

Full wording of the
Rector's Order
number: 9/2021 – PR

**Organization and conditions
of the pedagogical process and operation of
the Slovak University of Technology in Bratislava
for the winter semester of academic year
2021/2022
as amended by Amendment No. 1**

Date: 19. 11. 2021

In Bratislava 13. 09. 2021

Number: 9/2021-PR

The Rector of the Slovak University of Technology in Bratislava (hereinafter referred to as the "STU") due to the current epidemic situation associated with the COVID-19 pandemic, on the basis of the current resolution of the Government of the Slovak Republic and Decree of the Public Health Authority of the Slovak Republic and in line with Article 3 point 1 lett. c) of Rector's Directive no. 4/2013 - SR "Rules for issuing internal regulations of the Slovak University of Technology in Bratislava" from the day 03.10.2013

issues

the following full wording of Rector's order

**Organization and conditions of the pedagogical process and operation
of the Slovak University of Technology in Bratislava
for the winter semester of academic year 2021/2022,
as amended by Amendment No. 1 from November 19, 2021**

by which the following is ordered:

Article 1

Introductory provisions

- 1) The Rector's order "Organization and conditions of the pedagogical process and operation at the Slovak University of Technology in Bratislava for the winter semester of academic year 2021/2022" (hereinafter "Rector's order") is issued for the purpose of providing education in the winter semester of academic year 2021/2022 by the attendance method to the greatest extent possible during the ongoing COVID-19 pandemic and for observing all antiepidemic measures in accordance with current resolutions of the Government of the Slovak Republic (hereinafter "Government Resolutions") and Decrees of the Public Health Authority of the Slovak Republic (hereinafter "Decrees of the PHA").
- 2) This Rector's order is issued in line with the COVID AUTOMAT Alert System for monitoring the development of the epidemic and adopting anti-epidemic measures depending on the intensity of spread of SARS-CoV-2 (Covid-19 disease) – hereinafter

only as the “COVID AUTOMAT”, which was ratified by Resolution of the Government of the Slovak Republic No. 440 of 10 August 2021.

- 3) The schedule of the academic year 2021/2022 discussed and approved by the Rector’s Advisory Board on 14.12.2020 shall not change.
- 4) Unless otherwise stipulated by this Rector’s order, the STU shall apply in educational activities carried out by the attendance method the “basic” protocol for the risk levels “Monitoring”, “Vigilance” and “1st degree of threat” and the “OTP” protocol for the risk level “2nd degree of threat”. With the risk level “3rd degree of threat”, the educational activities will be conducted by the distance method.

Article 2

Organization and conditions of the pedagogical process

- 1) The methods of conducting educational activities (attendance or distance) within higher education are selected by the faculties or the Institute of Management STU, and they are obliged to carry out these educational activities in line with Government Resolutions, Decrees of the PHA and this Rector’s Order so that the quality and scope of teaching is not endangered. The quality of the education provided will be continuously monitored by the Vice-Rector for Education, Mobility and Student Care in cooperation with the Vice-Deans for Education and the Deputy Director of the STU Institute of Management for Education.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU.**

Date: **from 20.09.2021 – until further notice.**

- 2) When choosing the method of conducting educational activities in first and second degree study programmes, it is necessary to apply the specifics of individual study programmes and the years of study in order to comply with the conditions of COVID AUTOMAT according to Article 1 point 4 of this Rector’s Order:
 - a) attendance method:
 - at the risk level “Monitoring”, with no limiting of the number of persons in a room,
 - at the risk level “Vigilance”, a maximum of 100 persons in a room,
 - at the risk levels “1st degree of threat” and “2nd degree of threat” a maximum of 20 persons in a room,
 - b) if for any reason (personnel, technical, time, etc.) it is not possible to carry out the attendance method according to letter a) of this point, educational activities will be carried out by the distance method (online),

- c) methods of carrying out educational activities according to letter a) and b) of this article can be combined (e.g. a lecture – distance method, seminar/exercise – attendance method),
- d) if for the given study programme and in the scope of a specific year of study it is not possible to provide the attendance method or a combination of the attendance and distance methods according to letter c) of this point in most subjects, it is necessary to carry out educational activities for the given study programme and year of study exclusively by the distance method,
- e) a decision of the faculty, or the Institute of Management of the STU on the methods of carrying out educational activities will be announced to the entire academic community and published on the website of the relevant faculty or the Institute of Management of the STU.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU.**

