

Bachelor study

INFORMATION ON ADMISSION FOR THE ACADEMIC YEAR 2019/2020 FOR BACHELOR STUDY APPLICANTS

Field of study 5.1.2. Spatial planning
Study programme: Spatial planning

Form of study
full-time

Degree of Study
first

Standard length of study
3 years

Awarded academic title for completion of study programme
Bc.

Languages in which the study program is realized
Slovak
English

1. Number of applicants IM STU is planning to accept on study

In the academic year of 2019/2020 Slovak University of Technology in Bratislava, Institute of Management, plans to accept **40 applicants for study in the Slovak language and 15 applicants for study in English** in SP Spatial planning after fulfillment of admission conditions.

The basic condition for admission to study first degree of SP is to obtain complete secondary education or full secondary vocational education.

Other admission requirements of study the SP Spatial planning are:

Candidates with a total study average of up to 2.8 inclusive (excluding matriculation year) are accepted without the admission test, Candidates, with a total study average of more than 2.8 (not including the GCSE year) must pass the admission test and payment of the material security fee for the admission procedure.

Detailed information on admission procedure

1. Application form needs to be submitted to the following address: Slovak University of Technology, Institute of Management, Studies Department, Vazovova 5, 812 43 Bratislava.

Deadline is on April 30, 2019 (including).

The admission procedure is obligatory for all registered applicants for BSP Spatial Planning who will submit required documents according to the subparagraph.

Applicants fill in the application in electronic form through the Academic Information System ("AIS") at <http://is.stuba.sk/?lang=sk> - **Electronic application to study at STU**. The electronic form has to be printed from AIS, personally signed by applicant and delivered to the address mentioned above in

point no. 1. Applicant can deliver a written **Application for study at university** (which is not from AIS) in the prescribed form from The Ministry of Education, Science, Research and Sport of the Slovak Republic. Submission of application to the address mentioned in point no. 1 together with the required attachments in point no. 3 are necessary conditions for successful submission of application to study at STU.

2. Obligatory enclosures are:

- Curriculum vitae
- Confirmation of the fee payment for admission procedure
- Applicants who will sit for the leaving examination in 2019 fill into the application form marks and averages from all annual school reports for 1st up to 4th year and school leaving certificate which are confirmed by the seal and signature of the secondary school representative. The certified copy of the school leaving certificate is necessary to be sent immediately after passing the school leaving examination, until **June 4, 2019** at the latest.
- Applicants who passed the school leaving examination earlier than in 2019 shall enclose certified copies of secondary school annual reports and school leaving certificate.
- Applicants who apply for the study again after exclusion from the previous study at the STU or after abandoning the study submit a new application form together with certified copy of the school leaving certificate and secondary school annual reports.
- Applicants who graduated abroad will be accompanied by a certified proof of termination full secondary education together with a decision on the recognition of a certificate of education issued the district office at the headquarters of the region within the meaning of § 36 or 39 of Act no. 422/2015 Coll. on recognition of educational qualifications and on the recognition of professional qualifications and on change and amendments to certain laws as amended.
- Applicant with special needs must submit an application for the evaluation of his specific needs and set in the extent of support services according to admissions within the meaning of the rector regulation number 5/2013 – SR http://www.stuba.sk/sk/studentov/studenti-a-uchadzaci-with-specific-potrebami.html?page_id = 6717 in order to create an appropriate conditions for passing the university entrance exam. Applicants with specific needs will have special method of entrance exam based on their specific needs.
- In the case the application form will not include all data or all required documents and the applicants will not fulfil their duty in the term stated by the IM STU, the applicant will not be allowed to take part in the entrance examination. The applicant will be immediately informed on this decision in writing.

3. Date, form and frame content of the admission test

Entry test takes place on **June 7, 2019**

The IM STU will send to applicants minimum 2 weeks before the beginning of the entrance exam for the bachelor study and invitation by registered letter.

