If any external educational institution participates in the doctoral study programme, the dean shall submit to the Rector also requests for appointment of DB members from among persons who are employed by the external educational institution for a determined weekly working time.

(4) Any request for appointment of a DB member as referred to in (3) above shall contain a short and relevant professional characteristics of the proposed member. A template of a request for appointment of a DB member forms [Annex 3](#) hereto.

(5) After the request for appointment of a DB member has been approved by the University's Scientific Board, the Rector shall appoint the DB member (members), for no longer than the period specified in [Article 2](#) (7) above.

(6) If a DB member is an adjunct professor, his/her membership in DB shall not be longer than his/her adjunct professor appointment.

(7) DB membership shall terminate:

⁹ Article 29 (8) of STU Study Regulations.

- a) upon expiry of the period of time for which the DB member has been appointed as referred to in (5) or (6) above;
- b) by cancellation of DB membership based on a request of the DB member delivered to the rector, while the membership cancellation date shall be the date when the DB member is withdrawn from his/her position of a DB member;
- c) by cancellation of DB membership based on a dean's proposal delivered to the Rector, while the membership cancellation date shall be the date when the DB member is withdrawn from his/her position of a DB member after the proposal has been approved by the University's Scientific Board;
- d) by death of the DB member.

(8) After it has been approved by the University's Scientific Board, a new DB member shall be appointed by the Rector to the vacant position resulting from the DB membership cancellation as referred to in (7) (b) to (d) above, for no longer than the period as referred to in [Article 2](#) (7) above. The dean shall send a request for adding DB members to the Rector, together with a request for appointing a new DB member to the vacant position. Provisions of the present paragraph shall apply accordingly also to cases when the dean wishes to add a new member to an already established DB. A template of a request for adding DB members forms [Annex 4](#) hereto.

(9) Any member of a DB established for a specialization as referred to in Article 2 (1) above may also be a DB member in a combination of the particular specialization with a different specialization.

Article 4

Inaugural session of the Doctoral Board and electing a chairman of the Doctoral Board

(1) No later than one month after delivery of the deed of establishment of the DB and appointment letters of its members, the dean of the faculty at which the DB has its registered office shall summon an inaugural session of the DB at which a DB chairman shall be elected from among DB members.

(2) If a DB has been established for two or more doctoral study programmes provided at different STU faculties [[Article 2](#) (9) above], the inaugural session of the DB at which a DB chairman is to be elected from among DB members shall be summoned by the Rector or a person authorized by the Rector (usually a vice-rector) no later than one month after the DB was established. The DB shall have its registered office at the faculty where the DB chairman is employed for a determined weekly working time, unless the deans of the faculties involved have decided otherwise.

(3) At the inaugural session as referred to in (1) and (2) above the dean of the faculty or the Rector or a person authorized by the Rector shall give appointment letters to DB members and participate in the election of the DB chairman from among DB members¹.

(4) An absolute majority of votes of all members of the particular DB is needed for a DB member to be lawfully elected as a DB chairman.

(5) After the name of the selected DB chairman is announced, the Rector shall appoint the DB chairman for no longer than the period of DB membership as referred to in [Article 3](#) (5) or (6) above and shall ask him/her to commence DB activities.

(6) The Rector shall be authorized to withdraw the DB chairman based on a justified request from the dean, or deans of the faculties involved in the case of a DB established for doctoral study programmes provided at several faculties as referred to in [Article 2](#) (4) above. No later than one month after the DB chairman was withdrawn, the dean of the faculty at which the DB has its registered office or the Rector shall summon a DB session and participate in election of a new DB chairman from among DB members¹. The Rector shall appoint a new DB chairman as referred to in (5) above.

PART THREE ACTIVITIES OF DOCTORAL BOARDS

Article 5 General provisions

(1) A DB established for a certain specialization shall monitor and evaluate studies during preparation, performance and proper termination of each individual study plan (hereinafter referred to as “ISP”) of a student in a doctoral study programme (hereinafter referred to as “Doctoral Candidate”)¹⁰. The scope of powers of a DB established as referred to in [Article 2](#) above shall include all accredited doctoral study programmes provided in the particular specialization or in a combination of the relevant two specializations.