Date: **until 14.09.2021.**

- 3) The methods of carrying out educational activities in the study programmes of the third degree of university study shall be determined individually according to the decision of the relevant dean of the faculty, or the Director of the Institute of Management of the STU.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU.**

Date: **continuously.**

- 4) For the provision of educational programmes in the scope of further education, with the exception of point 5 of this article, the “basic” protocol shall be applied according to COVID AUTOMAT – with the attendance method the number of person in a room according to point 2 lett. a) of this Article.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU.**

Date: **continuously.**

- 5) With educational programmes carried out in the framework of further education at the STU Institute of Lifelong Learning, the “OTP” protocol is applied according to the COVID AUTOMAT, which enables:

- at the risk level “Monitoring”, no limit to the number of persons in a room,
- at the risk level “Vigilance”, a maximum of 400 persons in a room,

- at the risk level “1st degree of threat”, a maximum of 40 persons in a room,
- at the risk level “2nd degree of threat”, a maximum of 20 persons in a room.

Responsible: **Director of the STU Institute of Lifelong Learning.**
Date: **continuously.**

- 6) In other cases of education, the provisions of this Article shall apply appropriately, depending on the focus of the educational programme, so that the goal of education is actually fulfilled and verified in accordance with the valid legal provisions.
- 7) Each STU workplace where education and training takes place (e.g. an institute, department, etc.) – hereinafter referred to as a “teaching workplace” – is obligated to designate an employee who will fulfil the tasks of a technical coordinator for distance education, responsible for directing other employees of the relevant educational workplace in the area of distance education.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU in cooperation with the heads of the educational workplaces.**
Date: **from 20.09.2021 – until further notice.**

Article 2a State examinations

- 1) In the case of conducting state examinations by the attendance method in the winter semester of academic year 2021/2022, to comply with the conditions of the COVID AUTOMAT according to Article 1 point 4 of this Rector’s Order.

Responsible: **deans of faculties, director of the Institute of Management STU.**
Date: **from 22.11.2021 – until further notice.**

- 2) If it is impossible to conduct state examinations in accordance with point 1 of this Article, to conduct state examinations in the winter semester of academic year 2021/2022 through videoconference or other means of information and communication technology without physical attendance within the meaning of Article 50a point 5 of Internal Regulation 4/2013 the Study Regulations of the Slovak University of Technology in Bratislava, as amended (hereinafter referred to as the “Study Regulations”).

Responsible: **deans of faculties, director of the Institute of Management STU.**

Date: **from 22.11.2021 – until further notice.**

- 3) The public part of a state examination is considered a public even if STU provides its:
 - a) public live public broadcasting (Section 108, par. 9 of Act No. 131/2002 Coll., on Higher Education Institutions and on Amendments to Certain Acts, as amended),
 - b) a sound recording made available to the public for hearing on the premises of STU for a period of three months from the end of the exceptional situation or state of emergency (Article 50a point 6 of the Study Regulations).

- 4) To accept the submitting of a written thesis for a dissertation examination and a final thesis in electronic form (Article 50a point 4 of the Study Regulations) and to require the submitting of a written thesis for a dissertation examination and final thesis in paper form only if this is necessary for the course of the state examinations and the situation allows the preparation of the work in paper form.

Responsible: **deans of faculties, director of the Institute of Management STU.**

Date: **from 22.11.2021 – until further notice.**

Article 2b

Examination period in the winter semester of academic year 2021/2022

- 1) In the case of conducting examinations in the examination period in the winter semester of academic year 2021/2022 by the attendance method, to ensure compliance with the conditions of the COVID AUTOMAT according to Article 1 point 4 of this Rector's Order.

Responsible: **deans of faculties, director of the Institute of Management STU.**

Date: **from 22.11.2021 – until further notice.**

- 2) In the case that it is impossible to conduct examinations during the examination period in the winter semester of academic year 2021/2022 in accordance with point 1 of this article, to conduct the examinations remotely in accordance with Article 50a point 3 of the Study Regulations.

