

Instructions for ERASMUS+ students for Winter and Summer semester 2016/2017 - ACCOMMODATION

1. Student must fill in an application form for accommodation: http://www.stuba.sk/new/docs//stu/pracoviska/uz_sdaj/ziadost_o_ubyt_AJ_06_2010.pdf and send it by e-mail to: elena.trochtova@stuba.sk or to the address: Accommodation department ÚZ ŠDaJ STU, Bernolákova 1, 811 07 Bratislava, 1 month before check-in at the latest.
2. Rooms in student dormitories are booked from the 2nd September 2016 for winter semester on the ground of letter of acceptance issued by relevant faculty.
3. Student, to whom the accommodation in student dormitory has been allocated, obtains "Statement about accommodation" where all information about accommodation and payment will be.
4. Student, who cannot check-in during time mentioned in point 8., must advise exact date and time of his (her) arrival in writing.
5. Student is obligated to pay for first two months of academic year and in payment he must use AIS identification number, which he (she) obtains during registration at faculty. For that student makes the first payment within 5 days from the date of registration at relevant faculty at the latest. Student makes next payments according to dates of payment, which are mentioned in Accommodation contract. Payments must be done by bank transfer to the bank account of accommodation provider.
6. If student arrives earlier as it is mentioned in the letter of acceptance, he (she) can check-in to the student dormitory only if the place is available. Payment for earlier accommodation is in accordance with valid price list for tourists.
7. Student, who has study stay only for winter semester, is obligated **to check-out from student dormitory till the 10th February 2017** at the latest (it is Friday) during office hours of student dormitory, because students of summer semester check-in already on the 13th February 2017 (it is Monday). **Checking-out during weekend is not possible.**
8. Working hours at accommodation department of student dormitories are **from Monday till Friday from 9,00 till 15,00 o'clock.**
9. **Every student** accommodated in student dormitory of the Slovak University of Technology is obligated to ensure own quilt, pillow and bedclothes. Student can not check-in without them.