(2) The DB's activities are determined by law. Other details related to the DB's activities during the course of studies, during dissertation examination preparation and procedure and during defence preparation and defence of the dissertation thesis of each Doctoral Candidate which are not contained herein are detailed in the STU Study Regulations.

(3) If any DB is divided into working groups as referred to in [Article 9](#) (1) below, the scope of activities of such working groups shall be determined by the particular DB.

(4) For the purposes of this part of the Directive, any reference to “dean” in relation to doctoral study programmes provided at the faculty shall also mean “Rector” in relation to

¹⁰ Article 29 (9) of STU Study Regulations.

doctoral study programmes provided at the University; all uses of the above-stated term shall be in a corresponding relation to the meaning of the affected provision, unless contradictory to the nature of the particular provision.

Article 6

Activities of Doctoral Boards during preparation of studies

(1) At least 10 weeks prior to the deadline for submitting applications for doctoral study programmes, the supervisor¹¹ shall send proposed subjects of dissertation theses with their brief annotation (maximum 10 lines) to the DB chairman. The supervisor shall submit the subjects of dissertation theses through the Academic Information System (hereinafter referred to "AIS") in both Slovak and English languages.

(2) Based on the opinion of at least one other DB member, the DB chairman shall decide if he/she will recommend disclosing the proposed subjects of dissertation theses, taking into account the topicality of each particular subject in the area of science or art as well as the development plan of scientific-research or artistic-creative activities of the workplace.

(3) Together with the proposed subject of each dissertation thesis, the DB chairman shall submit to the dean areas covered by the entrance examination. No later than 10 days prior to the entrance examination date, the DB chairman shall propose to the dean in writing an examination board for the disclosed dissertation thesis subject with at least three members.

(4) The DB shall comment on the Doctoral Candidate's ISP no later than 3 weeks after it was submitted by the supervisor. If the Doctoral Candidate's ISP is not approved, the DB shall provide its commentaries and the supervisor shall give his/her opinion on the DB's commentaries without any undue delay.

Article 7

Activities of Doctoral Boards in the course of studies

(1) No later than one month after the start of the academic year, the guarantor of the study programme shall inform the DB chairman in digital form about Doctoral Candidates enrolled for the doctoral study programme in the area of guarantor's responsibility. In his/her report the guarantor shall assess inspection results and the degree of performance of study plans in the updated study plans of individual Doctoral Candidates, and propose measures aimed at increasing the quality of studies, if necessary.

(2) The DB shall at least annually assess the admission procedure, the course of studies of Doctoral Candidates, and the quality of the doctoral study programmes which are

¹¹ § 54 (4) of Act No. 131/2002 Coll., as amended, and Article 34 of STU Study Regulations.

in the competence of the particular DB. When assessing the course of studies of Doctoral Candidates, the study part and the scientific part of the studies shall be assessed separately, focusing mainly on dissertation examinations, dissertation theses defence preparation and procedure, publications, quotes, and participation in international conferences. As a part of its assessment, the DB shall propose measures aimed at eliminating any identified shortcomings and increasing the quality of provision of the doctoral study programmes in accordance with a special regulation^{11a}. The assessment shall be submitted by the DB chairman to the dean in electronic form.

(3) The assessment of studies as referred to in (2) above shall also include reports of individual DB members of dissertation examinations and defences of dissertation theses before state examination boards which they were members of.

(4) If a DB is divided into working groups (programme boards) as referred to in [Article 9](#) below, the programme board shall make an assessment as referred to in (2) above at the level of doctoral study programmes covered by such programme board, and submit it to the chairman of the particular DB in electronic form. Assessments of individual programme boards form a part of assessment of the particular DB as referred to in (2) above.