The form and frame content of the entry examination:

The entry examination is performed as a written test and it is anonymous. The aim of the entry examination is to check, in the form of a test, abilities and skills of an applicant. The exam consists of tests from spatial imagination and special tests oriented to creativity, spatial perception, reasoning.

The aim of the entry examination is to test the applicant's suitability for the study programme in spatial planning. As it is an interdisciplinary branch integrating technical, natural, economic and social studies the entry examination consists of tasks testing namely applicant's ability to think creatively (creativity test) and ability to think synthetically and logically integrate information and knowledge (test of reasoning). These tasks are built on elementary knowledge from a secondary school but they are not focused on its testing but on the testing of the ability to utilize it. As it is concerning spatial

planning, the part of the entrance examination is the testing of the applicant's ability to work actively in the abstract 3 dimensional space (test of spatial perception).

4. The way of verification of entrance examination requirements

In particular parts of the entrance examination the applicant can gain following points:

- creativity test and spatial perception max. 60 points
- reasoning test and a general overview of the natural and social sciences max. 40 points

which means total of 100 points, successful passing of the entrance examination is conditioned by gaining minimum 50 points.

5. The date and way of evaluation of the entry exam results

The evaluation of results is reviewed by the committee for the entry examination which is appointed by the rector of the STU. The committee has even number of members, minimum is 3. The date of meeting for the entrance examination is **June 12, 2019**.

The evaluation of the entry examination results is done in the form of an anonymous point evaluation of particular tasks. The results of the entry examination are determined in relation to the number of gained points; the minimum number of points for a successful passing of the entry examination is 50 points. The list of accepted applicants (according to order of summary point evaluation including points for entry examination and evaluation of results from a secondary school) will be published on the website of the Slovak University of Technology, Institute of Management of the STU in accordance with EU Regulation no. 2016/679 on GDPR and the law no. 18/2018 Z. z. on the Protection of Personal Data and on Amendments to Certain Acts as amended.

Decisions about results of the admission procedure will be delivered to applicants in written form within 30 days of the date of verification of the fulfillment of conditions for admission, i.e. the date of the admission committee meeting. For those applicants whose place of current residence is unknown, results are delivered by posting a list on the official notice board at the Institute of Management for 15 days. The last day of this period is considered the day of delivery.

Applicants may submit a request for review of the decision on the results of the admission procedure within eight days of its delivery to the Rector of STU. The request shall be delivered to the Slovak University of Technology, Institute of Management, Studies Department, Vazovova 5, 812 43 Bratislava.

Rector of STU may declare the second round of the admission procedure if there are not enough accepted applicants for study program of investment planning at industrial enterprises in the meaning of paragraph 1 of these conditions. The dates for submission of applications, the date of entrance examination and admission committee meeting will be published on the website of the Slovak University of Technology, Institute of Management as follows:

- deadline of application submission: **July 31, 2019 (including)**
- date of entrance exam: **August 21, 2019**
- date of admission committee meeting: **August 21, 2019**

5. The provisions contained in these additional terms and conditions modify the way of delivery are subject to the provisions of law No. 305/2013 Z.z. on the electronic version of the scope of performance of the public authorities and on amendments to certain acts (the Act on e-government), in the updates of later laws, that modify the electronic official communication.

6. Entry exam fee

Fees related to the admission procedure at Slovak Technical University in Bratislava for the academic year 2019/2020

Part of University and Form of Studies	1st level of studies	
	Studies in the state language	Studies in a foreign language
Full-time form	€ 20	€ 70

Bank Data

Beneficiary's IBAN : SK8881800000007000084007

Beneficiary's Account Name: Slovenská technická univerzita v Bratislave

Beneficiary's Address: Vazovova 5, 812 43 Bratislava

Country Code: SK

BIC/SWIFT Beneficiary Bank Code: SPSRSKBA

Beneficiary Bank : Štátna pokladnica
Radlinského 32
810 05 Bratislava
Slovakia

Variable symbol (application form in the shop ŠEVT): **9071001920**

Variable symbol: number e-application form (application form in the electronic form)