

## **Bachelor study**

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INFORMATION ON ADMISSION FOR THE ACADEMIC YEAR 2014/2015 FOR BACHELOR STUDY APPLICANTS

ACCREDITED STUDY PROGRAMME

[SPATIAL PLANNING](#)

### **Form of study**

full-time

### **Degree of Study**

first

### **Standard length of study**

3 years

### **Awarded academic title for completion of study programme**

Bc.

### **Planned number of applicants to be admitted by school**

50

**Deadline for application form submission for bachelor's study until 30 April 2015.**

### **Admission exam date for bachelor study**

9 - 10 June 2015

### **Notification of the admission committee's decision**

12 June 2015

### **Detailed information on admission procedure**

1. Application forms are sent to the address: **Slovenská technická univerzita, Ústav manažmentu, študijné oddelenie, Vazovova 5, 812 43 Bratislava until 30 April 2015.** The admission procedure is obligatory for all registered applicants for BSP Spatial Planning who will submit required documents according to the subparagraph 2. Applicants who will fill in the application form „Application form for university study“, which they buy it in the shop ŠEVT. The electronic form of the application form is recommended – [e-application form](#). Printing and subsequent sending of the printed electronic application form to the address stated in the subparagraph 1 together with required enclosures in subparagraph 2) are inevitable conditions for the successful electronic submission of the e-application form for the study in the STU.

## 2. Obligatory enclosures are:

- Curriculum vitae
- Confirmation of the fee payment for admission procedure
- Applicants who will sit for the leaving examination in 2015 fill into the application form marks and averages from all annual school reports for 1st up to 4th year and school leaving certificate which are confirmed by the seal and signature of the secondary school representative. The certified copy of the school leaving certificate is necessary to be sent immediately after passing the school leaving examination, **until 5 June 2015** at the latest.
- Applicants who passed the school leaving examination earlier than in 2015 shall enclose certified copies of secondary school annual reports and school leaving certificate.
- Applicants who apply for the study again after exclusion from the previous study at the STU or after abandoning the study submit a new application form together with certified copy of the school leaving certificate and secondary school annual reports.
- Applicants who passed the school leaving examination abroad in the wording of the Act No. 596/2003 Coll on the State Administration in Education and School Self-Governing Bodies as amended and ME SR regulation No 207/1993 Coll. by which there are determined circumstances concerning equivalency of documents about education issued by foreign basic and secondary schools shall enclose to the application form confirmation from the county school office on the equivalency or resolution on recognition of secondary school passed abroad.
- Documents enclosed to the application form are not returned to applicants.
- In the case the application form will not include all data or all required documents and the applicants will not fulfil their duty in the term stated by the IM STU, the applicant will not be allowed to take part in the entrance examination. The applicant will be immediately informed on this decision in writing.
- applicant with special needs must submit an application for the evaluation of his specific needs and set in the extent of support services according to admissions within the meaning of the rector regulation number 5/2013-SR [http://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-with-specific-potrebami.html?page\\_id = 6717](http://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-with-specific-potrebami.html?page_id = 6717) in order to create an appropriate conditions for passing the university entrance exam. Applicants with specific needs will have special method of entrance exam based on their specific needs.

## 3. Date, form and frame content of the entrance test

Entrance test takes place on **9 – 10 June 2015**.

The IM STU will send to applicants minimum 2 weeks before the beginning of the entrance exam for the bachelor study an invitation by registered letter.

### The form and frame content of the entrance examination:

The entrance examination is performed as a written test and it is anonymous. The aim of the entrance examination is to check, in the form of a test, abilities and skills of an applicant. The exam consists of tests from spacial imagination and special tests oriented to creativity,

spacial perception, reasoning and overview of an applicant in natural and social sciences in the extent of secondary school knowledge.