Article 8

Activities of Doctoral Boards during dissertation thesis defence preparation and dissertation thesis defence

(1) Proper termination of studies in doctoral study programmes is conditional on passing a dissertation examination and defending a dissertation thesis¹². The DB's role in defence preparation and dissertation thesis defence, providing that the Doctoral Candidate has met all requirements¹³, shall include the following:

- a) based on nominations of readers by the guarantor of the particular doctoral study programme, after they have been approved by DB members, the DB chairman shall propose at least two readers of the dissertation thesis to the dean no later than 2 weeks after receiving the Doctoral Candidate's file¹⁴;
- b) after the readers have been appointed by the dean¹⁵, the DB chairman shall give to the administrative office of the workplace where the Doctoral Candidate is registered a list of addresses of institutions where the abstract shall be sent to in written or electronic form;

^{11a} § 23 of Act No. 269/2018 Coll.

¹² § 54 (3) of Act No. 131/2002 Coll., as amended.

¹³ Articles 39 and 40 of STU Study Regulations.

¹⁴ Article 41 (5) of STU Study Regulations.

¹⁵ Article 41 (8) of STU Study Regulations.

c) the DB chairman shall propose to the dean, the chairman, and members of the examination board for dissertation thesis defence¹⁶.

(2) The dissertation thesis defence procedure is laid down in Article 42 of STU Study Regulations.

PART FOUR RULES OF ORGANIZATION AND PROCEDURE OF DOCTORAL BOARDS

Article 9 Doctoral Board division

(1) If a DB's competence covers several doctoral study programmes, the DB may be divided into working groups according to the doctoral study programmes which it covers (hereinafter referred to as "Programme Boards"). Division of a DB into Programme Boards is in the competence of the particular DB.

(2) Any Programme Board for a doctoral study programme shall have its registered office at the faculty where the particular doctoral study programme is provided.

(3) Members of each Programme Board shall include members of the particular DB while one DB member may be a member of several Programme Boards.

(4) For administrative purposes, a DB or a Programme Board may have a secretary who need not be a member of the DB; such person shall not have the rights and obligations of a DB member.

Article 10 Scope of powers of chairmen and vice-chairmen of Doctoral Boards

(1) A DB chairman shall primarily:

- a) represent the DB;
- b) manage and coordinate the DB's activities;
- c) summon, determine the agenda of, and chair DB sessions.

(2) If a DB is divided into Programme Boards as referred to in [Article 9](#) (1) above, each Programme Board shall have its chairman who is also a vice-chairman of the DB and represents the particular Programme Board. The chairman of a Programme Board shall be elected from among the members of the particular Programme Board by voting of members of the

¹⁶ Article 41 (12) of STU Study Regulations.

Programme Board at the first session of the Programme Board summoned by the DB chairman.

(3) An absolute majority of votes of all members of the particular Programme Board is needed for a member of the Programme Board to be lawfully elected as a chairman of the Programme Board.

(4) A DB vice-chairman (chairman of the Programme Board) shall mainly:

- a) represent the DB chairman in all activities related to doctoral study programmes which are in the competence of the particular Programme Board;
- b) manage and coordinate the activities of the Programme Board;
- c) summon, determine the agenda of and chair the sessions of the Programme Board.

(5) The term of office of a DB chairman and DB vice-chairman shall be no longer than the period of DB membership as referred to in [Article 3](#) (5) or (6) above.

Article 11

Rights and obligations of members of Doctoral Boards

(1) DB members shall have the right to enquire about and comment on performance of every Doctoral Candidate's ISP.

(2) DB members shall participate in the work and sessions of the DB and of any Programme Boards which they are members of. DB members cannot be represented by a different person.

(3) DB members may be appointed for examination boards for entrance examinations¹⁷, examination boards for dissertation examinations¹⁸ and examination boards for defending dissertation theses¹⁹.

(4) Any DB member may ask the Rector of the University for cancellation of his/her membership in the DB; all details are laid down in [Article 3](#) (7) (b) above.

Article 12

Sessions of Doctoral Boards and Programme Boards

¹⁷ Article 8 (3) of the Rules and conditions for admission to study programs of the first, second and third degree provided at STU, as amended by Amendment 1.

¹⁸ Article 36 (6) of STU Study Regulations.