Responsible: **deans of faculties, director of the Institute of Management STU.**
Date: **from 22.11.2021 – until further notice.**

- 3) With both methods of conducting examinations in the examination period in the winter semester of academic year 2021/2022 according to points 1 and 2 of this article, to ensure the same conditions for all students within individual subjects during the entire examination period in the winter semester of academic year 2021/2022.

Responsible: **deans of faculties, director of the Institute of Management STU.**
Date: **from 22.11.2021 – until further notice.**

Article 2c Entrance examinations

In the case of conducting entrance examinations using the attendance method, to ensure compliance with the conditions of the COVID AUTOMAT according to Article 1 point 4 of this Rector's Order.

Responsible: **deans of faculties, director of the Institute of Management STU.**
Date: **from 22.11.2021 – until further notice.**

Article 3 Accommodation in accommodation facilities of the STU

- 1) According to COVID AUTOMAT, the STU applies the "basic" protocol for accommodation in the STU accommodation facilities in the competence of the STU Special Purpose Facility of Student Dormitories and Canteens (hereinafter referred to as "accommodation facilities"), whereby:
- at the risk level "Monitoring", accommodation is provided to students without restrictions,
 - at other risk levels, accommodation is provided only to students for whom at least part of their educational activities is carried out using the attendance method.

Responsible: **Director of the STU Special Purpose Facility of Student Dormitories and Canteens.**

Date: **continuously.**

- 2) Isolation rooms are set up in accommodation facilities, where accommodation is provided under increased hygienic measures for the necessary time to accommodate students or other accommodated persons who, during accommodation in the accommodation facilities, were forced into isolation or quarantine.

Responsible: **Director of the STU Special Purpose Facility of Student Dormitories and Canteens.**

Date: **continuously.**

- 3) Students who enter the territory of the Slovak Republic and who, according to Decrees of the PHA, are subject to obligatory isolation in the home environment or quarantine in an accommodation facility, shall complete this isolation before accommodation in an accommodation facility, while securing isolation at their own expense.
- 4) STU employees authorized by the director of the STU Special Purpose Facility of Student Dormitories and Canteens have the right to inspect documents demonstrating the fact that a student coming from abroad has completed isolation in the home environment or in quarantine at an accommodation facility or that the obligation to isolate does not apply to him/her according to the Decree of the PHA.
- 5) Only the following have permission to enter accommodation facilities:
- a) persons accommodated in the relevant accommodation facility,
 - b) tenants of non-residential premises located in accommodation facilities and their clients,
 - c) suppliers of goods and services.

Responsible: **Director of the STU Special Purpose Facility of Student Dormitories and Canteens.**

Date: **continuously.**

- 6) Accommodated persons are prohibited from visiting each other between rooms.
- 7) Faculties or the Institute of Management of the STU are obligated to immediately inform the STU Special Purpose Facility of Student Dormitories and Canteens in the case of a transition to an exclusively distance method of carrying out educational activities.

Responsible: **Deans of faculties, Director of the Institute of Management of the STU.**

Date: **from 14.09.2021 – until further notice.**

- 8) The STU Special Purpose Facility of Student Dormitories and Canteens shall issue instructions from the director stating the terms and deadlines for leaving the accommodation facility to students in the case that it will not be possible to provide accommodation to the student in accordance with point 1 of this article. The provisions of this point shall not apply to international students and students in third-degree study programmes.

Responsible: **Director of the STU Special Purpose Facility of Student Dormitories and Canteens.**

Date: **to 10 working days from the effectiveness of this Rector's Order.**

- 9) The provisions of this Article shall apply appropriately to STU employees, STU guests and other persons accommodated in accommodation facilities.

- 10) The relevant dean of the faculty in whose competence the given accommodation facility is located is authorized to decide on observing the provisions of points 1 and 2 of this article regarding measures concerning STU accommodation facilities beyond the scope of the Special Purpose Facility of Student Dormitories and Canteens. The dean is authorized to entrust an STU employee in accordance with point 4 with the competence of the given accommodation facility.