The aim of the entrance examination is to test the applicant's suitability for the study programme in spatial planning. As it is an interdisciplinary branch integrating technical, natural, economic and social studies the entrance examination consists of tasks testing namely applicant's ability to think creatively (creativity test) and ability to think synthetically and logically integrate information and knowledge (test of reasoning). These tasks are built on elementary knowledge from a secondary school but they are not focused on its testing but on the testing of the ability to utilize it. As it is concerning spatial planning, the part of the entrance examination is the testing of the applicant's ability to work actively in the abstract 3 dimensional space (test of spatial perception). By the test on general overview of natural and social sciences the applicant shows on questions relevant for the branch of spatial planning included in the knowledge from the secondary school (society studies, geography) and his/her interest in this specific branch.

#### **4. The way of verification of entrance examination requirements**

In particular parts of the entrance examination the applicant can gain following points:

- creativity test	max.350 points
- test of spatial perception	max.250 points
- reasoning test	max.150 points
- test of general overview in natural and social sciences	max.150 points

which means total of 900 points, successful passing of the entrance examination is conditioned by gaining minimum 450 points.

To the overall point evaluation of an applicant the results from the secondary school are taken into consideration by the maximum weight 10% out of the total number, i.e. 100 points. The results from the secondary school (study averages from the annual school reports) are taken into consideration as follows: 1.00 is 100 points and due to each 0.1 of the average, it is lowered by 2 points.

#### **5. The date and way of evaluation of the entrance exam results**

The evaluation of results is reviewed by the committee for the entrance examination which is appointed by the rector of the STU. The committee has even number of members, minimum is 3. The date of meeting for the entrance examination is **12 June 2015**.

The evaluation of the entrance examination results is done in the form of an anonymous point evaluation of particular tasks. The results of the entrance examination are determined in relation to the number of gained points; the minimum number of points for a successful passing of the entrance examination is 450 points. The list of accepted applicants (according to order of summary point evaluation including points for entrance examination and evaluation of results from a secondary school) will be published on the website of the Slovak University of Technology, Institute of Management of the STU.

The completion and delivery of the decision about the results of the admission procedure is accomplished in the wording of § 58 subparagraph 7 of the Act on Universities.

The applicant can submit the request for reviewing of the decision on the results of the entrance examination by eight days since the day of its delivery to the rector of the STU. The

application form is sent to the address: Slovenská technická univerzita, Ústav manažmentu, študijné oddelenie (study department), Vazovova 5, 812 43 Bratislava.

The rector of the STU can call the second round of the admission procedure in the case the number of accepted applicants for the study programme the Spatial Planning will not be sufficiently fulfilled (not sufficient number of applicants which the STU planned to accept). In the case of the second round of the entrance examination, the deadline for the application form and the date of performance of the entrance examination will be published on the website of the Slovak University of Technology, the Institute of Management of the STU  
Deadline for application form submission for bachelor's study until 24 July 2015 and date of the entrance examination is 19 August 2015.

## 6. Entrance exam fee

### Annex No. 6 to the Rector's Directive No. 8/2014-SR "Tuition and Fees Associated with Studies at the Slovak University of Technology in Bratislava for the Academic Year 2015-2016"

Part of University and Form of Studies	1st level of studies	
	Studies in the state language	Studies in a foreign language
Full-time form – applies through an electronic application	€ 35	€ 70
Full-time form – does not use electronic application	€ 50	€ 80

#### Bank connection

**Beneficiary's IBAN : SK8881800000007000084007**

**Beneficiary's Account Name:** Slovenská technická univerzita v Bratislave

**Beneficiary's Address:** Vazovova 5, 812 43 Bratislava

**Country Code:** SK

**BIC/SWIFT Beneficiary Bank Code:** SPSRSKBA

**Beneficiary Bank :** Štátna pokladnica  
Radlinského 32  
810 05 Bratislava  
Slovakia

**Variable symbol** (application form in the shop ŠEVT): **9071001516**

**Variable symbol: number e-application form** (application form in the electronic form)