¹⁹ Article 43 of STU Study Regulations.

(1) DB sessions shall be summoned by the DB chairman in written or electronic form at least 14 calendar days prior to the DB session date. DB sessions shall be chaired by the DB chairman or a DB vice-chairman authorized by the DB chairman.

(2) Sessions of a Programme Board shall be summoned by the chairman of the Programme Board (in exceptional cases by the DB chairman) in written or electronic form at least 14 calendar days before the session date.

(3) If at least 2/3rds of members of the DB or Programme Board (hereinafter referred to as “Board”) are present, a quorum shall exist.

(4) Any proposals of members and resolutions of the Board shall be adopted by public voting. The Board may decide on secret voting in individual cases.

(5) Any proposals or resolutions shall be considered adopted if an absolute majority of the present Board members has voted for them. In case of a tied vote, the DB chairman shall have a casting vote; in the case of a tied vote in a Programme Board, the chairman of the particular Programme Board shall have a casting vote.

(6) The DB's chairman, in the case of a Programme Board the chairman of the Programme Board, shall ensure that minutes are taken from every Board discussion and delivered to all Board members in electronic form. Minutes from all Board sessions shall be stored for a period of 10 years at the registered office of the Board in accordance with internal STU regulations²⁰.

(7) A postal vote (per rollam vote) may be organized in justified cases as a part of the Board's activities.

(8) Board sessions shall not be public.

Article 13

TRANSITIONAL AND FINAL PROVISIONS

(1) Lists of accredited doctoral study programmes and accreditation validities, lists of DBs and Programme Boards, if DBs are divided into Programme Boards, and periods of time for which the particular DBs have been established, lists of members of DBs and of Programme Boards and their appointment periods, are disclosed and regularly updated by the University through AIS.

(2) Any Doctoral Boards established in accordance with regulations effective until 15 February 2014 shall remain valid until Doctoral Boards are established after comprehensive accreditation of STU activities. The above-stated shall not apply if the Rector has cancelled a

²⁰ Rector's Directive No. 6/2016-SR STU Registry Rules.

DB as referred to in [Article 2](#) (12) above or if membership of an individual DB member has terminated hereunder.

(3) Doctoral Boards in specializations in accordance with regulations effective until 31 August 2019 (hereinafter referred to as “Original Specializations”) shall be considered Doctoral Boards in specializations in accordance with regulations effective from 1 September 2019 (hereinafter referred to as “New Specializations”). If a New Specialization has replaced several Original Specializations, the Doctoral Boards of the Original Specializations shall merge into the Doctoral Board of the New Specialization which has replaced the Original Specializations in accordance with a special regulation²¹. Doctoral Boards of New Specializations pursuant to the present paragraph may be divided into Programme Boards as referred to in [Article 9](#) above. Provisions of the present paragraph shall not apply if the validity period of a Doctoral Board in an Old Specialization has expired.

(4) The provisions of [Article 2](#) (7) above shall apply in full throughout the validity periods of Doctoral Boards in New Specializations as referred to in (3) above. The above-stated shall not apply if the Rector has cancelled the Doctoral Board in a New Specialization as referred to in [Article 2](#) (12) above or if membership of an individual member of the Doctoral Board in the New Specialization has terminated as referred to in [Article 3](#) (7) above.

(5) The chairman of the Doctoral Board in the Original Specialization shall be considered the chairman of the Doctoral Board in the New Specialization as referred to in (3) above. If a Doctoral Board in a New Specialization has been created as a result of a merger of several Doctoral Boards of Original Specializations, members of the Doctoral Board of the New Specialization shall elect a chairman of the Doctoral Board of the New Specialization from among their members, while the provisions of [Article 4](#) (4) above shall apply in full. The chairman of a Doctoral Board in a New Specialization may be elected by electronic voting.

(6) If the Doctoral Boards in New Specializations as referred to in (3) above are divided into Programme Boards as referred to in [Article 9](#) above, members of the Programme Board shall elect the chairman of the Programme Board from among its members, while the provisions of [Article 10](#) (3) above shall apply in full. A chairman of a Programme Board may be elected by electronic voting.