Responsible: **Dean of the relevant faculty.**

Article 4

Organization and conditions of operation

- 1) Faculties are obligated to ensure the conditions of operation of buildings in line with generally binding provisions, as well as measures, decisions and recommendations of the PHA SR and other relevant state authorities, so that the current valid hygienic-epidemic guidelines are ensured and the attendance method of educational activities can be carried out.

Responsible: **Deans of the faculties.**

Date: **from 20.09.2021 – until further notice.**

- 2) Faculties are obligated to ensure the following operating conditions in particular:
- the opportunity for hand disinfection at the entrance to individual buildings,
 - the thorough cleaning of the spaces of all buildings for preventing the spread of COVID-19 disease according to the guidelines of PHA SR,
 - sufficient disinfectants for personal hygiene and disinfection,
 - an adequate number of disinfection stands and/or non-contact disinfectant dispensers and paper towel dispensers for washrooms, including paper towels,
 - determining the cleaning and disinfection intervals of spaces based on the risk of infection (places with increased risk are areas where the transmission of droplet infection is not limited, e.g. by wearing a mask: toilets, dining facilities, gyms, showers) and places with a high frequency of persons.

Responsible: **deans of the faculties.**

Date: **from 20.09.2021 – until further notice.**

- 3) When entering the buildings of STU faculties, it is strongly required to comply with the principles of ROR (wear a mask – keep your distance – wash your hands): keep a sufficient social distance from strangers, wash your hands thoroughly and wear a mask or respirator according to Decrees of the PHA when indoors in public spaces and in places with a higher concentration of people.
- 4) With the attendance method of carrying out educational activities, it is necessary to minimize contact with other students and the movement of students between teaching groups.
- 5) Due to potential epidemic examination and tracing of positive cases, faculties are obligated to keep and maintain records of student attendance at educational activities carried out by the attendance method.

Responsible: **Deans of faculties, Director of the Institute of Management STU.**

Date: **from 20.09.2021 – until further notice.**

- 6) In the case that a student or employee is suspected of having COVID-19 disease or if COVID-19 disease is confirmed, this person is obligated to immediately report this fact to the relevant organizational unit (institute, chair, unit, department) – hereinafter referred to as the “responsible workplace”. The responsible workplace will then report

this fact to the STU Crisis Staff. The responsible workplace is obliged to provide cooperation to the STU Crisis Staff in all areas.

- 7) The Rector shall cancel the on-site organization of academic ceremonies, social or other activities with mass participation, which are not necessary for the activities of STU, particularly in closed areas of STU, where there is an elevated risk of COVID-19 disease transmission. The provisions of this point do not apply to the risk level "Monitoring".
- 8) The provisions of this Article shall also apply appropriately to the provision of attendance education in continuing education programmes.
- 9) The provisions of this article shall apply appropriately to the Institute of Management of STU, the Rectorate of STU and other parts of STU. For the purposes of this article, all components located in the STU Vazovova-Mýtina complex are considered to be one component and the resulting obligations are provided by the Rector's representative for economic and administrative matters. For other components, the obligations arising from this article shall be performed by their director.

Article 4a

Transitional provisions effective from 22.11.2021

- 1) In the period from 22.11.2021 to 12.12.2021, the COVID automat version V4.3 from the day 18.11.2021 shall be applied when conducting educational activities.
- 2) Persons responsible for the implementing measures under this Rector's Order are entitled during the period specified in point 1 of this article to choose the protocol according to COVID AUTOMAT applied in educational activities carried out by the attendance method."

Article 5

Final provisions

- 1) This Rector's order is issued for the purpose of limiting the spread of COVID-19.
- 2) The following are cancelled:

- Rector's order no. 1/2021-PR Anti-epidemiological measures of the Slovak University of Technology in Bratislava in relation to currently valid measures of state institutions in SR, as amended,
 - Rector's order no. 2/2021-PR Organization and conditions of the pedagogical process and operation at the Slovak University of Technology in Bratislava for the summer semester of academic year 2020/2021, as amended.
- 3) Individual persons responsible for the implementation of measures under this Rector's order are authorized to determine the details of their implementation.
 - 4) Any changes and supplements to this Rector's order can be made only by numbered amendments signed by the Rector.
 - 5) This Rector's order shall take effect on the day of issue.

Dr.h.c., prof.h.c., prof. Dr. Ing. Oliver Moravčík
Rector