(7) The following Annexes form inseparable parts hereof:

- a) [Annex 1](#): Request for establishment of a doctoral board in a doctoral study programme specialization
- b) [Annex 2](#): Request for including a new doctoral study programme into the competence of an already established doctoral board and for adding

²¹ Decree of the Ministry of Education, Youth and Sport of the Slovak Republic No. 244/2019 Coll. on the System of specializations in the Slovak Republic;

members to the doctoral board in the doctoral study programme specialization

- c) [Annex 3](#): Request for appointing a member of a doctoral board in a doctoral study programme specialization
- d) [Annex 4](#): Request for adding members to a doctoral board in a doctoral study programme specialization

(8) The present Directive may be amended only by numbered amendments to the Directive signed by the Rector.

(9) The following regulations shall be repealed:

- a) Directive No. 4/2004-N determining the activities of doctoral boards in doctoral study specializations of 1 July 2004;
- b) Amendment 1 to Directive No. 4/2004-N determining the activities of doctoral boards in doctoral study specializations of 12 October 2009;
- c) Rules of organization and the procedure of doctoral boards in doctoral studies at the Slovak University of Technology in Bratislava of 1 April 2005;
- d) Directive No. 12/2009-N on establishing doctoral boards and appointing members of doctoral boards of 12 October 2009.

(10) The present Directive shall become valid on its date of signing and effective on 15 February 2014.

(11) Amendment 1 hereto shall become effective on 17 October 2019.

prof. Ing. Miroslav Fikar, DrSc.²²
STU Rector

²² The signed original copy of Rector's Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava of 5 February 2014, as amended by Amendment 1, is placed and available for viewing at the Legal and Administration Department of the Rector's Office at STU.

Annex 1

to Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava of 5 February 2014, as amended by Amendment 1, of 14 October 2019

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

Request for establishment of a doctoral board in a doctoral study programme specialization

In accordance with [Article 2](#) (5) of Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at STU, as amended by Amendment 1 (hereinafter referred to as the “Directive”), I **request establishment of a doctoral board in the specialization**

***(name of the specialization/combination of two specializations)*.....**

.....

for the accreditation period of the doctoral study programmes which will be in the competence of the particular doctoral board, in any case until a new doctoral board is established in relation to the next assessment of the STU’s internal quality system made by the Agency [[Article 2](#) (7) of the Directive].

Doctoral study programmes provided in the particular specialization which will be in the competence of the doctoral board:

1. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**
The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

2. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**
The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

3. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**
The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.¹

4. ***(doctoral study programme name and ID, form of study, standard length of study, language)*.....**

¹ Select one of the options as appropriate

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*./No external educational institution will participate in provision of the doctoral study programme.¹

Date

.....
signature of the dean of the faculty

Slovak University of Technology in Bratislava
(name of the University part)

List of persons proposed to be appointed as members of the doctoral board

in the specialization/combination of two specializations:

(name of the specialization/combination of two specializations)

.....

for the following doctoral study programmes¹:

1. **(doctoral study programme name and ID)**
2. **(doctoral study programme name and ID)**

Persons proposed to be appointed as members of the doctoral board:

for the specialization²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

for the specialization²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		

Date

.....

signature of the dean of the faculty

Approved by the STU Scientific Board on³:

.....

signature of the Chairman of the STU Scientific Board

¹ State the study programmes which will be in the competence of the particular doctoral board

² In the case of a combination of two specializations please state the proposed members for individual specializations separately

³ To be filled in and signed after it has been approved by the STU Scientific Board

Annex 2

to Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava of 5 February 2014, as amended by Amendment 1 of 14 October 2019

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

Request for including a new doctoral study programme into the competence of an already established doctoral board and for adding members to the doctoral board doctoral board in a doctoral study programme specialization

In accordance with Article 2 (10) of Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at STU, as amended by Amendment 1, I request inclusion of the below-stated new doctoral study programme/programmes into the competence of the doctoral board and for members to be added to the doctoral board in the specialization

(name of the specialization/combination of two specializations).....

.....

doctoral study programme/programmes¹:

(doctoral study programme name and ID, form of study, standard length of study, language)

.....

The following external educational institution will participate in provision of the doctoral study programme: (institution name) /No external educational institution will participate in provision of the doctoral study programme.²

.....

Date

.....

signature of the dean of the faculty

¹ State the new study programme or programmes which will be in the competence of the particular doctoral board

² Select one of the options as appropriate

Slovak University of Technology in Bratislava

(name of the University part)

List of persons proposed to be added to the doctoral board

in the specialization:

(name of the specialization/combination of two specializations)

for the doctoral study programme/programmes¹:

(doctoral study programme name and ID)

registered office of the doctoral board: *(name of the University part)*

chairman of the doctoral board: *(titles, name, surname)*

Persons proposed to be added to the doctoral board²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date

.....
signature of the dean of the faculty

Approved by the STU Scientific Board on³:

.....
signature of the Chairman of the STU Scientific Board

¹ State the new study programme or programmes which will be in the competence of the particular doctoral board

² In the case of a combination of two specializations please state the proposed members for individual specializations separately

³ To be filled in and signed after it has been approved by the STU Scientific Board

Annex 3

to Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava of 5 February 2014 ,as amended by Amendment 1 of 14 October 2019

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

Request for a member of a doctoral board to be appointed to a doctoral study programme specialization

prepared in view of Article 3 (4) of Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at STU, as amended by Amendment 1 (hereinafter referred to as the “Directive”)

of the specialization/combination of two specializations:
Name and surname, including titles:
Employer’s address:
Year of birth:.....
Period of membership in the doctoral board in accordance with Article 3 (5)/ (6) of the Directive¹
.....

Scientific /artistic activities related to the specialization:

.....
.....
.....
.....
.....
.....
.....
.....

Pedagogical activities:

.....
.....
.....
.....
.....
.....
.....
.....

Date

¹ Select one of the options as appropriate, in the case as referred to in Article 3 (6) state the term of office of the adjunct professor

signature of the dean of the faculty

Annex 4

to Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at the Slovak University of Technology in Bratislava of 5 February 2014, as amended by Amendment 1 of 14 October 2019

Slovak University of Technology in Bratislava (hereinafter referred to as “STU”)

(name of the University part)

**Request for members to be added to a
doctoral board in a doctoral study programme specialization**

In accordance with [Article 3](#) (8) of Rector’s Directive No. 2/2014-SR Doctoral Boards of Doctoral Study Programmes at STU, as amended by Amendment 1 (hereinafter referred to as the “Directive”), **I request members to be added to the doctoral board** in the specialization

(name of the specialization/combination of specializations)

registered office of the doctoral board: *(name of the University part)*

for the doctoral study programme/programmes¹:

((doctoral study programme name and ID, form of study, standard length of study, language)

The following external educational institution will participate in provision of the doctoral study programme: *(institution name)*/No external educational institution will participate in provision of the doctoral study programme.²

Date

.....
signature of the dean of the faculty

¹ State the study programme or study programmes for which new members of the doctoral board should be appointed

²Select one of the options as appropriate

Slovak University of Technology in Bratislava

(name of the University part)

List of persons proposed to be added to the doctoral board

in the specialization:

(name of the specialization/combination of two specializations)

for the doctoral study programme/programmes¹:

(doctoral study programme name and ID)

registered office of the doctoral board: *(name of the University part)*

chairman of the doctoral board: *(titles, name, surname)*

Persons proposed to be added to the doctoral board²:

No.	Title, name, surname	Workplace
1.		
2.		
3.		
4.		
5.		
6.		

Date

.....

signature of the dean of the faculty

Approved by the STU Scientific Board on³:

.....

signature of the Chairman of the STU Scientific Board

¹ State the study programme or study programmes for which new members of the doctoral board should be appointed

² In the case of a combination of two specializations please state the proposed members for individual specializations separately

³ To be filled in and signed after it has been approved by the STU Scientific Board